

Burns Town Council
June 9, 2014
Council Meeting Minutes

The Burns Town council met in regular session on June 9, 2014. Members present were Mayor Judy Johnstone, Council Members Ralph Bartels, Dennis Bastian, Charlie Vosler, and Harvey Humphrey. Also present were Maintenance Department members Darius Mandel and Ted Kellner, Jim and Kari Clark, Brian Eveleth, John Thompson with Cheyenne Light, Fuel, and Power, Gary Hoyt, Randy Bastian, Erica and Scott Maddison, Gaylan Wright (candidate for House District 10), Sgt. David McPherson, and Linda Heath.

At 6:00 pm Mayor Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed that the meeting was being recorded.

Approval of Consent Agenda:

Approval of May 12, 2014 Council Minutes
Approval of Town Vouchers
Approval of Utility Vouchers

Council Member Bastian moved to approve the consent agenda. Council Member Humphrey seconded this motion. Motion carried.

Building Permit:

None submitted.

Public Comment:

Gaylan Wright, candidate for House District 10, introduced himself.

Ted Kellner presented a request for reconsideration of the exercise room and gym fee schedules for senior citizens who are town residents and for anyone recovering from medical or surgical procedures that require exercise as part of physician directed healing.

After discussion, a motion made by Council Member Humphrey states that for senior citizens, 65 and older, that reside within the town limits of Burns there will be a one-time fee of \$5 for a key card that will allow access to both the exercise room and the gym. This card will be subject to the following limitations: Card use will be reviewed at the beginning of July and January, and cards not used in the previous six month period will be cancelled. If the card is used by other than the senior to whom the card is assigned, the card will be cancelled and any further card checkout will be at full price. The same program will be available to those who have a medical or post-surgical need to use the exercise room or gym, with the exception that the card will be issued only for the length of time requested by a physician in a written document. Motion was seconded by Council Member Bartels, and all were in favor.

Agenda Requests:

None submitted.

Ambulance Board Report:

Erica stated that they had raised \$148 with the chili cook off.

Mission Life Line money left over is about \$3000. Erica is waiting to hear whether we have to return those funds or whether we can spend the funds on something associated with the equipment we have already purchased with that grant.

Approval letter received for the hospital association grant and now we have to wait for approval from

the Attorney General.

Brandon Kelly approached Erica about applying for a no-match \$1500 grant which would be spent on pediatric equipment. Motion by Council Member Bartels, second by Council Member Vosler, and the motion passed.

There was discussion about accepting the contract paperwork presented for starting to bill for ambulance services. A separate checking account will have to be set up. Council Member Vosler will work with Toni to get that done. We have to provide names for the various positions that will be needed as liaisons with the billing company. Motion by Council Member Vosler to accept the paperwork presented to us, and to nominate Erica Maddison for the contact for billing information position, Council Member Vosler as the primary council representative, and Toni McNamar will be the one to write refund checks when notified by the billing company that one is due. Second by Council Member Humphrey, and all were in favor.

We have two new EMTs on the service now.

We can upgrade our service classification at no cost. Erica requested permission to submit an application to the State to change the service classification from "basic EMT" to "intermediate - advanced as available". Erica will submit a Joint Powers Board grant request to purchase additional equipment to meet the new requirements. Council Member Bastian made the motion, Council Member Bartels seconded, and all were in favor.

Fire District #4 will be creating an MOU for them to be able to carry equipment and put the Burns EMS logo on their response vehicles as discussed at the May 12, 2014 meeting.

Erica introduced Brian Eveleth, the new paramedic on the Burns Ambulance service. Brian has many certifications and is also an instructor. Erica would like to bring the two new EMTs onto the service, and will request that the Joint Powers Board allow Brian to function as a rural medic. Motion by Council Member Bartels to approve those requests, second by Council Member Vosler, and all were in favor.

Utility Board Report:

The Utility Board has authorized the chosen company to build the new water fill station. Once it is completed, we will have it installed by a different company. The new athletic field and track are in process, and the Utility Board has had all of their questions answered. We are still waiting for the permit for the new well A-7. We could not sell water to Knife River for their construction project, but we could give it to the School District so that is what we did. The Utility Board is also working on getting the easements in place for the new A-7 well.

Maintenance Report:

The grader is being worked on. They have replaced the fuel line and a gasket, but the oil leak is still a problem. The repair personnel will get back to Darius with an estimate. There is a leak in the boiler system, and Darius is working on getting Precision out to fix that. Also, a new sump pump will be installed in the north building.

Everyone thanked Darius and Ted and Steve for all their hard work getting ready for Burns Day. They did an outstanding job, and it is greatly appreciated.

Mayor's Report:

Mayor Johnstone thanked everyone who did such a great job to make Saturday a wonderful Burns Day.

Mayor Johnstone appointed Mark Anderson to the open seat on the Visit Cheyenne Travel and Tourism Board.

Mayor Johnstone had submitted a request for funding for the youth activities group to Cheyenne Light, Fuel, and Power, and stated that no matter the result of the request we can never thank them enough for all they have done for us. Council Member Humphrey will discuss the request further with John Thompson after the meeting.

The security cameras are in and working.

We are waiting for a scheduled time for Terracon to come and do the asbestos testing in both Burns Plex buildings. Once we have that data, we will be able to proceed appropriately with remodeling.

The new town website is up and running. We are continuing to gather data for the site, so if anyone has anything they want to submit, please contact Mayor Johnstone for information on how to do the submission. We especially want to get information for town businesses and churches. Businesses should develop a business card sized ad, and churches should provide similar information.

Laramie County School District #2 requested the council provide them with proposed leases for the gymnasium and wrestling areas in the north building. After discussion, the council was comfortable with offering the same lease amounts that we had last year. Motion made by Council Member Humphrey, second by Council Member Bartels, and all were in favor.

Council was presented with an addendum to the Blessed Hope lease which would add another room to their leased space. Motion by Council Member Bastian to approve the addendum. Second by Council Member Vosler, and all were in favor.

Council Member Reports:

Council Member Humphrey thanked Darius, Ted, and Steve for all of their hard work. He has received many positive comments about how wonderful the town looks and believes that residents should be very proud of our town.

Council Member Bastian noted a situation on Second Street where the street is high enough now that water is backing up. During all the rain, the water dammed by the back door, and they vacuumed out about fifty gallons of water but had no damage. He has spoken with Darius and Ralph about work that could be done on Second St. that will help the situation. He also said that he feels that his statement about making money from beer sales was misunderstood. The committee needs money, and requesting a percentage from vendors is one way for them to get dollars back. Mayor Johnstone requested that Council Members Humphrey, Bartels, and Bastian meet with Darius and determine how the street flooding situation will be addressed for now.

Council Member Vosler has heard from a number of people about street run-off. He also has heard a request that we identify the maintenance/ambulance building because people are asking what the building is used for. Perhaps we could put a sign on the building that says "Town of Burns" instead of being more specific. He also has been approached about the four way stop. Everyone states that there has never been an accident there so why do we need that. We also need to start encouraging people to cut their grass and weeds. He also thanked Darius, Ted, and Steve for all their hard work.

Council Member Bartels had nothing.

Senior Representative Betty Nussbaum was absent. However, Jim Clark reported that they really need to address food storage shelving which will meet the requirements of the Housing Authority, and that the garbage disposal at the Community Center does not work and must be replaced. Darius has found appropriate shelving and will purchase what is needed. He will also replace the garbage disposal. Motion by Council

Member Bastian to immediately get the shelving and garbage disposal replaced. Council Member Bartels seconded, and all were in favor.

Sheriff's Department Report:

Lt. Hollingshead was at Burns Day all day and he was much appreciated. Other than that, Sgt. McPherson says that everything has been very quiet in the Burns area.

Old Business:

The Council was presented with third reading of Ordinance 18A.38 Town of Burns Fiscal Year Budget 2014/2015. Council Member Humphrey moved to approve third reading of ordinance 18A.38. Council Member Bartels seconded this motion. Motion carried.

New Business:

None.

Clerk's Report:

None.

Announcements

July 7 6 pm Utility board Meeting
July 14 6 pm Council Meeting

New Fees for Exercise Room and Gym are as follows:

- 1 adult -\$10 a month or \$100 a year
- 1 senior - \$5 a month or \$50 a year

Use of gym fees:

- 1 adult - \$10 a month or \$100 a year
- 1 senior - \$5 a month or \$50 a year

Use of both gym and exercise area

- 1 adult - \$15 a month or \$150 a year
- 1 senior - \$7.50 a month or \$75 a year

Burns senior town residents (65 and over) – free with \$5 key deposit

Medical necessity – any age – free with \$5 key deposit for term of doctor's written request

One key will be provided. If key is lost 2nd key will cost \$35.

The meeting was adjourned at 7:40pm.

Mayor Judy Johnstone

Attest:

Town Clerk Toni McNamar

Town Council

Judy Johnstone	Mayor	316-0020 630-7305
Charlie Vosler	Council Member Safety/ Town Compliance Officer Ambulance Liaison	286-7996
Dennis Bastian	Council Member Cemetery Board	547-3848
Harvey Humphrey	Mayor Pro Tem Utility Board Representative Parks and Recreation	547-3545
Ralph Bartels	Council Member Streets and Alleys	631-5077

Utility Board

Jim Clark	President	630-6305
Harvey Humphrey	Council Rep	547-3545
Steve Newton	Utility Board Member	547-2214
Harry Pauli	Utility Board member	287-7673
Ralph Bartels	Utility Board Member	631-5077

Town Hall NEW HOURS STARTING JANUARY 2, 2012

Monday - Thursday	7:30 a.m. - 4 p.m.	547-2206
Friday	7:30 a.m. – 12:30 p.m	

Toni McNamar	Town Clerk	630-5557
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Maintenance

Darius Mandel	Maintenance	287-0537
Ted Kellner	Maintenance	286-2771