

Burns Utility Board
April 7, 2014

The Burns Utility Board Met in regular session on April 7, 2014. Members present were Utility Board President Jim Clark, Board Members Harvey Humphrey, Steve Newton, Harry Pauli, and Ralph Bartels. Also present was Town clerk Toni McNamar, Maintenance personnel Darius Mandel and Ted Kellner, Mayor Judy Johnstone, Warren Newall with Flow Point Systems, Scott Cowley with AVI, Ryan Duve with Lidstone and Associates, and Rocky Stoner..

APPROVAL OF MINUTES

Board Member Newton moved to approve the minutes of the March 3, 2014 Utility Board Minutes. Board Member Humphrey seconded this motion. Motion carried. .

APPROVAL OF TREASURER'S REPORT

Board Member Pauli moved to approve the Treasurers report as presented. Board Member Humphrey seconded this motion. Motion carried.

AGENDA REQUESTS:

Board President Clark opened the bids received for the water fill station. Bids are as

follows:	EleMech	\$25,540.00
	Flow Point	\$27,246.10
	Johlin Measurement	\$26,600.00

Town Clerk Toni McNamar suggested that we turn bids over to Lidstone and Associates and have them review bids and then hold a special meeting to award the bids.

Board Member Humphrey move to give bids to Ryan with Lidstone and Associates and have him compare them. Board Member Newton seconded motion. Motion carried.

There was discussion on the School Districts project. Jim Clark reported that he had met with Scott Cowley and had our questions answered to his satisfaction. Jim Clark reported that we had only received a set of plans and not the spec book and the spec book answered most of our questions. The school district will get us a copy of their DEQ permit as soon as they receive it and prior to them connecting to our water system.

Scott Cowley recommend that we approve the school districts plan as the letter states that they cannot start connecting to water system without DEQ permit and the town maintenance men will have to inspect this process.

Board Member Pauli moved to recommend to the Town Council that they approve this project once we have DEQ permit in hand. Board Member Humphrey seconded this motion. Motion carried.

Discussion was held on the UPRR utility crossing. Permitting fees came in much higher than originally anticipated. With this increase in permitting fees it may put this project slightly over budget. Scott Cowley reported that we do have our approved DEQ permit for this project and suggested that we go ahead and bid it out. If bids come in too high we do not have to award the bid at this time.

Town Clerk Toni McNamar inquired as to if we had to complete the project within a certain time frame of the UPRR approving our permits.

Board President Clark reported that we do not know how long it will take UPRR to approve our permits, if the bids come in too high would we be able to rebid it at a later time, and when would be a good time to put project out for bid? There was discussion as to if this was the time to proceed with this project. Board Member Pauli feels that we must do this project to provide fire protection to those living on the north side of the tracks.

Charlie Vosler inquired about putting in an additional bore under the tracks for future use. The board reported that we do not have the funding for this.

Board Member Humphrey reported that if we are going to do project let's do it, if not lets return the money

Council Member Humphrey moved to send permit application to council with recommendation that they sign permit application and send it to UP for approval. Board Member Pauli seconded this motion. Board Member Newton is not in favor of project as it is not how the ballot reads. Motion passed. Board Member Newton apposed.

Scott Cowley would like to start advertising this project, set up bid dates, pre bid meeting, and bid opening. Board Member Bartels moved to have Scott Cowley put this project out for bid contingent on the council's approval of submission of permit applications to UPRR, and UPRR approval of applications. Board Member Pauli seconded motion. Motion carried. Board Member Newton apposed.

MAINTENANCE REPORT

. The maintenance report was reviewed. Ted Kellner reported that we will need to do testing on the A-6 well as we had a violation. This was not a violation that affected the water but one of miscommunication regarding testing.

CLERK'S REPORT

Town Clerk Toni McNamar reported that the CCR report for 2013 is complete and will go out in the next utility billing; there will also be copies available at the Post Office and the Town Hall.

Town Clerk Toni McNamar reported that we had initially set up an additional line item in the checking account to put funding for the water fill station. At the last meeting the board had

agreed to use money from the water account in the 2008 1% account for the water fill station leaving this account available for other expenses. At the last meeting the board had agreed to purchase a new maintenance truck along with the town. Toni would like to keep this line item account going and use it for the utility board's portion on the purchase of the new maintenance truck.

UTILITY BOARD PRESIDENT'S REPORT

Board President Jim Clark inquired about the town's purchase of First Street. Ryan Duve with Lidstone and Associates reported that they are currently working on easement issues with First Street.

MEMBER REPORTS

Board Member Humphrey inquired if the board would be willing to meet at 6 pm instead of 7 pm. Board Member Humphrey moved to change the meeting times of the Burns Utility Board to 6pm starting in May. Board Member Pauli seconded this motion. Motion carried.

Board Member Pauli inquired about the budget line item of purchasing new truck. Town Clerk Toni McNamar reported that the money is there to make payments if needed, however there may be other options for the purchase of the truck and if that is the case the money can be moved to another account.

Board Member Newton had nothing to report.

Board Member Bartels had nothing to report.

Town Clerk Toni McNamar asked the board if they would like to set a date for a special meeting to accept a bid for the water fill station. Board Member Humphrey moved to have a special meeting on April 14th at 6:30 pm to accept bid for water fill station and then forward recommendation to Council for their approval at their meeting later that night. Board Member Bartels seconded this motion. Motion carried. .

APPROVAL OF VOUCHERS

Board Member Bartels moved to approve the vouchers. Board Member Newton seconded this motion. Motion carried.

At 8:11 pm Board Member Newton moved to adjourn. The next meeting of the Burns Utility Board is scheduled for May 5, 2014 at 6 pm.

Board President Jim Clark

Attest:

Utility Board Secretary Toni McNamar