

Burns Utility Board  
January 6, 2014  
Minutes

The Burns Utility Board met in regular session on January 6, 2014. Members present were Board President Jim Clark, Board Members Harry Pauli, Ralph Bartels, Steve Newton, and Harvey Humphrey. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel and Judy Johnstone

At 7 pm Board President Jim Clark called the meeting to order. Board President Clark announced the meeting was being recorded.

**Approval of Minutes:**

Board Member Newton moved to approve the minutes of the December 2, 2013 board meeting. Board Member Humphrey seconded this motion. Motion carried.

Board member Newton moved to approve the minutes of the December 18, 2013 special meeting. Board Member Bartels seconded this motion. Motion carried.

**Approval of Treasurers Report:**

Board Member Humphrey moved to accept the Treasurer's report as presented. Board Member Bartels seconded this motion. Motion carried.

**Maintenance Report:**

The maintenance report was reviewed. Darius reported that Toni had gone with him to read the meters last month and is learning how to do the reading.

Darius reported that he had ordered a year's supply of the chemicals needed to operate the chlorination machine.

**Clerks Report:**

Toni reported that she had renewed her wastewater operator's license for another three years.

**Board Presidents Report:**

Board President Jim Clark reported that it had come to his attention that we have different standards for what we pay our employees with water and wastewater licenses. Board President Jim Clark reported that the board pays Toni \$250.00 when she renews one of her licenses (every three years). The board pays Ted Kellner \$150.00 a month for his water license and \$75.00 a month for his wastewater license.

Darius reported that when he got his license he got a \$1.00 an hour raise for each license. Board Member Clark asked the board what they would like to do about this issue.

Board member Humphrey believes it should stay as it is. Board member Bartels moved that things should remain the same. Board Member Humphrey seconded this motion. Motion carried.

Board President Clark reported that it was time to elect a president for the Utility Board, this is done each January. Board member Pauli moved to elected Jim Clark as the Utility Board president. Board member Bartels seconded this motion. Motion carried.

Board President Jim Clark reported that WWDC would be having a meeting on January 17<sup>th</sup> at 2 pm at their office regarding the moratorium that the state has on well permits.

**Board Members Reports:**

Board Member Humphrey had nothing to report...

Board Member Pauli had nothing to report.

Board Member Newton had nothing to report.

Board Member Bartels had nothing to report.

**Old Business:**

Darius reported that the state is currently reviewing the plans for the water fill station, and we are waiting for approval.

**New Business:**

Board President Clark reported that we need to discuss utility rates. The Board was happy with leaving the rates as they currently are other than the fee charged to turn water back on after it has been shut off for non-payment. This rate is currently \$12.

Board Member Humphrey moved to increase the rate to turn water back on after shut off due to non payment to \$35. Council Member Bartels seconded this motion. Motion carried.

Current utility rates are as follow:

- Water \$22 for first 20,000 gallons. 0.50 per thousand gallons over the 20,000
- Sewer \$20 per month
- Garbage \$18 per month
- New Account Fee \$5.00
- Late Fee \$5
- Turn on fee \$35 (fee charged to turn water back on after disconnection from nonpayment on account.

**Approval of Vouchers:**

Board Member Newton moved to approve the voucher of the January 6, 2014 meeting. Board member Bartels seconded this motion. Motion carried.

At 7:33 pm Board Member Bartels moved to adjourn the meeting. The next meeting of the Burns Utility Board is scheduled for February 3, 2014 at 7 pm at the Burns-Plex.

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Board President Jim Clark

Attest:

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Utility Board Secretary Toni McNamar