

Burns Utility Board
March 3, 2014

The Burns Utility Board Met in regular session on March 3, 2014. Members present were Utility Board President Jim Clark, board Members Harvey Humphrey, Steve Newton, Harry Pauli, and Ralph Bartels. Also present was Town clerk Toni McNamar, Maintenance personnel Darius Mandel and Ted Kellner, Mayor Judy Johnstone, and Riley McNamar.

APPROVAL OF MINUTES

Board Member Pauli moved to approve the minutes of the February 3, 2014 Utility Board Minutes. Board member Bartels seconded this motion. Motion carried. .

APPROVAL OF TREASURER'S REPORT

Board Member Humphrey moved to approve the Treasurers report as presented. Board Member Newton seconded this motion. Motion carried.

MAINTENANCE REPORT

The Maintenance report was reviewed. Ted reported that water school was coming up in April and asked that all three water operators be allowed to attend. Board member Humphrey moved to send all three employees to water school and pay all expenses. Board member Newton seconded this motion. Motion carried.

CLERK'S REPORT

Town clerk Toni McNamar reported that she had heard from the last meeting that they had put the water fill station on hold due to funding. Toni reported that at the December meeting she had given them an option regarding just purchasing it using the utility checking. Toni suggested that we use some of the money from the 2008 6th penny water account to complete the fill station. We have extra money in this account and this would be a good project that would benefit the town and the utility board.

Board member Humphrey moved to proceed with the water fill station using funds from the 2008 6th penny money account, as long as all DEQ permits have been received. The excess funding that has been being put aside for this project can be transferred into the water reserve savings account. Board member Bartels seconded this motion. Motion carried

UTILITY BOARD PRESIDENT'S REPORT

Board President Jim Clark requested that the Board consider purchasing a new maintenance truck and asking the town Council to pay half of the cost. Ted Kellner reported that they would like to purchase a 1 ton with a utility box and a plow that can be easily attached and un attached.

Board Member Humphrey moved to approach the Council with paying for half of this maintenance truck, having Ted and Darius write up the specs for this truck and getting three bids for it. Board member Bartels seconded this motion. Motion carried.

MEMBER REPORTS

Board Member Humphrey had nothing to report.

Board member Pauli inquired about plans for the school project. Board member Humphrey reported that we need to see plans for this project before they go out for bids on it. We also need to have copies of their DEQ permits. Toni reported that she believes the project is already out for bids as she has received calls regarding it. Ted Kellner reported that he has also received calls.

The Board requested that Jim Clark contact Kim Nelson and request a set of their plans showing where they will be tapping into our system, the type of meter and meter pit and permits. The Utility board is willing to have a special meeting to review this information.

Mayor Johnstone reported that she had been contacted by High West Energy regarding moving the lights on Wyoming to the other side of the street. They will contact Darius later this week.

Jim Clark reported that we are currently working on the easement to the A-7 well along what we currently consider First Street.

Board Member Newton had nothing to report.

Board member Bartels complemented Ted and Darius on the good job they have been doing with the roads, even with all the snow and water we have been having.

Mayor Johnstone reported that the Mayor of Pine Bluffs had contacted her concerned about the amount of water the school district would be using to water their new football field. The board reported that they have been using the same amount of water all along when they have watered in the past.

APPROVAL OF VOUCHERS

Board Member Humphrey moved to approve the vouchers. Board Member Newton seconded this motion. Motion carried.

At 7:53 pm Board member Newton moved to adjourn. The next meeting of the Burns Utility Board is scheduled for April 7, 2014 at 7 pm.

Board President Jim Clark

Attest:

Utility Board Secretary Toni McNamar