

Burns Utility Board  
May 5, 2014

The Burns Utility Board met in regular session on May 5, 2014. Members present were Utility Board President Jim Clark, Board Members Steve Newton, Harry Pauli, and Ralph Bartels. Board Member Harvey Humphrey was absent from this meeting. Also present was Town clerk Toni McNamar, Maintenance personnel Darius Mandel and Ted Kellner, Mayor Judy Johnstone, Scott Cowley with AVI, and Jack Bomhoff with Laramie County School District Number 2.

At 6 pm Board President Jim Clark called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

**APPROVAL OF MINUTES**

Board Member Pauli moved to approve the minutes of the April 7, 2014. Utility Board meeting. Board Member Bartels seconded this motion. Motion carried.

Board Member Pauli moved to approve the special meeting minutes of the April 14, 2014 meeting. Board Member Newton seconded this motion. Motion carried.

**APPROVAL OF TREASURER'S REPORT**

Board Member Pauli moved to approve the Treasurers report as presented. Board Member Bartels seconded this motion. Motion carried.

**AGENDA REQUESTS:**

Jack Bomhoff with Laramie County School District #2 was present to discuss the possibility of making Jackson Street a two way street.

Jim Clark reported that he had looked at the location of the fire hydrant and it is located on Fourth Street so it will not be an issue. Board Member Pauli reported that a street easement is 60 feet. Jack Bomhoff reported that they were looking at making it 32 feet and going to the east. Jack Bomhoff reported that the school district would like to do this project as economically as possible.

Jack Bomhoff suggested that the Town of Burns pay to make this a two way street. Board Member Bartels informed Mr. Bomhoff that the town would not be paying for this as the school district was the ones that did not follow the original construction plans for the project Board Member Pauli believes it is up to the developer to fix it and that was the school district.

Jack Bomhoff reported that the School Facilities Committee will not let the school district put money into something they do not own.

Town Engineer Scott Cowley reported that the school needs to find plat of property and then engineer project. Scott Cowley was in agreement with Harry Pauli regarding it being up to the developer to fix. Scott Cowley also suggests that the town sticks with its 60 foot easement for roads and not go to the schools 32 foot suggestion. The Utility Board is in agreement that it does need to be a two way street but the boards only concern is that there is a proper utility easement on Jackson Street.

**MAINTENANCE REPORT**

. The maintenance report was reviewed. Ted Kellner reported that he would like to spend \$4,000.00 to \$5,000.00 to put barricades up by the lift station on the corner on Fourth Street and Wyoming Ave. The school district has removed the pipe fence leaving our lift station in the open to be hit. Ted reported that he has spoke with Les Horst from Knife River and they can bring the barricades, set them in place, and create a burme around the lift station for us.

Board Member Bartels moved to have Knife River do the barricades as Ted had suggested, on two sides of the lift station. Board Member Newton seconded this motion. Motion carried.

Ted Kellner reported that he had ordered materials needed to upgrade the A-2 well.

#### **CLERK'S REPORT**

Town Clerk Toni McNamar had nothing to report.

#### **UTILITY BOARD PRESIDENT'S REPORT**

Board President Jim Clark reported that since we are doing the water fill station in two phases we do not need to put the installation of the water fill station out for bid. Jim reported that we do not have a delivery date of the fill station but would like to get a price to install the water fill station from Town and Country plumbing.

#### **MEMBER REPORTS**

Board Member Humphrey was absent from this meeting.

Board Member Pauli had nothing to report.

Board Member Newton had nothing to report.

Board Member Bartels had nothing to report.

#### **NEW BUSINESS**

Board President Jim Clark reported that we had the bid opening on the UPRR Utility Crossing and that Town and Country was the low bid with a bid of \$182,472.00. Engineer Scott Cowley has checked all the numbers and recommends Town and Country Plumbing as the contractor for this project. Board Member Bartels moved to award the bid of the UPRR utility crossing project to Town and Country Plumbing. Board Member Pauli seconded this motion. Board Member Newton opposed. Motion carried.

#### **APPROVAL OF VOUCHERS**

Board Member Newton moved to approve the vouchers. Board Member Pauli seconded this motion. Motion carried.

At 6:57 pm Board Member Bartels moved to adjourn. The next meeting of the Burns Utility Board is scheduled for June 2, 2014 at 6 pm.

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Board President Jim Clark

Attest:

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Utility Board Secretary Toni McNamar