

Burns Utility Board
September 2, 2014

The Burns Utility Board met in regular session on September 2, 2014. Members present were Board Members Harry Pauli, Harvey Humphrey Ralph Bartels, and Steve Newton. Also present was Town clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Scott Cowley with AVI, Matt Fields, and Mayor Judy Johnstone,

At 6 pm acting Board President Steve Newton called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

APPROVAL OF MINUTES

Board Member Humphrey moved to approve the minutes of the August 4, 2014. Utility board meeting. Board Member Pauli seconded this motion. Motion carried.

Board Member Pauli moved to approve the minutes of the August 7, 2014 Special Meeting. Board Member Humphrey seconded this motion. Motion carried.

APPROVAL OF TREASURER'S REPORT

Board Member Humphrey moved to approve the Treasurers report as presented. Board Member Pauli seconded this motion. Motion carried.

AGENDA REQUESTS

Matt Fields was present to express his interest in the open utility board position. Mr. Fields reported that he has lived in Burns for 7 years and feels that his experience could benefit the town. He would like to give back to the town.

Board Member Humphrey feels that Matt Fields qualifies for the position, and feels that he would be a great addition to the utility board.

Board Member Humphrey moved to take Matt Fields name to the council with the recommendation they appoint Matt Fields as a member of the Burns Utility Board. Board Member Bartels seconded this motion. Motion carried.

Board Member Newton asked the board if they wanted to appoint a utility board president. The Board was in agreement to wait until we had a full council.

Scott Cowley with AVI was present to provide a quote for the cameraing of the sewer line behind the Community Center. The quote for doing this was \$997.00. There was discussion on reasons for doing this project. Darius suggested that when we do replace this sewer line that we put clean outs at the property lines going both directions as we have done on all the other sewer lines.

Board Member Bartels moved to approve the bid of \$997.00 to camera the sewer line behind the community center on Luther Ave. Board Member Humphrey seconded this motion. Motion carried.

MAINTENANCE REPORT:

. The maintenance report was reviewed. Darius reported that Justine is doing well on the UPRR utility crossing and has two of the four meter pits in. Justine will be installing the water fill station once they are done with the utility crossing project.

Ted reported that he has checked the oil in all of the hydrants. Lift station will be cleaned this week. Ted reported that the meter on the old water tower has been fixed.

CLERK'S REPORT

Town Clerk Toni McNamar reported that she has sent the letter to Ken Shook regarding him not entering our meter pits.

Toni also reported that she will be attending water school on September 23rd – 26th.

UTILITY BOARD PRESIDENT'S REPORT

Had nothing to report.

MEMBER REPORTS

Board Member Humphrey had nothing to report.

Board Member Pauli had nothing to report.

Board Member Bartels had nothing to report.

OLD BUSINESS:

Mayor Johnstone reported that Toni has the contracts to mail to Buzards regarding the land purchase for First Street. Mayor Johnstone reported that she will drop off the paperwork for the well site to Mark Anderson for him to review. Mayor Johnstone reported that as soon as we have the signed deeds we will issue the checks. \$2000.00 for the well site to Mark Anderson and \$1278.00 for the First Street easement to Buzards.

Mayor Johnstone will be reviewing the utility ordinance regarding the nomination of utility board president. She will be checking the State Statute to see what the standards are.

APPROVAL OF VOUCHERS

Board Member Pauli moved to approve the vouchers. Board Member Bartels seconded this motion. Motion carried.

ANNOUNCEMENTS:

Oct 6th 6 pm Utility Board Meeting

At 6:37pm Board Member Bartels moved to adjourn. The next meeting of the Burns Utility Board is scheduled for October 6, 2014 at 6pm.

Acting Board President Steve Newton

Attest:

Utility Board Secretary Toni McNamar