

Burns Town Council
August 11, 2014
Council Meeting Minutes

The Burns Town council met in regular session on August 11, 2014. Members present were Mayor Judy Johnstone, Council Members Dennis Bastian, and Harvey Humphrey. Council Members Ralph Bartels and Charlie Vosler were absent from the beginning of this meeting. Also present were Town Clerk Toni McNamar, Maintenance Man Darius Mandel, John Thompson with Cheyenne Light, Fuel, and Power, Erica Maddison, David McPherson with Laramie County Sheriff's Department, Linda Heath, Randy Bastian and Laurie Washburn.

At 6:00 pm Mayor Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed that the meeting was being recorded.

Approval of Consent Agenda:

- Approval of Absences
- Approval of July 14, 2014 Council Minutes
- Approval of Town Vouchers
- Approval of Utility Vouchers
- Approval of Town Treasurers Report

Mayor Johnstone reported that she did not know where Council Members Bartels and Vosler were.

Council Member Humphrey moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

Building Permit:

The Council was presented with a building permit for an 8 ft x 10.5 ft to extend and enclose an existing porch at 204 S Main Street. Mayor Johnstone reported that Charlie Vosler had looked at and approved this building permit. Council Member Bastian moved to approve the building permit for 204 S Main Street. Council Member Humphrey seconded this motion. Motion carried.

Agenda Requests:

Laurie Washburn was present to introduce herself as she will be taking over as the Bountiful Basket co-ordinator for Jim Clark. Laurie reported that her backups will be Julie Taylor and Carla Carlson.

Sheriff's Department Report:

Mac with the Laramie County Sheriff's Department reported that it has been an eventful month in Burns but he cannot say much more about it. .

Council Member Bartels arrived at 6:06 pm.

Ambulance Board Report:

Erica Maddison reported that she was currently reviewing the Hospital Preparedness Grant contract. Erica reported that it looks like the amount that will be awarded will be \$9,505.00.

The Ambulance Services will be billing for their service as soon as Mayor Johnstone and Erica Maddison finish up the contract with the billing company.

Mayor Johnstone reported that Steve Girmus and Erica Maddison will be going to Laramie to look at a different ambulance that the city of Laramie will be getting rid of. Mayor Johnstone asked the council to make a motion to purchase the ambulance for \$1 if Erica and Steve believe it is a good ambulance. Erica reported that the ambulance will need re-lettered and a possible radio. She is not sure if it has the light bars on it or not.

Council Member Bastian moved to allow Erica Maddison to go ahead and purchase the ambulance for the cost of \$1 if she believes it is a better ambulance than the one we currently have. Council Member Bartels seconded this motion. Motion carried.

Utility Board Report:

Council Member Humphrey reported that Jim Clark had resigned his position on the Burns Utility Board and that Marc Polk had attended the last utility board meeting expressing interest in the board position. Harvey Humphrey reported that the Burns Utility Board recommends Marc Polk as the new Utility Board member, to the Council.

Council Member Humphrey moved to appoint Marc Polk to the Burns Utility Board. Council Member Bastian seconded this motion. Motion carried. Mayor Johnstone appointed Marc Polk to the Burns Utility Board.

Utility Board Representative Harvey Humphrey reported that the bores have been put under the UPRR tracks to put water service to the north side of the tracks. The Utility Board had a special meeting to discuss the extension of the water line an additional 250 feet towards the west, add an additional fire hydrant, and four curb stops. The cost of doing this would be an additional \$21,802.00 which is still under budget. The Utility Board voted 2 to 1 to proceed with this change order. Council Member Humphrey asked the Council to approve this change order.

Council Member Humphrey moved to approve change order #1 for the UPRR Utility Crossing Project; this change order will extend the waterline an additional 250 feet to the west, and an additional fire hydrant, and four curb stops at an increased cost of \$22,082.00. Council Member Bartels seconded this motion. Motion carried.

Harvey Humphrey also reported that we had received a letter from a local plumber requesting to be able to shut off water at the meter pits when he has to do work for residents in town. The Utility Board denied him this access as no one needs to be in our meter pits other than our town employees. If he needs to shut off water to residents he needs to coordinate with town employees. He was sent a letter stating this with all information on how to contact town employees.

Town and Country Plumbing will be starting the water looping under the tracks on Monday and the project is expected to take at least one month.

Darius reported that he is also having Justin pot hole the sewer line on Luther Ave as there is a gas line close to it.

The water fill station is now scheduled to ship on August 13th.

Maintenance Report:

The maintenance report was reviewed.

Darius reported that Precision Automation had been out and serviced all the heaters and exhaust fans; they had to order a part for the hood of the dishwasher.

Darius reported that he had corrected the drainage issue by the Presbyterian Church on the corner of Second Street and Wyoming Ave.

Darius reported that he is planning to haul off the old burn pile to the land fill and reported that there would be a cost for doing this.

Truck bids had been given to the council. Mayor Johnstone would like to review these at the work session that will be scheduled.

Mayor Johnstone asked Toni to report on the A-3 well and electrical meter. Town Clerk Toni McNamar reported that the School District wanted us to take over the electrical charges for the A-3 well, however it had all the football field lights on the same meter. High West Energy was asked to put a separate meter in for the A-3 well and have the ball field lights on its own meter. High West Energy had disconnected the well from the meter but did not install a new meter for it as we will need to do work on this well and they will install a meter at it when we are ready for them to do so.

Mayor's Report:

Mayor Johnstone reported that anything we want present to the SLIB board in December needs to be into the County by October 1st.

Mayor Johnstone reported that Jim Clark has resigned from all boards and also from Bountiful Baskets. He will be greatly missed.

The Council agreed to schedule a work session on August 25th at 9 am at the Community Center. The purpose of this meeting will be to discuss the truck bids, renovations to the Community Center, and discussion on a Second Street easement which would mean working with Steve Birt. He had stated that he would like to attend our work session and requested that we hold it on a Saturday. Harvey Humphrey does not think we should hold it on a Saturday, we will schedule it and let him know when it is and he is more than welcome to attend.

Mayor Johnstone reported that the Town currently has a 20 foot easement for Second Street and that Steve Birt is willing to give us an additional 20 feet. He is willing to negotiate for an additional 20 feet if we would like to have a 60 foot easement.

Council Member Charlie Vosler arrived at 6:35 pm.

Mayor Johnstone reported that there is someone that is campaigning that is speaking negatively about WAM (Wyoming Association of Municipalities). If anyone has any question regarding what WAM really is they may contact her.

Council Member Reports:

Council Member Humphrey reported that he would volunteer to get pricing for the work we would like done to the Community Center.

Council Member Bastian thanked Darius for working on the drainage issue by the church.

Council Member Bastian reported that we would need a new cemetery board member.

Council Member Vosler had nothing to report.

Council Member Bartels presented the Council with a report from painting the gazebo that Mercedes Bartels had prepared. The painting went very well and we have received many comments on the gazebo. The Council is very happy with how nice the gazebo looks.

Old Business:

Mayor Johnstone reported that we had received the asbestos report from Terracon for the Burns Plex buildings. Now we are aware of which areas will need special care when remodeling these buildings.

The Council was presented with Resolution 08-11-14 which is in support of the Laramie County Lodging Tax. Council Member Bastian moved to approve Resolution 08-11-14 supporting lodging tax in Laramie County. Council Member Bartels seconded this motion. Motion carried.

Clerk's Report:

Town Clerk Toni McNamar reported that Town Hall will be closed on August 19th as that is Election Day. The election will be held in the South Gym.

Erica Maddison reported she will be working on getting the AED in the Community Center updated.

Announcements

| | | |
|---------------------------|-------------|--|
| August 16 th | 7:30 – 2 | Community Garage Sale in north gym |
| August 19 th | | Town Hall Closed. |
| | 7 am – 7 pm | Election Day |
| August 21 st | 6 pm | Burns Day meeting at Community Center |
| August 25 th | 9 am | Council Work Session at Community Center |
| September 1 st | | Town Offices closed for Labor Day |
| September 2 nd | 6 pm | Utility Board Meeting |
| September 9 th | 6 pm | Council meeting |

At 6:58 pm the meeting was adjourned. The next meeting of the Burns Town Council is scheduled for September 9th at 6 pm.

DON'T FORGET TO COME TO THE COMMUNITY GARAGE SALE IN THE NORTH GYM OF THE BURNS-PLEX 315 S MAIN STREET. THERE ARE ALSO SEVERAL OTHER GARAGE SALES THOUGHOUT TOWN.

Mayor Judy Johnstone

Attest:

Town Clerk Toni McNamar

Town Council

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|-----------------|--|----------------------|
| Judy Johnstone | Mayor | 316-0020 630-7305 |
| Charlie Vosler | Council Member Safety/ Town Compliance Officer Ambulance Liaison | 286-7996 |
| Dennis Bastian | Council Member Cemetery Board | 547-3848 |
| Harvey Humphrey | Mayor Pro Tem Utility Board Representative Parks and Recreation | 547-3545 |
| Ralph Bartels | Council Member Streets and Alleys | 631-5077 |

Utility Board

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|-----------------|----------------------|----------|
| Harvey Humphrey | Council Rep | 547-3545 |
| Steve Newton | Utility Board Member | 547-2214 |
| Harry Pauli | Utility Board member | 287-7673 |
| Ralph Bartels | Utility Board Member | 631-5077 |

Town Hall NEW HOURS STARTING JANUARY 2, 2012

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|--------------------------|------------------------------|-----------------|
| Monday - Thursday | 7:30 a.m. - 4 p.m. | 547-2206 |
| Friday | 7:30 a.m. – 12:30 p.m | |

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| Toni McNamar | Town Clerk | 630-5557 |
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Maintenance

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| Darius Mandel | Maintenance | 287-0537 |
| Ted Kellner | Maintenance | 286-2771 |