

Burns Utility Board
August 4, 2014

The Burns Utility Board met in regular session on August 4, 2014. Members present were Board Members Harry Pauli, Harvey Humphrey and Steve Newton. Board Member Bartels was absent from this meeting. Also present was Town clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Scott Cowley with AVI, Marc Polk, and Mayor Judy Johnstone,

At 6 pm acting Board President Steve Newton called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

APPROVAL OF MINUTES

Board Member Humphrey moved to approve the minutes of the July 7, 2014. Utility board meeting. Board Member Pauli seconded this motion. Motion carried.

Board Member Pauli moved to approve the minutes of the July 22, 2014 Special Meeting. Board Member Humphrey seconded this motion. Motion carried.

APPROVAL OF TREASURER'S REPORT

Board Member Humphrey moved to approve the Treasurers report as presented. Board Member Pauli seconded this motion. Motion carried.

AGENDA REQUESTS

Scott Cowley with AVI reported that the bores under the tracks have been completed and that Town and Country Plumbing would be starting the waterline on Monday. Scott reported that there would be a pre construction meeting on August 7th at 10 am at the Burns Plex. Scott reported that Justine has already spoken with Panhandle about the road being closed.

There was discussion on extending a line an additional 250 feet west of where the water loop loops on the north side of the track and putting a fire hydrant on it. This would get it closer to Charlie Volser's property. Before we proceed with this we will get a quote from Town and Country Plumbing.

There was discussion on putting meter pits on the four properties down there but these need to be on their property so Harvey Humphrey will be contacting those residents to see if they would like this done at this time or not.

Board Member Pauli moved to proceed with getting a quote for the additional 250 feet of pipe, four curb stops, and three hydrants. Board member Humphrey seconded this motion.

It was agreed to hold a special utility board meeting following the pre construction meeting to approve this change order if the board chooses to do so. The special meeting will be at 11 am on August 7th. The purpose of the meeting will be to approve or not approve the change order to add the additional 250 feet of pipe to the west of the loop on the UPRR Utility Crossing Project.

Board Member Pauli inquired as to if we had permission to be in the County right of Way. Scott Cowley reported that Don Beard had signed off on the plans. There was discussion as to the location of the line and curb stops so that they do not get tore up during grading of the county road. Ted Kellner asked that this be as close to the property line as possible.

There was discussion on replacing the sewer line on Luther Ave near Second Street. Scott Cowley reported that his surveyors will be out on Thursday and will survey this. The project will consist of replacing one manhole, the clay sewer line, and the grease trap next to the Community Center. There is interior work that will need to be done to the Community Center which will be the responsibility of the town.

Town Clerk Toni McNamar suggest that Scott Cowley provide a separate estimate for the plumbing needs inside the Community Center as this is something we can repair with SLIB funding.

The Board also had received a letter from Kent Shook who does plumbing work in the Town of Burns requesting permission to be able to enter the town meter boxes. Ted Kellner does not believe that we should allow this or allow them to turn the water on and off at the curb stop. The board was in agreement.

Board member Humphrey moved to send Kent Shook a letter denying his request to be able to enter our meter boxes or to turn or water on or off at the curb stop. When he has work in town he will need to contact a town employee to have this done. Board member Pauli seconds the motion. Motion carried.

MAINTENANCE REPORT

. The maintenance report was reviewed. Darius reported that we would be having B & B out to clean out the lift stations. Ted Kellner reported we would also be having Waterworks out to service the pumps in the lift stations. These are both things that are done on a yearly bases.

CLERK'S REPORT

Town clerk Toni McNamar reported that our September meeting would fall on Labor Day and inquired if the board would like to hold the September Utility Board meeting on Tuesday September 2nd at 6 pm. The board was in agreement to do this.

UTILITY BOARD PRESIDENT'S REPORT

Had nothing to report.

MEMBER REPORTS

Board Member Humphrey had nothing to report.

Board Member Pauli asked Mayor Johnstone why the President for the Utility Board was elected in January when our ordinance stated July. Mayor Johnstone reported that it is January. Town Clerk Toni McNamar reported that she believes it is July which follows the town election. Harry Pauli also inquired about the state statutes being updated so that they say he/she rather than he.

Board Member Newton had nothing to report.

Board Member Bartels was absent from this meeting. .

NEW BUSINESS:

Marc Polk was present to express his interest in being on the Utility Board. He provided the board with a resume of his experience. Board member Pauli moved to send Marc Polk's name to the Town Council with the recommendation that he be appointed as the newest member of the Burns Utility Board. Board Member Humphrey seconded this motion. Motion carried.

APPROVAL OF VOUCHERS

Board Member Humphrey moved to approve the vouchers. Board Member Pauli seconded this motion. Motion carried.

ANNOUNCEMENTS:

August 7th 10 am Pre construction meeting for UPRR Utility Crossing project
11 am Special Utility Meeting to discuss and approve possible change order.
Sept 2nd 6 pm Utility Board Meeting

At 6:53pm Board Member Pauli moved to adjourn. The next meeting of the Burns Utility Board is scheduled for Tuesday September 2, 2014 at 6pm.

Acting Board President Steve Newton

Attest:

Utility Board Secretary Toni McNamar