

Burns Town Council
April 13, 2015
Burns Council Meeting Minutes

The Burns Town council met in regular session on April 13, 2015. Members present were Mayor Judy Johnstone, Council Members Ralph Bartels, Harvey Humphrey, and Dennis Bastian. Council Member Charlie Vosler was absent from this meeting. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Cheyenne Light, Fuel, and Power, Brian Eveleth, Debbie Johnson, Randy Bastian, Kim Kranz, Mark Anderson, and Betty Nussbaum.

At 6:00 pm Mayor Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed that the meeting was being recorded.

Approval of Consent Agenda:

- Approval of Absences - Council Member Vosler was absent from this meeting.
- Approval of the March 9, 2015 Council Minutes
- Approval of Town Vouchers
- Approval of Utility Vouchers
- Approval of Town Treasurers Report

Council Member Bastian moved to approve the consent agenda. Council Member Bartels seconded this motion and the motion carried.

Public Comment:

Randy Bastian reported on the Housing Assessment meetings for which she had been the liaison. The number one problem people reported was that there were no/too few apartment and house rentals available in Burns and surrounding areas. Also, there is no shopping available in our area. People would very much like to see bussing service available for travel especially to Cheyenne for shopping and medical visits. The biggest asset reported is that the people of Burns are willing to invest in the future.

Betty Nussbaum is going to purchase the plants for the town planters. The town agreed to purchase the plants. We will start with \$300, but allow more if needed.

Agenda Requests:

Mark Anderson, Burns Insurance Agency, was present to offer discussion on the town property insurance renewal for the coming year. The premium will be \$11,580 for the year. After careful review, motion by Council Member Humphrey to accept the proposal. Second by Council Member Bartels and the motion carried.

Kim Kranz was present to discuss Burns Day. The Burns Day Committee asks that the Council accept the Committee's request to be taken under the Council's supervision so they can work with the Council and include the Council in their planning instead of being a separate entity. Council Member Humphrey felt this was an excellent idea. Betty Nussbaum was opposed to the request because the Burns Day Committee has done all the work. Council Member Bastian feels this is an excellent idea. It will be very nice for the Committee and the Council to work together on the event. The Committee not only wants to include the Council in the planning, but they would like to be included under the Town's liability insurance and is more than willing to abide by all the requirements we have in place. Mayor Johnstone commented that as long as Burns Day falls under the Town's regulations and requirements, that can happen. Burns Day has a release that every vendor and activity provider that participates in Burns Day must sign. The Burns Day Committee will appoint a representative that will report to the Council on an ongoing basis, and they request that Council have a representative attend their meetings as well. Council Member Bastian will be the Council Representative to the Committee. Toni McNamar commented that it would be wonderful if people who live in Burns became part of

the Committee also. Everyone that works on the Committee currently is from outside of Town. The Council agreed by consensus that the Burns Day Committee is to be included under the Council's supervision.

Kim Kranz requested that the Town purchase the digitized embroidery logo which could then be used at any time in the future. The Burns Day Committee would like to purchase hats and t-shirts for all Committee members, but the logo needs to be digitized. Council Member Bartels moved that the Town purchase the digitized logo and a hat and t-shirt for each Committee member as well. Council Member Bastian seconded, and the motion passed.

Kim Kranz was present to discuss the tractor pull. They have scheduled the pull again this year, and it will be held on Burns Day. However, they would like to be considered as a Town of Burns event but not as a Burns Day event. The reason for that is that if in the future Burns Day needed to be rescheduled to a different day, the tractor pull would still be held on the first Saturday in June. They are on the calendar for a tractor pulling organization, and the first Saturday in June is now their assigned date. They would like to be included under the Town's liability insurance also, even though they have many very strict requirements they have to meet to be allowed to participate with their scheduling organization. They are requesting that their event name be the Town of Burns Tractor Pull. The Council was in agreement by consensus that the Town of Burns Tractor Pull will become a Town event and will be included under the Town's liability insurance.

Sheriff's Report:

Council Member Humphrey reported that he had received phone calls inquiring if something was wrong because residents had seen Sgt. McPherson walking around town as he had promised he would. (There were no problems.)

Ambulance Report:

Brian reported that all is going well. He has received a list of equipment needed for advanced support and is talking to the joint powers board to see what financing might be available.

The ambulance group is planning to do a Burns Day chili cook-off again and he hopes people will participate. He also inquired if the tractor pull needed EMS on scene. They do not, but EMS will have various coverage around town during the day and will be available if needed.

For some proposed grant-funded purchases, an emergency drill needs to be held. Brian would like to approach the school district to get their participation. He will also be including Districts 4 and 6 in this drill if they wish to participate. Council feels this is an excellent idea.

They have received the manikin and will be receiving the bill. The needed computer is on order also.

Utility Board Report:

The Luther sewer project has been completed.

They will start planning the Fourth St. sewer relocation project with AVI and will try to be ready to start the project in the spring of 2016.

Maintenance Report:

The maintenance report was reviewed. The Town needs to purchase a new mower. Darius had gotten three quotes and chose the Auto Electric ZTR mower at a cost of \$5399.00. It has a 52" deck and a Briggs and Stratton motor. Council Member Humphrey made the motion to purchase the Auto Electric mower at a cost of \$5399. Council Member Bartels seconded and the motion passed.

The Town Clean Up will be in May. Contact Town Hall to schedule a pick up. The truck will be available on Mondays and Fridays for the entire month.

The park bathrooms are now open at the request of the Burns Youth coaches. Please report any vandalism you might see happening.

The new maintenance department truck is on order and hopefully will arrive soon.

Mayor's Report:

We need to schedule an Elected Officials dinner during June. Mayor Johnstone has requested menu options from Charlene and will send suggested dates for the Council to choose from.

It is time to renew the lease for the Old School Café. The terms are the same, and the lease will run until the April 2016 council meeting date. Council Member Bastian moved to renew the lease for a twelve month period. Second by Council Member Humphrey, and the motion passed.

The Water Committee meetings wrapped up the first phase. A meeting will be held on the 16th to determine the process going forward. The State Engineer issued a new order which will be in place until the Committee can offer a suggestion that can be approved.

Our well permit is now being processed with needed modifications as required under the new Order, and hopefully we can begin construction of new water lines and the facilities needed for the new well within a couple of months.

Council Member Reports:

Council Member Humphrey presented a proposal from Gust Engineering for electrical, mechanical, and architectural review and recommendations. Council Member Humphrey moved to accept the proposal at a cost of \$5,500.00. Second by Council Member Bastian, and the motion passed.

Council Member Humphrey presented a proposal by Terracon to manage the project removing all asbestos from both of the Burns-Plex buildings. Terracon will be the project manager, will design the project, will do the publications and documents necessary to hire the contractor to do the work (separate cost for the contractor), will oversee the work, and will test daily during the operation. The asbestos will all be removed at once, and then we will be done with it and can proceed with remodeling plans. Council Member Humphrey moved to accept the Terracon proposal at a cost of \$30,480.00. Council Member Bartels seconded and the motion passed.

Council Member Humphrey moved to approve a malt beverage permit for Richard Steege. The primary location will be at Bob Steege Park on May 23, with an alternate location of the south gym of the Burns Plex in case of bad weather. Council Member Bastian seconded, and the motion passed.

Council Member Bastian inquired about watering the trees at the cemetery. Darius will take the water tank to the cemetery this week, and Betty will begin watering.

Council Member Vosler was absent.

Council Member Bartels had nothing to report.

Old Business:

The Council was presented with Second Reading of Ordinance 18A.39, Fiscal Year Budget 2015/2016 Annual Appropriations. Council Member Bastian moved to approve the Ordinance by title only. Council Member Humphrey seconded, and the motion passed.

New Business:

Mayor Johnstone presented Council with a proposed agreement between the Town of Burns and Stephen D. Birt. The agreement will expand the Town's currently held 20' property/easement for Second St. on the south side of Mr. Birt's property to a 60' property/easement. A summary is that a current 20' easement on the north side of Mr. Birt's property will move to the south side of the property, and the Town will purchase an additional 20' adjoining that easement at a cost of \$2,000.00.. The Town will pay for survey, platting, and filing fees. Motion by Council Member Bastian to accept the proposed agreement. Second by Council Member Humphrey, and the motion passed.

Clerks Report:

Toni requested approval of election workers Jerrie Humphrey and Susan Mills. She also requested that we pay them \$10 per hour as we have been doing. Council Member Bartels moved that Council approve the requests. Council Member Bastian seconded and the motion passed.

Toni requested approval for a "Burn Out" contest to be held down at the tracks near the old crossing. By consensus, the Council approved.

Toni requested the use of both gyms for the Burns Day craft show. They have redesigned the layouts and space offerings to take better advantage and get more participants. By consensus, the Council approved.

Toni informed Council that they have developed a route for the Monster Truck rides. They will load and unload on the corner of Luther and First, go north on Luther to Co-Op Rd, then west to Road 148, south to First St., and then east on First to Luther.

Announcements

- April 14-17 Town Hall closed.
- April 16 6:30pm – Burns Day Committee meeting
- April 21 Last day for nominations for Mayor and Council
- April 24-25 Pine Bluffs Sportsman Club Gun Show – South Gym
- May 4 6pm – Utility Board meeting
- May 11 6pm – Council meeting
- May 12 7am-7pm – Town Election

At 7:51 pm council Member Bastian moved to adjourn. The next meeting of the Burns Town Council is scheduled for May 11th at 6 pm.

Anyone interested in joining the Burns Day Committee, please contact Town Hall to volunteer. You will be greatly appreciated!

Mayor Judy Johnstone

Attest:

Town Clerk Toni McNamar

