

Burns Town Council  
June 8, 2015  
Meeting

The Burns Town Council met in regular session on June 8, 2015. Members present were Mayor Ralph Bartels, Council Members Rocky Stoner, Dennis Bastian, and Harvey Humphrey. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, Brian Eveleth, Betty Nussbaum, and Randy Bastian.

At 6 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was preformed. Mayor Bartels announced the meeting was being recorded.

Mayor Bartels swore in new Council Member Betty Nussbaum.

**Approval of Consent Agenda:**

May 11, 2015 council meeting minutes

Town Vouchers

Town Treasurers Report

Utility Vouchers

Council Member Bastian moved to approve the consent agenda. Council Member Humphrey seconded this motion. Motion carried.

**Ambulance Report:**

Brian reported that the Chile cook off went well and that he ambulance service earned \$201.00 from this event. Brian reported that AMR donated all the supplies

Brian asked permission to purchase two adaptor cables at a cost of \$100 each; these cables will enable the ambulance service to connect to the schools AED's. Council Member Bastian moved to allow the Burns Ambulance Service to purchase the two adaptor cables at a cost of \$200 plus any shipping costs. Council Member Stoner seconded this motion. Motion carried.

Brian inquired about a spending allowance for the ambulance, as some times they need to purchase something or need fuel. Toni suggested getting a prepaid credit card for them to use which can have cash loaded on to it as needed. Toni reported that any purchase made would have to have a receipt.

Council Member Humphrey moved to get a \$100 prepaid card not to exceed More than \$100 per month, to be replenished as needed, and a receipt must be provided for all purchases. Council Member Stoner seconded this motion. Motion carried.

Brian reported that we are still working on billing. AMR asked to present a proposal. Brian will have both proposals to present to the council at the next meeting.

### **Utility Board Report:**

Council Member Humphrey reported that the Fourth Street Sewer Project was discussed in detail and we will be discussing this project further.

Ralph Bartels resigned as utility board president since he was elected Mayor, he will be filling a board member position until someone can be found to replace him.

Matt Fields is the new Utility Board President.

Anyone interested in serving on the Utility Board May contact the Burns Town Hall at 547-2206.

### **Maintenance Report:**

The Maintenance report was reviewed. Darius reported that town clean up went well other than having trouble getting into the landfill due to the rain. The town water truck has been repaired and Ted has been working on some electrical issues in the north building.

Darius reported that the lift station was down but Waterworks was here to work on it today.

Darius reported the new truck is in town and waiting to get the box on it. Darius asked permission to purchase running boards and get the town logo on it. Council Member Stoner moved to have Darius get the running board and town logo on the new truck. Council Member Bastian seconded this motion. Motion carried.

### **Mayors Report:**

Mayor Bartels announced his appointments as follows:

- Rocky Stoner - Streets and alleys and liaison for youth group
- Harvey Humphrey – Mayor Pro tem, Parks and Recreation, Safety, Compliance officer, fire Marshall, and Utility Board representative.
- Dennis Bastian – Cemetery Board, ambulance board liaison, Burns Day committee representative.
- Betty Nussbaum – senior liaison, and town horticulturist.

Mayor Bartels read a request from the high school to purchase an ad on their sports calendar as we have done in the past. The cost for a business card sized ad will be \$175.00. Council Member Humphrey moved to purchase the ad space. Council Member Bastian seconded this motion. Motion carried.

Mayor Bartels had the lease renewal for Narva and Associates. The lease is the same other than an increase in rent to \$235.83 a month. Council Member Bastian moved to accept the new lease. Council Member Humphrey seconded this motion. Motion carried.

Mayor Bartels reported that Burns Day seemed to have gone well other than the Main Street bathrooms having an issue, Darius is working on fixing them.

There was discussion on the school district leasing the north building again this year. Council Member Humphrey moved to offer the lease to the school district again at a 3% increase plus they pay all of the utilities from October 15, 2015 – March 15, 2016. Board Member Bastian seconded this motion. Motion carried.

Mayor Bartels reported that he has asked Judy Johnstone to continue to attend the water meetings on behalf of the Town of Burns; she has asked that we pay her mileage. Council Member Bastian feels that we should continue to have her attend the water meetings and pay her mileage plus \$50 a meeting.

Council Member Bastian moved to pay Judy Johnstone's mileage plus \$50 per meeting to have her continue to attend the water commission meeting in Cheyenne on behalf of the Town of Burns. Council Member Stoner seconded this motion. Motion carried.

### **Council Reports:**

Council Member Humphrey reported that the school had asked if we could grade Jackson Street for them. Darius reported that he has not done it in the past because it is so narrow. The council agreed that we could grade the road but no snow removal.

Council Member Humphrey reported that he had received the engineers estimated for putting new roofs on the buildings. The engineers recommended using EPDM to do the roof with an estimate cost of \$253,735 for the south building.

For the north building there is no need to do the east end of the building and the gym roof is good, to do the south class rooms would be a cost of \$79,198.

Council Member Humphrey had also received information from the mechanical engineer for air conditioning. They would put a coil in each of the current furnace and set a compressor on the ground. There would be a total of 13 compressors on the ground. The cost for this would be \$113,000; this does not include the electrical work. Council Member Bastian would like all the compressors to be on the east side of the building and not our front.

The cost for doing the north building would be \$21,000 and would operate on thermostats. Council Member Humphrey estimates to do the roofs and the air conditioners

would be around \$566,000. Council Member Humphrey reported we would still have the funding for the asbestos removal and other improvements.

Council Member Stoner moved to proceed with putting out for bids the roofs on both buildings. Council Member Bastian seconded this motion. Motion carried. Council Member Humphrey will be in contact with Dan Johnson to let him know we wish to proceed.

Council Member Humphrey reported that he will be getting in contact with the landscaping architect to discuss Liberty Park.

Council Member Bastian asked if the Cemetery could be mowed.

Council Member Betty Nussbaum reported that all the flowers have been planted and are doing well. Betty reported that she has transplanted and planted new plants on the wall also.

Council Member Stoner had nothing to report.

**New Business:**

Council Member Nussbaum does not feel that we should have a cemetery board. Council Member Nussbaum reported that Toni takes care of all the selling of plots, and mapping of the cemetery.

Council Member Humphrey reported that we have an ordinance that established the cemetery board.

Council Member Nussbaum feels that there are no people interested in being on the cemetery board. Toni will post notice for cemetery board members and we will revisit at next meeting.

Council Member Humphrey reported that Toni and he had met with Dave Steege regarding getting a sound system in the council chambers; it would consist of speakers in the ceiling, and ear piece and mics for the council members.

Toni reported that we will be getting an estimate to fix the water damage to the floor in the south gym.

Brian reported that AMR will be doing an EMT class in the fall and he will get flyers to hang when it has been confirmed.

**Clerks Report:**

Toni reported that she will be getting the ordinance books updated for the Council.

Toni reported that Harvey, Ralph and she would be attending the WAM conference on Thursday and Friday.

**Announcements**

- June 11<sup>th</sup> and 12<sup>th</sup> Town Hall will be closed. WAM conference
- June 17<sup>th</sup> 6 pm Elected Officials Dinner
- June 18<sup>th</sup> 6:30 pm Burns Day Meeting
- July 3<sup>rd</sup> Town Offices Closed
- July 6<sup>th</sup> 6 pm Utility Board meeting
- July 13<sup>th</sup> 6 pm Council Meeting.

At 7:26 pm council Member Bastian moved to adjourn. The next meeting of the Burns Town council will be July 13, 2015 at 6 pm at the Burns Plex at 327 S Main Street.

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Mayor Ralph Bartels

Attest:

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Town Clerk Toni McNamar

**Town Mayor and Council**

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|-----------------|--|--|
| Ralph Bartels   | Mayor  | 307-631-5077<br><a href="mailto:reigbartels@yahoo.com">reigbartels@yahoo.com</a>                 |
| Harvey Humphrey | Mayor Pro tem,<br>Parks and Recreation<br>Safety, Fire Marshall<br>Utility Board Representative. | 307-547-3545<br><a href="mailto:july2011@rtconnect.net">july2011@rtconnect.net</a>               |
| Betty Nussbaum  | Senior Liaison<br>Town Horticulturist  | 307-547-2203   |
| Dennis Bastian  | Cemetery Board<br>Ambulance Liaison<br>Burns Day Committee Representative                        | 307-547-3848<br><a href="mailto:dennis.bastian@draircraft.com">dennis.bastian@draircraft.com</a> |
| Rocky Stoner    | Streets and Alleys<br>Youth Program Liaison  | 307-421-9756   |

**Utility Board Members**

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|--------------|--------------|--------------|
| Matt Fields  | President    | 307-630-2558 |
| Steve Newton | Board Member | 307-630-6392 |
| Harry Pauli  | Board Member | 307-287-7673 |

Harvey Humphrey	Board Member	307-547-3545
Ralph Bartels	Board Member	307-631-5077

**Town Employees**

Toni McNamar	Town Clerk/Treasurer	307-547-2206
		307-630-5557
		<a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a>
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours Mon – Thurs 7:30 am – 4pm  
Fridays 7:30am – 12:30 pm