

Burns Town Council  
January 12, 2015  
Council Meeting Minutes

The Burns Town council met in regular session on January 12, 2015. Members present were Mayor Judy Johnstone, Council Members Ralph Bartels, Charlie Vosler, and Dennis Bastian. Council Member Harvey Humphrey was absent from this meeting. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson, with Cheyenne Light, Fuel, and Power, Brian Eveleth, Kari Clark, Laramie County Commissioner Linda Heath, Matt Fields, and Betty Nussbaum.

At 6:00 pm Mayor Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed that the meeting was being recorded.

**Approval of Consent Agenda:**

Approval of Absences - Council Member Humphrey is starting on the road to recovery.  
Approval of the December 8, 2014 Council Minutes  
Approval of Town Vouchers  
Approval of Utility Vouchers  
Approval of Town Treasurers Report

Council Member Vosler moved to approve the consent agenda. Council Member Bartels seconded this motion. Motion carried.

**Agenda Requests:**

Utility Board President Ralph Bartels recommended the Council approve the appointment of Matt Fields and Harry Pauli to the Burns Utility Board. Council Member Bastian moved to appoint Matt Fields and Harry Pauli to the Burns Utility Board. Council Member Vosler seconded this motion. Motion carried.

Mayor Johnstone swore in Matt Fields as new Utility Board Member. Toni McNamar will swear in Board Member Pauli at the next Utility Board Meeting.

**Building Permit:**

The Council was presented with a building permit from Laramie County School District #2 for a 20ft x 40 ft storage shed to be located at 524 E Fourth Street in Burns Wyoming. Council Member Vosler moved to approve the building permit for the school district. Council Member Bartels seconded this motion. Motion carried.

**Ambulance Report:**

Brian Eveleth presented the Council with a copy of the break down for the grant to be spent by June. They have to purchase the equipment and then we will be reimbursed. The total cost of equipment will be \$9505.14. Equipment purchased will be an upgrade to the ambulance lights, a Tuff Book for doing reports, and a training manikin. Town Clerk Toni McNamar suggested that they purchase as soon as possible so that the grant can be completed before the end of fiscal year. Council Member Vosler moved to approve the spending of the grant funding as presented by Brian. Council Member Bastian seconded this motion. Motion carried.

**Utility Board Report:**

Utility Board President Ralph Bartels reported that the utility board had decided not to increase utility rates this year.

The Utility Board has sent Ordinance 11D.01 (a) to the council with the recommendation that they approve it with changes made.

The Utility Board had also moved to send the names of Matt Fields and Harry Pauli to the Council with the recommendation they appoint them as members of the Utility Board.

Ralph Bartels reported that he had signed the DEQ permit for the South Luther Sewer Project. The pre bid meeting will be January 22<sup>nd</sup> at 2 pm at the Burns-Plex.

**Maintenance Report:**

The maintenance report was reviewed. Darius reported that the heater in the wrestling area was not working again; they will put a new fan in it when they come to service the other heating units. He also reported that he had renewed his water and sewer licenses.

**Mayor's Report:**

Mayor Johnstone reported that she has been attending the water meetings in Cheyenne.

The legislative session starts tomorrow.

Mayor Johnstone reported that Toni and she would be attending the WAM Conference in Cheyenne next Wed – Friday.

**Council Member Reports:**

Council Member Humphrey was absent from this meeting

Council Member Bastian reported that he had attended the Fire Board meeting with District Six and was well received. He requested that we all be able to work together and improve relations between town and fire department. He reported that there is a new board president and training officer. Council Member Bastian reported that he invited them to attend our meetings and hopes to see a representative from the District attend.

Council Member Vosler had nothing to report.

Council Member Bartels thanked Darius for keeping the council in the loop when he needs to spend money.

**Old Business:**

Mayor Johnstone reported that we had tabled the cleaning bids last month until she had the opportunity to speak with those who bid. Council Member Bastian moved to remove the cleaning bid from the table. Council Member Bartels seconded this motion. Motion carried.

Council Member Vosler moved to accept the bid of \$860.00 a month from Quality Commercial Cleaning. Council Member Bartels seconded this motion. Motion carried.

**New Business:**

The Council was presented with first reading of Ordinance 11D.01 (a). Council Member Vosler moved to approve first reading of Ordinance 11D.01 (a) by Title only. Council Member Bastian seconded this motion. Motion carried.

Council Member Bartels moved to designate Wyoming Bank and Trust as the Town of Burn's depository. Council Member Vosler seconded this motion. A roll call vote was done: Bartels - aye, Bastian – aye, Johnstone - aye, and Vosler- aye. Motion carried.

Council Member Bartels moved to designate WYO- STAR as the depository of the Town of Burns reserve funds. Council Member Vosler seconded this motion. A roll call vote was done: Bartels – aye, Bastian – aye, Johnstone – aye, Vosler – aye. Motion carried.

**Clerks Report:**

Town Clerk Toni McNamar reported that she had renewed her water license.

Town Clerk Toni McNamar suggested that the Council consider transferring some of the money in the checking account into town savings accounts. By doing the transfer we would have \$10,000 in the Mayors Contingency Fund, the Matching Grant Fund and the Parks and Recreation Account. We would increase the WYO-STAR Emergency Fund to \$125,000 and the WYO STAR General Fund to \$25,000. Council Member Bastian moved to do the transfer. Council Member Bartels seconded this motion. Mayor Johnstone would like to see there be \$25,000 in the Matching Grant fund. The Council was in agreement, the motion and second were amended, and motion carried.

**Announcements**

- January 15<sup>th</sup> 6 pm Burns Day Meeting
- January 19<sup>th</sup> Town Offices Closed
- January 20<sup>th</sup> Town Hall Closed
- January 21<sup>st</sup> – 23<sup>rd</sup> Town Hall closed as Toni will be attending the WAM Conference.

At 6:46 pm Council Member Bartels moved to adjourn. The next meeting of the Burns Town Council is scheduled for February 9, 2015 at 6 pm.

\_\_\_\_\_  
Mayor Judy Johnstone

Attest:

\_\_\_\_\_  
Town Clerk Toni McNamar

**Town Council**

Judy Johnstone	Mayor	316-0020, 630-7305
Charlie Vosler	Council Member	286-7996
	Safety/ Town Compliance Officer	
	Ambulance Liaison	
Dennis Bastian	Council Member	547-3848
	Cemetery Board	
Harvey Humphrey	Mayor Pro Tem	547-3545
	Utility Board Representative	Parks and Recreation
Ralph Bartels	Council Member	631-5077
	Streets and Alleys	

**Utility Board**

Ralph Bartels	President	631-5007
Harvey Humphrey	Council Rep	547-3545
Steve Newton	Utility Board Member	547-2214
Harry Pauli	Utility Board member	287-7673
Matt Fields	Utility Board Member	

**Town Hall NEW HOURS STARTING JANUARY 2, 2012**

**Monday - Thursday 7:30 a.m. - 4 p.m. 547-2206**

**Friday 7:30 a.m. – 12:30 p.m**

Toni McNamar Town Clerk 630-5557

**Maintenance**

Darius Mandel	Maintenance	287-0537
Ted Kellner	Maintenance	286-2771