

Burns Town Council  
March 9, 2015  
Burns Council Meeting Minutes

The Burns Town council met in regular session on March 9, 2015. Members present were Mayor Judy Johnstone, Council Members Charlie Vosler, Harvey Humphrey, and Dennis Bastian. Council Member Ralph Bartels was absent from this meeting. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Cheyenne Light, Fuel, and Power, Brian Eveleth, Laramie County Commissioner Linda Heath, Lt. Don Hollingshead with Laramie County Sheriff's Dept, Randy Bastian, and Betty Nussbaum.

At 6:00 pm Mayor Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed that the meeting was being recorded.

**Approval of Consent Agenda:**

Approval of Absences - Council Member Bartels was absent from this meeting.  
Approval of the February 9, 2015 Council Minutes  
Approval of Town Vouchers  
Approval of Utility Vouchers  
Approval of Town Treasurers Report

Council Member Vosler moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

**Public Requests:**

Mayor Johnstone reported that it is time for us to request another tree from the conservation district and asked Betty Nussbaum where we should place the tree. Betty Nussbaum suggested in front of the town hall.

**Sheriff's Report:**

Don reported that the Sheriff's Department is currently trying to control the oil field traffic.

Mayor Johnstone asked if they could have people out here before and after school as we seem to be having kids racing around town. .

**Ambulance Report:**

Brian reported that the ambulance needs to be taken in and have the brakes replaced. Council Member Bastian moved to get the brakes done on the ambulance. Council Member Humphrey seconded this motion. Motion carried.

Brian reported that he has ordered the manikin and the computer with the grant money and it has come in less than expected. He is planning to use the extra money for the light package for the ambulance.

**Utility Board Report:**

It was reported that Aztec has began working on the South Luther Sewer project.

The Utility Board agreed to contact Scott Cowley with AVI and have him begin the engineering of the Fourth Street Sewer Project.

The Utility Board approved its 2015/2016 fiscal year budget.

### **Maintenance Report:**

The maintenance report was reviewed. Darius reported that he had called the Lock Shop and let them know that the door handle on the front door was broken again. They are going to see if they cannot find some stronger hardware for the door.

### **Mayor's Report:**

Mayor Johnstone reported that Susan Mills had an excellent idea about adopting flower pots on Main Street as it is very hard for one person to take care of all of them. The Council also thought this was an excellent idea. Toni will be getting a map together numbering the flower pots and then people can call the Town Hall to adopt their flower pot. Betty Nussbaum will pick up flowers and people can get them from her. Betty also agreed to talk to anyone with questions about adopting a flower pot.

Mayor Johnstone reported that the budget workshop went well and future projects were discussed.

Mayor Johnstone reported that the legislative session is over. Burns will receive an additional \$20,945.00 in direct distribution, bringing the direct distribution for the 2015/2016 fiscal year to \$62,127.00

County Commissioner Linda Heath reported that the Eastern Laramie County Landfill received their Lifetime Permit.

Lt. Don Hollingshead reported that "Kevin's Law" was passed. This will be run through the Department of Homeland Security. The results will be reviewed next year at the legislative session to determine if more funding is needed.

Mayor Johnstone asked Council permission to complete the JPIC ballot. The board was in agreement to have her do this.

Mayor Johnstone reported on April 6<sup>th</sup> from 4 -6 pm there will be a meeting in Wheatland to begin the new format for the WAM regions. Mayor Johnstone would like members of the Council to attend if they are able to.

Mayor Johnstone encouraged the council to become involved in WAM. Mayor Johnstone reported that she would like the Town of Burns to sponsor a break at the WAM summer convention in Cheyenne for a cost of \$400.00. They would like to have the World Trade Center Steel displayed at the break if it would be possible. Council Member Vosler moved to allow the Town of Burns to sponsor a break at the WAM convention and take the World Trade Center Steel to be displayed. Council Member Humphrey seconded this motion. Motion carried. Council Member Vosler asked that a paper be written up about the Steel and displayed with it. Brian Eveleth suggested that he will try to get some of the EMT's to help with this.

### **Council Member Reports:**

Council Member Humphrey reported that he had done a walk-through of both buildings with Mike Gust and Dan Johnson. They will be providing us an estimate for a larger electrical system for the south building for air conditioning. There was also discussion of a future generator. Harvey reported that they should have more information within a couple of weeks.

Council Member Bastian reported that he is concerned that the trees at the cemetery are dying.

Council Member Vosler had nothing to report.

Council Member Bartels was absent from this meeting.

**Old Business:**

The Council was presented with Third and final reading of Ordinance 11D.01 (a). Council Member Humphrey moved to approve Ordinance 11D.01 (a). Council Member Vosler seconded this motion. A roll call vote was done: Bastian – aye, Johnstone – aye, Vosler – aye, and Humphrey – aye. Motion carried.

**New Business:**

The Council was presented with First Reading of Ordinance 18A.39 Fiscal Year Budget 2015/2016 Annual Appropriations. Council Member Bastian moved to approve first reading of Ordinance 18A.36 by title only. Council Member Humphrey seconded this motion. Motion carried.

**Clerks Report:**

Town Clerk Toni McNamar reported that she had spoken with Circle S Aviation regarding the spraying of the pine trees. They reported that they will be doing it again this year but not yet sure when. This year they will also be spraying a fertilizer on the trees. Anyone that is interested in having their trees sprayed may stop by the town hall and leave their name, address, phone number, number of trees they would like sprayed, and payment. When they come to spray the town trees they will do these trees at the same cost. The cost will be \$18 per tree.

Toni reported that nominations for Mayor (a two year term) and 2 Council positions (4 year terms) will be open on March 16<sup>th</sup>.

Toni reported that the dishwasher contract has been signed and as soon as it is delivered Ecolab will set up time to install it in the café.

Toni reported that she has been looking for the commercial deep fryer and has not had much luck. Council Member Bastian recommended a couple of places she could check.

There has been new exercise equipment donated to the exercise room.

**Announcements**

- March 10<sup>th</sup> 7 pm Housing Assessment in Council Chambers
- March 11<sup>th</sup> 9am Housing Assessment in council Chambers
- March 16<sup>th</sup> Start taking nominations for Mayor and two council positions
- March 19<sup>th</sup> 6:30 pm Burns Day Meeting
- April 3<sup>rd</sup> Town Offices Closed – Good Friday
- April 6<sup>th</sup> 6 pm Utility Board Meeting
- April 9<sup>th</sup> 6:30 pm Burns Day Meeting
- April 13<sup>th</sup> 6 pm Council Meeting

At 6:51 pm council Member Bastian moved to adjourn. The next meeting of the Burns Town Council is scheduled for April 13<sup>th</sup> at 6 pm.

**Anyone interested in adopting a flower pot on Mains Street please contact the Burns Town Hall at 547-2206. A map will be available soon.**

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Mayor Judy Johnstone

Attest:

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Town Clerk Toni McNamar

**Town Council**

Judy Johnstone	Mayor	316-0020 630-7305
Charlie Vosler	Council Member Safety/ Town Compliance Officer Ambulance Liaison	286-7996
Dennis Bastian	Council Member Cemetery Board	547-3848
Harvey Humphrey	Mayor Pro Tem Utility Board Representative Parks and Recreation	547-3545
Ralph Bartels	Council Member Streets and Alleys	631-5077

**Utility Board**

Ralph Bartels	President	631-5007
Harvey Humphrey	Council Rep	547-3545
Steve Newton	Utility Board Member	547-2214
Harry Pauli	Utility Board member	287-7673
Matt Fields	Utility Board Member	

**Town Hall**    Monday - Thursday    7:30 a.m. - 4 p.m.    547-2206  
   Friday                                    7:30 a.m. – 12:30 p.m

Toni McNamar	Town Clerk	630-5557
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**Maintenance**

Darius Mandel	Maintenance	287-0537
Ted Kellner	Maintenance	286-2771