

Burns Utility Board  
November 3, 2014

The Burns Utility Board met in regular session on November 3, 2014. Members present were Board President Ralph Bartels, Board Members Harry Pauli, Matt Fields, and Harvey Humphrey. Board Member Steve Newton was absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Scott Cowley with AVI, and Mayor Judy Johnstone,

At 6 pm Board President Ralph Bartels called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

**APPROVAL OF MINUTES**

Board Member Pauli moved to approve the minutes of the October 6, 2014. Utility board meeting. Board Member Fields seconded this motion. Motion carried.

**APPROVAL OF TREASURER'S REPORT**

Board Member Humphrey moved to approve the Treasurers report as presented. Board Member Fields seconded this motion. Motion carried.

**AGENDA REQUESTS**

Scott Cowley was present to discuss his proposed engineering costs for the South Luther Sewer Project. Scott reported that we have currently spent \$3,752.30 on engineering and he expects it will be an additional \$9,500.00 in engineering. This includes the grease trap engineering at the Community Center and some plumbing inside the Community Center which will be able to be paid for with SLIB funding. Mayor Johnstone asked Scott for figures that she can use to submit the funding request to SLIB for the reconstruction of the Community Center.

Board Member Pauli moved to approve the proposed engineering costs of \$9,500.00 for the South Luther sewer project. Board Member Fields seconded this motion. Motion carried.

**MAINTENANCE REPORT:**

The maintenance report was reviewed. Darius reported that they had installed a meter pit and meter at the CoOp.

Ted reported that the high school lift station is currently not working and they may have to send off the pump for repairs. Ted and Darius will be pulling the pump.

**CLERK'S REPORT**

Town Clerk Toni McNamar reported that the water fill station is up and running and that trucks are using it to fill.

Toni also reported that Rural Water will be here on December 3<sup>rd</sup> and 4<sup>th</sup> to teach some water certification classes for water and wastewater hours. Rural Water will be inviting other communities to attend these classes also.

**UTILITY BOARD PRESIDENT'S REPORT**

Board President Bartels had nothing to report.

**MEMBER REPORTS**

Board Member Humphrey had nothing to report.

Board Member Pauli inquired whether Judy was going to change the utility ordinance addressing when the utility board elects a president. Mayor Johnstone reported that she needs the help of the board and she has sent out copies of the ordinance on several occasions and has not heard from anyone on the board as to what they want done. She reported that she will send it out once more and we will review it at the next utility board meeting.

Board Member Fields had nothing to report.

Board Member Newton was absent from this meeting.

**OLD BUSINESS:**

Town Clerk Toni McNamar reminded the board to continue thinking of possible rate increases, as she had presented at the last meeting. Board Member Pauli feels that our current rates are sufficient.

**APPROVAL OF VOUCHERS**

Board Member Pauli moved to approve the vouchers. Board Member Fields seconded this motion. Motion carried.

**ANNOUNCEMENTS:**

December 1<sup>st</sup>                      6 pm    Utility Board Meeting  
December 3<sup>rd</sup> and 4<sup>th</sup>              Water Operator classes at Burns-Plex

At 6:25 pm Board Member Pauli moved to adjourn. The next meeting of the Burns Utility Board is scheduled for December 1<sup>st</sup> at 6 pm at the Burns Plex.

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Board President Ralph Bartels

Attest:

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Utility Board Secretary Toni McNamar