

Burns Utility Board
February 8, 2016

The Burns Utility Board met in regular session on February 8, 2016. Members present were Board President Matt Fields, Board Members Judy Johnstone, Ralph Bartels, Steve Newton and Harvey Humphrey. Also present was Town Clerk Toni McNamar and Town Maintenance Darius Mandel.

At 6pm Board President Fields called the meeting to order and the Pledge of Allegiance was preformed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the January 11, 2016 meeting. Board Member Humphrey seconded this motion. Motion carried.

Treasurer's Report:

Board Member Humphrey moved to approve the Treasurers Report as presented. Board Member Johnstone seconded this motion. Motion carried.

At 6:02 pm Board Member Johnstone moved to go into executive session to discuss personnel. Board Member Humphrey seconded this motion. Motion carried.

At 6:08 pm Board Member Johnstone moved to come out of executive session. Board Member Bartels seconded this motion. Motion carried.

Board Member Johnstone moved to table discussion until Board President Fields had a chance to speak with Ted Kellner. Board Member Bartels seconded this motion. Motion carried.

Maintenance Report:

The Maintenance report was reviewed. Darius reported that the garbage truck had been taken to Peterbilt and serviced. Darius asked permission to take the sewer jetter to Denver to have it serviced. Board Member Johnstone moved to allow Darius to take the sewer jetter to Denver to have serviced. Board Member Bartels seconded this motion. Motion carried.

Darius reported that Ted has been working on paperwork and files, getting them organized.

Clerks Report:

Town Clerk Toni McNamar had nothing to report.

Board President Report:

Board President Matt Fields had nothing to report.

Board Member Reports:

Board Member Humphrey reported that he had received phone calls on what a good job Darius has done with snow removal and making sure no one's driveway is blocked in.

Board Member Newton thanked Darius for the snow removal.

Board Member Bartels reported that he had spoke with Bill Brewer regarding if there was additional funding available if we have a short fall in funding for the A-7 well and transmission lines, due to the delay in

getting our well permit from the State Engineers Office. Bill Brewer reported that there is additional money for inflation but suggested that bids may be lower than expected since the oil industry appears to be leaving.

Bill Brewer requested an updated engineering quote by March 4th. Board Member Bartels called Marty Jones to request this get done and to see where we stand on this project. Marty reported that he is waiting for permit approval from DEQ. Board Member Bartels suggested that Marty Jones contact DEQ and see where we stand on this. Board Member Bartels also reported that he requested an email update as to where we are on this project.

Board Member Johnstone thanked Darius for snow removal. Board Member Johnstone reported that the Water Committee Meeting which was scheduled for Feb 1st had been canceled due to weather and is rescheduled for Feb 29th.

Old Business:

Board President Fields reported that the hard drive and new software to back up the SCADA system has been installed.

New Business:

Water School will be April 19th – 22nd in Casper. Darius will be attending this and Toni and Ted will split the second registration and both attend part of the conference. Board Member Johnstone moved to allow town employees to attend water school. Board Member Bartels seconded this motion. Motion carried.

Approval of Vouchers:

Board Member Newton moved to approve the vouchers. Board Member Johnstone seconded this motion. Motion carried.

At 6:20 pm Board Member Bartels moved to adjourn. The next meeting of the Burns Utility Board is scheduled for March 14th at 6 pm.

Utility Board President Matt Fields

Attest:

Utility Board Secretary