# Burns Utility Board March 14, 2016

The Burns Utility Board met in regular session on March 14, 2016. Members present were Board President Matt Fields, Board Members Judy Johnstone, Ralph Bartels, Steve Newton and Harvey Humphrey. Also present was Town Clerk Toni McNamar and Town Maintenance Darius Mandel and Ted Kellner.

At 6pm Board President Fields called the meeting to order and the Pledge of Allegiance was preformed.

#### **Approval of Minutes:**

Board Member Johnstone moved to approve the minutes of the February 8, 2016 meeting. Board Member Bartels seconded this motion. Motion carried.

### **Treasurer's Report:**

Board Member Humphrey moved to approve the Treasurers Report as presented. Board Member Johnstone seconded this motion. Motion carried.

At 6:04 pm Board Member Bartels moved to go into executive session to discuss personnel. Board Member Johnstone seconded this motion. Motion carried.

At 6:06 pm Board Member Johnstone moved to come out of executive session. Board Member Bartels seconded this motion. Motion carried.

Board Member Bartels moved to give Ted Kellner one additional week of paid vacation. Board Member Johnstone seconded this motion. Motion carried.

#### **Maintenance Report:**

The Maintenance report was reviewed. Darius reported that he had picked up the sewer jetter today. The sewer jetter pump that is on it is not the correct pump and does not provide enough pressure to properly run the pump. They put a different head on it and adjusted the pressure; it should work correctly now that it has the correct head.

Darius reported that the trash truck needed to go to Denver to have the transmission looked at. Board Member Johnstone moved to allow Darius to take the trash truck to Denver for repairs. Board Member Humphrey seconded this motion. Motion carried. Darius reported that he had it scheduled to go in on Tuesday and he will dump in Cheyenne on his way to Denver.

Ted reported that we did nitrate testing on wells A2, A4, and A5. Board Member Humphrey inquired as to how often we have to do testing. Ted reported that we do it every three years, if something comes back high then we have to do it every quarter for one year, then we go to yearly.

Ted reported that Darius, Ralph, and he had met with Lidstone regarding concerns that they had with the plans for the transmission lines. Ted and Darius were not happy with chlorination being in a man hole below ground which is a safety issue. There will now be a chlorination point above ground in a small shed.

Board President Fields inquired as to if we can adjust chlorination levels from the SCADA system. Ted reported that currently we cannot do this.

# **Clerks Report:**

Town Clerk Toni McNamar reported that she had got all employees registered for water school. Darius will attend the entire event and Ted and herself would split a registration.

Toni also inquired as to if anyone had any recommendations or big changes they would like to see on the budget for next year, if so let her know. Toni will begin to work on budget numbers for next year but does not see any need for any big changes.

## **Board President Report:**

Board President Matt Fields reported that he had attended a water meeting with Judy Johnstone.

#### **Board Member Reports:**

Board Member Humphrey had nothing to report.

Board Member Newton had nothing to report.

Board Member Bartels had nothing to report.

Board Member Johnstone reported that the water meetings are currently on hold. They will have one more in June to see if they wish to continue with the committee. They have reached a point where they need to work with draw down areas and get data before they can go any further. The State Engineers Offices feels it will be five year before they have enough information to proceed.

## **Approval of Vouchers**:

Board Member Johnstone moved to approve the vouchers. Board Member Newton seconded this motion. Motion carried.

At 6:25 pm Board Member Newton moved to adjourn. The next meeting of the Burns Utility Board is scheduled for April 11th at 6 pm.

	Utility Board President Matt Fields
Attest:	
Utility Board Secretary	