

Burns Town Council
Meeting
March 14, 2016

The Burns Town Council met in regular session March 14, 2016. Members present were Mayor Ralph Bartels, Council Members Rocky Stoner, Betty Nussbaum, Dennis Bastian, and Harvey Humphrey. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Cheyenne Light Fuel and Power, Brian Everleth, Emily Stojak with Laramie Counts Sheriff's Department, Jim and Kari Clark, Jimmie Earls with the Pine Bluffs Post, and Nathaniel with Blessed Hope Baptist Church.

At 7 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was preformed. Mayor Bartels announced the meeting was being recorded.

Approval of Consent Agenda:

- February 8, 2016 council meeting minutes
- Town Vouchers
- Town Treasurers Report
- Utility Vouchers

Council Member Humphrey moved to approve the consent agenda. Council Member Stoner seconded this motion. Motion carried.

Sheriff's Department Report:

Deputy Stojak reported that there have been several vehicle burglaries in Burns over the weekend; she asked that people lock their vehicles and not leave valuables in them.

Council Member Humphrey reported that truck traffic on Second Street has slowed down since the last meeting.

Ambulance Report:

Brian Everleth reported that they had missed the deadline for the grant to apply for the new ambulance, but will save the information until next year.

Brian provided the council with information on a incentive program that would possibly make EMTs more willing to come to calls. It would provide the EMTs that made 50 % of the trainings and 10% of the calls with discounts to certain EMT programs and discounts on gear; it would also give the town a 10 % discount towards the purchase of a new ambulance. Brian left this information with the council for them to review.

Council Member Humphrey requested a monthly report from the ambulance service with the number of calls, the number of calls the ambulance went on and which EMTs responded to these calls. Brian will provide this for future council meeting.

Brian reported that he gave Bob Hansen information regarding members of the Fire Department being able to drive the ambulance but has not heard back from him yet. If the fire departments agrees to this they will need to provide a list of drivers names and have proper training on driving the ambulance before they could be cleared to do so.

Utility Board Report:

Utility Board Representative Humphrey had nothing to report. Mayor Bartels reported that he has been in touch with Lidstone regarding the A-7 well and transmission lines.

Maintenance Report:

The maintenance report was reviewed. Darius reported that the roofers have been working; they disabled the fire alarm system and have had electricians out to correct the issue. Darius reported that a lot of the heating vents on the roof were not put in properly and are getting knocked out by the roofers; they have had plumbers out to correct these issues. Rain water got into the SCADA room and damaged ceiling tiles which the roofers will be replacing.

Mayors Report:

Mayor Bartels read a letter from Charlene Smith stating that the Old School Café would be closing on March 31st.

Mayor Bartels reported that he has had individuals interested in purchasing one of the Burns-Plex buildings. Mayor Bartels went to the county assessor to get a value on the buildings; we are currently waiting to hear back from them.

Mayor Bartels reported that the hallway in the north building will be getting carpeted this week. Keith should be back next week to continue dry walling.

Council Reports:

Council Member Humphrey reported that the Community Center will be getting new windows installed starting tomorrow. New doors will also be installed, it will be painted, and new carpet, and some plumbing work done.

Council Member Humphrey thanked Darius for the good job he has been doing.

Council Member Bastian had nothing to report.

Council Member Nussbaum has been in contact with Levi Woolington regarding tree trimming and taking down dead trees around town. Levi will meet with Betty and Harvey sometime in April to get this scheduled. Harvey requested a budget amount they could use to have these trees removed from town property. When Levi is in town he can give quotes to residents also. Levi will take all the wood plus a fee.

The Town Council inquired as to where they could get this money from. Town Clerk Toni McNamar reported the only thing she could suggest is to use the Parks and Recreation savings account to do this. Council Member Bastian moved to allow \$8,000 for the removal of dead trees and trimming of trees on town property, this funding will come out of the Parks and Recreation savings account. Council Member Stoner seconded this motion. Motion carried.

Council Member Stoner reported that he has not heard back from the individual that was going to give us a quote on grinding out the bump on Main Street.

Council Member Stoner reported that spring soccer is starting. Council Member Stoner had a request to put youth registration announcements on utility billings so that people knew when it was registration time. Council Member Humphrey was opposed to this he feels it is made public enough.

New Business:

Mayor Bartels reported that the fire suppression system in the hood at the community center will need to be updated shortly. It works properly right now but at some point we will need to consider replacing it. Town Clerk Toni McNamar suggested that if we have SLIB funding remaining from the Community Center updates it may be a good time to do this.

Mayor Bartels reported that we lease the dishwasher in the café and with the café closing do we want to continue leasing this equipment or have them come and it. It costs a little more than \$200 a month. Toni reminded the council that part of leasing the dishwasher was purchasing a certain amount of cleaning products from this company; if we continue to keep the dishwasher and not use it we will have lots of dishwasher cleaning supplies and no use for them. The council was in agreement to leave dishwasher for now and see if anyone is interested in opening the café up again.

The café area (kitchen and dining area) can be leased for \$0.30 a square foot, plus \$100 kitchen use fee. You must also provide liability insurance. Anyone interested may contact Ralph Bartels at 547-2206 or 631-5077.

Council Member Humphrey inquired as to what if someone wanted to run a catering business out of the kitchen area and only use certain equipment.

Mayor Bartels reported that he had received a call from one of the County Commissioners regarding the 6th Penny collection. Sixth Penny collection should end in December and the Commissioners would like to have the next round of Sixth penny projects on a ballot for May 2017. Mayor Bartels asked the council to bring ideas that they would like

to see on the next Sixth Penny Ballot. Some ideas were curb and gutter, and the additional funding needed for the relocation of the Fourth Street sewer line.

Clerks Report:

Town Clerk Toni McNamar inquired as to if the Council would like to have a budget work session, She does not see any major changes to the budget it will probably remain close to what it is this year. If they do not want a budget work session she will provide first reading of the budget for the council at the April meeting. The council was not interested in having a budget work session.

Town Clerk Toni McNamar asked the council if it was okay for a private individual that is using the park to have a bouncy house at their event as long as they took responsibility for it.

Adjourn:

At 7:54 pm Council Member Bastian moved to adjourn, the next meeting of the Burns Town Council is scheduled for April 11, 2016 at 7 pm.

Announcements

- March 25th town offices closed.
- April 11th 6 pm Utility Board meeting
- 7 pm Council Meeting

Mayor Ralph Bartels

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

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| Ralph Bartels | Mayor | 307-631-5077
rejgbartels@yahoo.com |
| Harvey Humphrey | Mayor Pro tem,
Parks and Recreation
Safety,
Utility Board Representative. | 307-547-3545
july2011@rtconnect.net |
| Betty Nussbaum | Senior Liaison
Town Horticulturist | 307-547-2605 |
| Dennis Bastian | Cemetery Board
Ambulance Liaison | 307-547-3848
dennis.bastian@draircraft.com |

Rocky Stoner	Streets and Alleys	307-421-9756
	Youth Program Liaison	
John Narva	Fire Marshall	
Phil Oakes		

Utility Board Members

Matt Fields	President	307-630-2558
Steve Newton	Board Member	307-630-6392
Harvey Humphrey	Board Member	307-547-3545
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305

Town Employees

Toni McNamar	Town Clerk/Treasurer	307-547-2206 307-630-5557 burnswy@hotmail.com
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours	Mon – Thurs	7:30 am – 4pm
	Fridays	7:30am – 12:30 pm