

Burns Town Council  
Meeting  
September 12, 2016

The Burns Town Council met in regular session September 12, 2016. Members present were Mayor Pro Tem Harvey Humphrey, Council Members Rocky Stoner, Betty Nussbaum, and Dennis Bastian. Mayor Bartels was absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Cheyenne Light Fuel and Power, Jim and Kari Clark, Ryan Duve with Lidstone and Associates, Sgt McPherson with the Laramie County Sheriff's Department, and Brian Everleth.

At 7 pm Mayor Pro Tem Harvey Humphrey called the meeting to order and the Pledge of Allegiance was preformed. Mayor Pro Tem Humphrey announced the meeting was being recorded.

**Approval of Consent Agenda:**

Mayor Bartels was out of Town  
August 8, 2016 Council Meeting Minutes  
Town Vouchers  
Town Treasurers Report  
Utility Vouchers

Council Member Nussbaum moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

**Agenda Requests:**

Ryan Duve with Lidstone and Associates was present to introduce himself to the council and tell them a bit about the A-7 well project. This project will be starting the first week of October. Aztec will be the contractor for this project. The project consists of connecting the A7 well to the town's water system and then connecting all of the wells to the two water towers, a chlorine station will be installed so that all the water can be treated at one location instead of at each well. This project is funded by WWDC (67%) and the Town of Burns (33%).

**Utility Board Report:**

Utility Board Representative Harvey Humphrey reported that at the utility board meeting there was discussion on the A-7 well project, there is a pre construction meeting scheduled for September 16<sup>th</sup> at 10 am at the Burns Town Hall.

**Sheriff's Department:**

Sheriff's Department had nothing to report.

**Ambulance Report:**

Brian Everleth provided the council with a report of calls responded to.

Brian reported that he had ordered the banner to hang by the ambulance building asking for help. The Town will reimburse Brian for the cost of the banner.

Brian reported that Jolene and Jeff are currently working on becoming certified CPR instructors. They had originally planned to pay for this on their own, but the cost is much greater than expected. The Cost is \$200 per person and another \$36.95 each for books. They are willing to provide two CPR classes to people of Burns if the town would be willing to pay for this training. Council Member Bastian move to pay for the CPR certification training. Council Member Stoner seconded this motion. Motion carried.

Brian reported that he had got cost for the new handheld radios. They will be \$3100.00 each including a charger and mic. Town Clerk Toni McNamar reported that this was a sixth penny request on the upcoming Sixth Penny and if it is approved by the voters it will not be until next summer before any funding is available and asked if that price will still be good at that time..

**Maintenance Report:**

The maintenance report was reviewed. Darius reported that he would need to take the mule in to have it serviced.

**Clerks Report:**

Town Clerk Toni McNamar reported that the town offices will be closed Sept 20-22<sup>nd</sup>, when the town employees will be attending water school in Cheyenne.

**Mayors Report:**

Mayor Pro-Tem Humphrey reported that we had heard back from the insurance company regarding hail damage to the town buildings. We received \$146,661.69 of damage from the hail storm in July.

**Council Reports:**

Council Member Bastian report that the new café is open, and very nice. Council Member Bastian reported that we need to get the door to the café handicapped assessable as soon as possible. The lights on the outside of they are not working. Darius reported that they are currently working on the exterior lights. Council Member Bastian reported that there have been some issues with the freezer but they are getting fixed. .

Council Member Nussbaum reported that she has been busy weeding the wall. Betty also reported that Darius had planted four new trees in the park.

Council Member Nussbaum thanked Ted and Darius for getting the street lights back up on Main Street.

Jim Clark reported that there is a sewer smell in the Community Center. Darius will contact Rural Water and have them smoke the system to see if we can find the problem.

Council Member Stoner reported that he has been receiving complaints about the traffic on Second Street; he had a resident suggest that we change the stop signs around on Second Street and Washington Ave. Mayor Pro-Tem feels that the traffic on Second Street has slowed down.

Rocky reported that fall soccer and volleyball season has started. He will need to order more jerseys as we have sold out again.

Rocky reported that the soccer team does not have a field to play on since school has started the football teams are using the baseball field. Rocky reported that they practice on the field across from the Lutheran Church but cannot play games there. Rocky inquired about using the field south of the town Hall to practice on and to get permission to get quotes on what it would take to level it and plant grass there to make it an official field for playing soccer on. The Council was in agreement to let Rocky use this field and to check on pricing to get it leveled and grass put in.

**New Business:**

The Council was presented with Resolution 09-12-16: a resolution determining preferred Town of Burns projects to be proposed to the 1% specific Purpose Tax Committee for potential inclusion on the 1% specific Purpose Ballot proposition to be presented to qualified electors of Laramie County during the May 2, 2017 special election. Projects included on this Resolution are as follows:

- **Fourth Street Sewer Line, Phase Two** **\$300,000.00**  
To complete the 4<sup>th</sup> St. Sewer line; including operation and maintenance of town sewer system.
  
- **Town of Burns Owned Parks improvement** **\$200,000.00**  
Improvement to town owned parks including Liberty Park completion.
  
- **Dump Truck including seasonal attachments** **\$200,000.00**
  
- **Town of Burns Owned Buildings** **\$550,000.00**  
To include all town owned buildings; maintenance, remodeling, and operations.
  
- **Town of Burns Owned Streets and Alleys** **\$1,014,000.00**  
To include completion of drainage and elevation mapping; maintenance and reconstruction of town streets
  
- **Improvements to Burns Cemetery** **\$200,000.00**  
Construct gravel road; address parking, watering issues, and other needed improvements.
  
- **Improvements to Town of Burns Owned Water and Sewer Systems** **\$400,000.00**  
Improvements to town water and sewer systems as needed, to include operations and maintenance.
  
- **Landfill Improvements** **\$86,000.00**  
Money requested by Commissioners to help Landfill.
  
- **EMS Communications** **\$50,000.00**  
Purchase of new radios, pagers, and other Equipment needed for communications

Council Member Bastian moved to approve Resolution 09-12-16. Council member Stoner seconded this motion. Motion carried.

The Council was presented with the lease renewal for Blessed Hope Baptist Church. The church will be giving up the one room on the west side of the building, and with the standard 3% increase their new rent amount will be \$1073.74, effective October 1, 2016. Council Member Stoner moved to approve the lease to Blessed Hope Baptist Church. Council Member Bastian seconded this motion. Motion carried.

The Council was also present with the lease of the north gym to Laramie County School District #2 with the standard 3% increase bringing their rent to \$1060.90 per month. They will rent this facility from October 2016 until March 2017. The school district will also pay the utilities for this building. Council Member Stoner moved to approve the lease of the north gym to Laramie County School District #2. Council Member Bastian seconded this motion. Motion carried.

The Council was presented with a lease for the wrestling area to Laramie County School District #2, with the standard 3% increase bringing the rent for this facility to \$1060.90 per month. They will rent this facility from October 2016 until March of 2017. Council Member Stoner moved to approve the lease of the wrestling area to Laramie County School District #2. Council Member Bastian seconded this motion. Motion carried.

**Adjourn:**

At 7:59 pm Council Member Stoner moved to adjourn. The next meeting of the Burns Town Council is scheduled for October 10, 2016 at 7 pm.

**Announcements**

- September 15<sup>th</sup> 2 pm Pre bid meeting on Maintenance building
- September 16<sup>th</sup> 10 am Pre construction meeting on A-7 well Project
- September 20<sup>th</sup> – 22<sup>nd</sup> Town office closed employees attending water school
- October 10<sup>th</sup> 6 pm Utility Board Meeting
- 7 pm Council Meeting
- October 11<sup>th</sup> 12 – 12:30 flu clinic at the Burns town hall

Anyone interested in fire wood from the compost area west of Luther Ave and north of Road 213 is more than welcome to help themselves.

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Mayor Pro Tem Harvey Humphrey

Attest:

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Town Clerk Toni McNamar

**Town Mayor and Council**

- Ralph Bartels Mayor 307-631-5077 [reighbartels@yahoo.com](mailto:reighbartels@yahoo.com)
- Harvey Humphrey Mayor Pro tem, 307-547-3545  
Parks and Recreation [july2011@rtconnect.net](mailto:july2011@rtconnect.net)  
Safety,  
Utility Board Representative.
- Betty Nussbaum Senior Liaison 307-547-2605  
Town Horticulturist
- Dennis Bastian Cemetery Board 307-547-3848  
Ambulance Liaison [dennis.bastian@draircraft.com](mailto:dennis.bastian@draircraft.com)
- Rocky Stoner Streets and Alleys 307-421-9756  
Youth Program Liaison
- John Narva Fire Marshall

Phil Oakes

**Utility Board Members**

Matt Fields	President	307-630-2558
Steve Newton	Board Member	307-630-6392
Harvey Humphrey	Board Member	307-547-3545
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305

**Town Employees**

Toni McNamar	Town Clerk/Treasurer	307-547-2206
		307-630-5557
		<a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a>

Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours	Mon – Thurs	7:30 am – 4pm
	Fridays	7:30am – 12:30 pm