

Burns Town Council Meeting
March 13, 2017

The Burns Town Council met in regular session March 13, 2017. Members present were Mayor Ralph Bartels, Council Members Harvey Humphrey, Betty Nussbaum, Rocky Stoner, and Dennis Bastian. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Black Hills Energy, Jeff Bartels with Burns EMS, and Scott McPherson with Laramie County Sheriffs Dept.

At 7:00 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was performed. Mayor Bartels announced the meeting was being recorded.

Approval of Consent Agenda:

- February 13, 2017 Council Meeting Minutes
- Town Vouchers
- Town Treasurers Report
- Utility Vouchers

Council Member Humphrey moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

Building Permit:

The Council was present with a building permit for a 40 x 40 building at 245 S Wyoming Ave. Mayor Bartels reported that Fie Marshall Phil Oakes had reviewed the permit and found no issues. Council Member Bastian moved to approve the building permit for 245 S Wyoming Ave. Council Member Humphrey seconded this motion. Motion carried.

Burns Youth League Report:

The Burns Youth League report prepared by Brenda Long was reviewed. Currently spring soccer registration is going on.

Sheriff's Department Report:

The Sheriff's Dept had nothing to report.

Ambulance Report:

Jeff Bartels reported that there were a total of 5 calls: Burns EMS responded to 2 and transported 0. Jeff requested permission to go to the Joint Powers Board to order supplies for the Ambulance. Jeff Bartels requested an executive session to discuss personnel.

Town Clerk Toni McNamar reminded Jeff that she was waiting for two applications from members that are on the service, but their applications never got to town hall. Toni reminded Jeff that they are not covered by workman's Comp until the applications are in the office. Jeff reported that he is currently working on that issue.

At 7:07 pm Council Member Humphrey moved to go into executive session to discuss personnel. Council Member Bastian seconded this motion. Motion carried.

At 7:16 pm Council Member Bastian moved to come out of executive session. Council Member Humphrey seconded this motion. Motion carried.

Council Member Humphrey moved to put Ambulance Supervisor Brian Everleth on a 90 day administrative leave from the Burns Ambulance Service; and to appoint Jeff Bartels as the Supervisor of the Burns Ambulance Service. Council Member Bastian seconded this motion. Motion carried.

Maintenance Report:

The maintenance report was reviewed. Darius requested permission to take the mower to Auto Electric and get it serviced. The Council was in agreement to have Darius do this.

Utility Board Report:

Council Member Humphrey reported that they had discussed the A-7 well, it is currently up and running. Still having discussion on getting well A-3 re-drilled. At last meeting we had asked Lidstone for a revision of cost, they provided the board with one but there are still many questions, The board will be scheduling a special meeting with Lidstone and Associates, Sargent Drilling, and the board to discuss cost and options.

Clerks Report:

Town Clerk Toni McNamar reported that with the upcoming election we are taking nominations for Mayor, a two year term; and two Council positions, both 4 year terms until April 19th at 4pm.

Toni presented the council with updated phone/internet contracts that would save the town \$54 per month. Council Member Bastian moved to accept the new contracts with RT Communications. Council Member Stoner seconded this motion. Motion carried.

Town Clerk Toni McNamar reported that it is time for the Burns Café to renew their Liquor License. Toni would like to advertise on the 7th and 14th of April and hold the Public Hearing at 2 pm on April 17th. The Council was in agreement with this date and time.

Toni McNamar reported that she has schedule a budget work session on April 3rd at 4:30 pm and asked that any of the Council that would like to be a part of the budget preparation to please attend.

March 30th at 6 pm is the Elected Officials Dinner at the Burns-Plex.

Mayors Report:

Mayor Bartels reported that he would like to start the remodel of the Council chambers and do it in two phases. The first phase would be a cost of \$24,568.00 and phase two would be a cost of \$27,634.00. Council Member Stoner moved to proceed with the remodel of the council chambers in two phases. Council Member Humphrey seconded this motion. Motion carried.

Mayor Bartels reported that he had two quotes from The Lock Shop to make the café door handicapped access. One quote was for \$3,268.06 and the second quote was for a high traffic system at a cost of \$4,983.85. Council Member Bastian moved to proceed with this project using the high traffic system at cost of \$4,983.85. Council Member Stoner seconded this motion. Motion carried.

Council Reports:

Council Member Humphrey reported that he has received some calls regarding the café ramp not having the snow removed from it. Council Member Humphrey does not feel that it is Darius's job, but would like to see the town provide the cafe with a bucket of ice melt. Harvey would also like the same done for the southwest door of the building where The Room people enter. Darius reported that he has given the café ice melt and he will put a bucket by the southwest door also.

Council Member Nussbaum reported that the windows in the Room leak a lot of air. Darius reported that he has latched them all the way.

Council Member Nussbaum reported that the maintenance building is complete including sign .

Council Member Bastian had nothing to report.

Council Member Stoner had nothing to report.

Mayor Bartels asked Rocky Stoner to take over as the Emergency Management Contact. Rocky will no longer be the Youth League Coordinator, this will be done through Brenda Long.

Old Business:

The Council was presented with Second Reading of Ordinance 16A.01 (a) An Ordinance to Repeal Ordinance 16A.01 entitled Fire District. Council Member Humphrey moved to approve Second Reading of Ordinance 16A.01 (a) by title only. Council Member Bastian seconded this motion. Motion carried.

Announcements

- March 30th 6 pm Elected Officials Dinner
- April 3rd 4:30 pm budget work session
- April 10th 6 pm Utility Board meeting
- 7 pm Council Meeting
- April 17th 2 pm Public Hearing for Burns Café Liquor License

At 7:40 pm Council Member Bastian moved to adjourn. The next meeting of the Burns Town Council is scheduled for April 10, 2017 at 7 pm.

Mayor Ralph Bartels

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

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|-----------------|--|--|
| Ralph Bartels | Mayor | 307-631-5077 reigbartels@yahoo.com |
| Harvey Humphrey | Mayor Pro tem, Parks and Recreation Safety, Utility Board Representative. | 307-547-3545 july2011@rtconnect.net |
| Betty Nussbaum | Senior Liaison Town Horticulturist | 307-547-2605 |
| Dennis Bastian | Cemetery Board Ambulance Liaison | 307-547-3848 dennis.bastian@draircraft.com |
| Rocky Stoner | Streets and Alleys Emergency Management Contact | 307-421-9756 |
| John Narva | Fire Marshall | |
| Phil Oakes | | |
| Brenda Long | Youth League Coordinator | 307-547-3865 |

Utility Board Members

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|-----------------|--------------|--------------|
| Matt Fields | President | 307-630-2558 |
| Steve Newton | Board Member | 307-630-6392 |
| Harvey Humphrey | Board Member | 307-547-3545 |
| Ralph Bartels | Board Member | 307-631-5077 |
| Judy Johnstone | Board Member | 307-630-7305 |

Town Employees

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|---------------|----------------------|--|
| Toni McNamar | Town Clerk/Treasurer | 307-547-2206 307-630-5557 burnswy@hotmail.com |
| Darius Mandel | Maintenance | 307-287-0537 |
| Ted Kellner | Maintenance | 307-286-2771 |

Office Hours Mon – Thurs 7:30 am – 4pm
Fridays 7:30am – 12:30 pm