

Burns Utility Board
July 10, 2017
Minutes

The Burns Utility Board met in regular session on July 10, 2017. Members present were Board President Matt fields, Board Members Ralph Bartels, and Judy Johnstone. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Jim and Kari Clark, Betty Nussbaum, and Dennis Bastian.

At 6:00 pm Board President Matt Fields called the meeting to order and the Pledge of Allegiance was performed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the June 13, 2017 utility board meetin. Board Member Bartels seconded this motion. Motion carried.

Treasurer's Report:

Board Member Johnstone moved to approve the Treasurers Report as presented. Board Member Bartels seconded this motion. Motion carried.

Dennis Bastian was appointed to the Burns Utility Board and sworn in. Board Member Bartels was sworn in for a second term on the utility board.

Agenda Request:

Jim Clark was present to express his interest in serving on the utility board. He has served on it in the past and would be interested in serving another term. Board Member Johnstone moved to appoint Jim Clark as a member of the Burns utility board. Board Member Bastian seconded this motion. Motion carried. Jim Clark was sworn in as a member of the Burns Utility Board.

Maintenance Report:

The Maintenance report was reviewed. Ted reported that the A-4 well is currently down and that Sargent Drilling will be out in a couple of weeks on their way to Wheatland to fix it.

Ted reported that Lidstone was here again to determine where they want to put the A-3 well. Ted reported that it will be up to Sargent Drilling where the well will go and not Lidstone. Lidstone wants to survey the property again.

Ted reported that when Sargent is here we will have them put a pump down the cemetery well and put our generator on it to see how good it will pump. Harvey Humphrey would like to see a solar well at the cemetery. There is concern regarding the fact that a solar powered well may not be able to produce the head needed to get the water down to the trees. It was suggested to put a pump on that well and purchase a generator to run the pump when needed. The generator could be left there with a fence around it.

Clerks Report:

Town Clerk Toni McNamar reported that she has been in contact with a credit card company and gave them the information they needed but has not heard back from them with options to allow us to take credit cards for billing payments. There was discussion on using the square or other options to take credit card payments.

Toni reported that she had sent a letter for Cody and Melissa Ipsen to give them permission to put an under the sink grease trap in the property at 108 S Main Street.

Toni had also sent a letter to Steve Birt with a copy of the minutes granting him permission to put a water tap off of Third Street for this hose on east Third Street.

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Board President Report:

Board President Matt Fields had nothing to report...

Board Member Reports:

Board Member Johnstone had nothing to report...

Board Member Bartels had nothing to report...

Board Member Bastian had nothing to report.

Board Member Clark reported that there is still an issue with sewer gas at the Community Center. Darius reported that we had smoked it and the only place smoke was coming in was through the pee traps. He has been trying to keep water in them. Darius will purchase drain plugs to put in them which will allow water to drain out when needed but no air to come up through them.

New Business:

The Board was presented with Resolution 07-10-17; which is a resolution allowing submission of application to the State of Wyoming Board of Control for a change of location for well A-3. Board Member Bartels moved we send to the council with the recommendation that they approve Resolution 07-10-17. Board Member Johnstone seconded this motion. Motion carried.

Approval of Vouchers:

Board Member Johnstone moved to approve the vouchers. Board Member Bastian seconded this motion. Motion carried.

At 6:38 pm Board Member Bartels moved to adjourn. The next meeting of the Burns Utility Board is scheduled August 14th at 6 pm. Toni will be on vacation from August 21st – Sept 4th.

Utility Board Member Ralph Bartels

Attest:

Utility Board Secretary

Bills must be paid by the 19th of each month. Any amount not paid by the 19th of the month will receive a \$5.00 late fee. After 10 days of the second billing you will receive a water shut off notice and your water will be shut off if the past due balance is not paid by deadline stated on shut off notice. To have your water turned back on after it has been shut off it will cost the entire amount of the bill plus an additional \$35.00.