

Burns Town Council
Meeting
January 9, 2017

The Burns Town Council met in regular session January 9, 2017. Members present were Mayor Ralph Bartels, Council Members Harvey Humphrey, and Dennis Bastian. Council Members Rocky Stoner and Betty Nussbaum were absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel; John Thompson, Sharon Fain, and Gary Hogan with Black Hills Energy, Brian Everleth, County Commissioner Linda Heath, and Kari Clark.

At 7 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was preformed. Mayor Pro Tem Humphrey announced the meeting was being recorded.

Approval of Consent Agenda:

- December 12, 2016 Council Meeting Minutes
- Town Vouchers
- Town Treasurers Report
- Utility Vouchers

Council Member Bastian moved to approve the consent agenda. Council Member Humphrey seconded this motion. Motion carried.

Public Comment:

Sharon Fain with Black Hills Energy was present to introduce Gary Hogan who is the new Supervisor for gas operations in our area.

Ambulance Report:

Brian Everleth provided the council with the response report for 2016. The burns ambulance was paged 161 times and responded to 73 of those pages. Brian reported that he will be getting in contact with those not meeting the requirements of Burns EMS to get their equipment back.

Brian reported that he had looked into the cost of materials to put a bunk room in the ambulance building so individuals that do not live in our area but were interested in responding with the Burns Ambulance could stay at this area for 48 hours. The cost of materials would be \$800.00, however no contractor wages were figured in the. Mayor Bartels pointed out to Brian that EMTs on the service must live within Fire District number 4 or 6 area to be a member of the Burns Ambulance service, this according to the SOP's. There was discussion on the possibility of changing the SOP's to include outlying areas as long as they were willing to commit to 48 hours at the station. Town Clerk Toni McNamar inquired about workmen's Comp issues if we have individuals responding with our ambulance that are not from our districts. Ralph currently has the Town attorney checking into these matters. Council Member Bastian expressed concerns regarding if people can live in the ambulance building.

Maintenance Report:

The maintenance report was reviewed. Darius reported that the well project is complete other than waiting on supplies from Timberline for the electricians to complete their work.

Clerks Report:

Town Clerk Toni McNamar reported that it was time to put the cleaning of the town buildings out for bid, she presented the council with a copy of the ad that will run in the paper.

Mayors Report:

Mayor Bartels reported that he had signed two change orders. One change order was for additional cost for the road base that needed to be hauled in for the maintenance building. The other change order was for the air conditioning project to put separate thermostats in each room.

Council Reports:

Council Member Humphrey reported that at the utility meeting it was voted to increase the water, sewer, and garbage rates each by one dollar starting on the February billing. This money will go into the reserve account.

Council Member Humphrey moved to accept the utility board's recommendation to increase utility rates by \$1 for water, \$1 for sewer, and \$1 for garbage. Council Member Bastian seconded this motion. A roll call vote was done: Bastian – aye, Bartels – aye, and Humphrey – aye. Motion carried.

Council Member Humphrey reported that the utility board will be moving forward with getting well A-3 repaired and put back on line.

Council Member Nussbaum was absent from meeting.

Council Member Bastian had nothing to report.

Council Member Stoner was absent from this meeting.

New Business:

Mayor Bartels opened the sealed bids that were received for the modular. Bids are as follows:

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|---------------|------------|
| Dave Nussbaum | \$2,500.00 |
| Keith Shiery | \$4,568.14 |

Council Member Bastian moved to sell the modular to the highest bidder Keith Shiery for the amount of \$4,568.14. A roll call vote was done: Bastian – aye, Bartels – aye, and Humphrey – aye. Motion carried.

Announcements

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|----------------------|-----------------------------|
| Jan 16 th | Town Offices will be closed |
| Jan 24 th | Town Hall will be closed |
| Feb 13 th | 6 pm Utility Board Meeting |
| | 7 pm Council Meeting |

The Town of Burns is accepting bids for the cleaning of Town Buildings. Sealed bids are due to the Burns Town Hall by February 6th at noon. You must provide proof of liability insurance. Job includes cleaning of all town buildings, park restrooms, cleaning the gym floors, and occasional additional duties. Cleaning contract will run from March 1, 2017 – February 28, 2018. Please contact the Burns Town Hall for a description of cleaning duties. 307-547-2206. The Town of Burns reserves the right to refuse any and all bids.

Utility rate increase: On the February 20th billing water rates will increase to \$25, Sewer Rates to \$22, and Garbage rates to \$21.

At 7:31 pm Council member Bastian moved to adjourn. The next meeting of the Burns Town Council is scheduled for Feb 13, 2017 at 7 pm.

Mayor Ralph Bartels

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

| | | |
|-----------------|--|--|
| Ralph Bartels | Mayor | 307-631-5077 reigbartels@yahoo.com |
| Harvey Humphrey | Mayor Pro tem, Parks and Recreation Safety, Utility Board Representative. | 307-547-3545 july2011@rtconnect.net |
| Betty Nussbaum | Senior Liaison Town Horticulturist | 307-547-2605 |
| Dennis Bastian | Cemetery Board Ambulance Liaison | 307-547-3848 dennis.bastian@draircraft.com |
| Rocky Stoner | Streets and Alleys Youth Program Liaison | 307-421-9756 |
| John Narva | Fire Marshall | |

Phil Oakes

Utility Board Members

| | | |
|-----------------|--------------|--------------|
| Matt Fields | President | 307-630-2558 |
| Steve Newton | Board Member | 307-630-6392 |
| Harvey Humphrey | Board Member | 307-547-3545 |
| Ralph Bartels | Board Member | 307-631-5077 |
| Judy Johnstone | Board Member | 307-630-7305 |

Town Employees

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|---------------|----------------------|--|
| Toni McNamar | Town Clerk/Treasurer | 307-547-2206 307-630-5557 burnswy@hotmail.com |
| Darius Mandel | Maintenance | 307-287-0537 |
| Ted Kellner | Maintenance | 307-286-2771 |

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|--------------|-------------|-------------------|
| Office Hours | Mon – Thurs | 7:30 am – 4pm |
| | Fridays | 7:30am – 12:30 pm |