Burns Utility Board
January 9, 2017
Minutes

The Burns Utility Board met in regular session on January 9, 2017. Members present were Board Members Ralph Bartels, Judy Johnstone, Harvey Humphrey, and Steve Newton. Board President Matt Fields was absent from this meeting. Also present was Town Clerk Toni McNamar and Town Maintenance Ted Kellner and Darius Mandel.

At 6:04 pm Board Member Bartels called the meeting to order and the Pledge of Allegiance was preformed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the December 12, 2016 meeting. Board Member Newton seconded this motion. Motion carried.

Treasurer's Report:

Board Member Johnstone moved to approve the Treasurers Report as presented. Board Member Humphrey seconded this motion. Motion carried.

Maintenance Report:

The Maintenance report was reviewed. Ted Kellner reported that there were heater issues in the shop but they have it working now.

Clerks Report:

Town Clerk Toni McNamar reported that the utility board budget is right on track as we are half way through the fiscal year.

Board President Report:

Board President Matt Fields was absent from this meeting.

Board Member Reports:

Board Member Humphrey had nothing to report.

Board Member Newton had nothing to report.

Board Member Bartels had nothing to report.

Board Member Johnstone thanked the guys for the good job removing snow.

New Business:

Discussion was held on utility rates. Board Member Johnstone believed that there was a motion from last year that would increase the rates by $1 for water, $1 for sewer, and $1 for

garbage; she reported that it was a five year plan. Town Clerk Toni McNamar reviewed the minutes to find the following:

Utility rates were discussed. Board Member Johnstone reported that we did not do any rate increases last year and believes that we need to do a rate increase. Board Member Johnstone moved to increase utility rates by a total of $5 this year: $2 for water, $1 for sewer, and $2 for garbage. And in the future increase by $3 a year: $1 for water, $1 for sewer, and $1 for garbage. Board Member Bartels seconded this motion.

Board Member Johnstone moved to increase utility rates by $3; $1 water, $1 sewer, $1 garbage. Board Member Johnstone would like to see us increase our reserves. Board Member Humphrey feels that we should increase our reserves but put a cap on our reserves at some point. Board Member Humphrey reported that he would go along with the increase as long as we put a cap on it at some point.

Ted Kellner brought up the issue that we need to get the A-3 well up and running again so we do not lose our water rights to this well. Board Member Newton suggested that we get started this spring getting the A-3 well running. Council Member Humphrey seconded Board Member Johnstone's motion to increase utility rates by $3 but to put this money into the reserve account. A roll call vote was done: Newton – aye, Johnstone – aye, Bartels – aye, and Humphrey – aye. Motion carried. The rate increase will go into effect on the February 20th billing.

Board Member Newton moved to contact Lidstone/Wenck Associates to get them started on engineering of getting the A-3 well back on line. Board Member Johnstone seconded this motion. Motion carried.

Approval of Vouchers:

Board Member Johnstone moved to approve the vouchers. Board Member Newton seconded this motion. Motion carried.

At 6:36 pm Board Member Humphrey moved to adjourn. The next meeting of the Burns Utility Board is scheduled February 13th at 6 pm.

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Utility Board Member Ralph Bartels

Attest:

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Utility Board Secretary