

Burns Utility Board
December 12, 2016
Minutes

The Burns Utility Board met in regular session on December 12, 2016. Members present were Board President Matt Fields, Board Members Ralph Bartels, Judy Johnstone, and Steve Newton. Board Member Harvey Humphrey was absent from this meeting. Also present was Town Clerk Toni McNamar and Town Maintenance Ted Kellner.

At 6:00pm Board President Fields called the meeting to order and the Pledge of Allegiance was performed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the November 14, 2016 meeting. Board Member Bartels seconded this motion. Motion carried.

Treasurer's Report:

Board Member Newton moved to approve the Treasurers Report as presented. Board Member Johnstone seconded this motion. Motion carried.

Maintenance Report:

The Maintenance report was reviewed. Ted Kellner reported that Aztec is wrapping up the project. Ted presented the board with a list of supplies we need to have on hand for emergency repairs. Board Member Newton moved to allow up to \$2500.00 for supplies needed. Board Member Bartels seconded this motion. Motion carried.

Clerks Report:

Town Clerk Toni McNamar reported that we had received information from Timberline requesting that we do not download Windows 10 on to our SCADA computer as it causes many issues.

Board President Report:

Board President Matt Fields had nothing to report.

Board Member Reports:

Board Member Humphrey was absent from this meeting.

Board Member Newton had nothing to report.

Board Member **Bartels had nothing to report.**

Board Member Johnstone had nothing to report.

New Business:

The board received the new lease agreement with Rise Broadband. This agreement is requiring Rise Broadband to install their own meter and be billed for their electrical use. It also increases the monthly franchise fee to \$100.00 per month. Other than a couple of grammar errors the board was happy with the agreement. Toni will contact Rise Broadband to make the corrections.

Approval of Vouchers:

Board Member Newton moved to approve the vouchers. Board Member Johnstone seconded this motion. Motion carried.

At 6:29 pm Board Member Newton moved to adjourn. The next meeting of the Burns Utility Board is scheduled January 9, 2017 at 6 pm.

Utility Board President Matt Fields

Attest:

Utility Board Secretary