

Burns Town Council Meeting
February 13, 2017

The Burns Town Council met in regular session February 13, 2017. Members present were Mayor Ralph Bartels, Council Members Harvey Humphrey, Betty Nussbaum, Rocky Stoner, and Dennis Bastian. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel; John Thompson with Black Hills Energy, Brian Everleth and Jeff Bartels with Burns EMS, County Commissioners Linda Heath and Troy Thompson, Scott Cowley with AVI, Boyd Wiggam, and Jimmie Earls with the Pine Bluffs Post.

At 7:06 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was performed. Mayor Pro Tem Humphrey announced the meeting was being recorded.

Approval of Consent Agenda:

January 9, 2017 Council Meeting Minutes

Town Vouchers

Town Treasurers Report

Utility Vouchers

Council Member Bastian moved to approve the consent agenda. Council Member Humphrey seconded this motion. Motion carried.

Ambulance Report:

Brian Everleth provided the council with the response for January 2017

Brian reported that starting the first of March the ambulance service will be ready to begin charging. Brian reported that we have been approved for our Medicare and Medicaid number. The Council needed to approve the rates. Brian presents the Council with a rate schedule. These rates are used by AMR and approved by the Joint Powers Board. Brian reported that Medicare and Medicaid will pay less than this rate as they only pay a percentage. Council Member Humphrey feels that we need to have base rate prices and feels that we should use AMR's rates. One condition we have if we get paid some that is the end of it, nothing is asked of the individual.

Mayor Bartels reported that he had spoken with the town attorney in regards to not charging people that live in town, The Town Attorney suggested that you might want to think about expanding that to the people that live in our service area excluding interstate calls. The town attorney feels that would be the safe way to go. Our billing company will bill them three times before we can write it off. But after the third bill they can contact the billing company. They have to be billed three times according to Federal law.

Council Member Humphrey approved the figures we have here, but leave the Town of Burns open until another meeting. Town Clerk Toni McNamar asked if he was saying leave Fire District 4 and 6 areas open, as this is the area that our ambulance covers. Council Member Humphrey moved to adopt rates and wait until another meeting to discuss what areas we are going to exclude from billing. Council Member Bastian inquired if he meant the entire area that Burns EMS covers. Council Member Humphrey stated that he was just saying Burns not the outlying area the ambulance covers. We will discuss the other areas at another time. Council Member Bastian seconded this motion. Motion carried. Rates will go into effect on March 1st.

Mayor Bartels and Humphrey would like to go to the architect Dan Johnston and have him get a drawing and his stamp on a proposed sleeping area in the ambulance building where EMTs could stay at the station, and then we will see where we go from here.

Vote on term for purchasing the paging service. The system consist of text messages for paging, it has been working well, It is much cheaper if we did a 5 year term and pay for it up front. A 5 year subscription will be \$3187.00. Brian said it works very well for communicating among themselves also. Council Member Bastian moved to purchase the 5 year contract at a cost of \$3187.00. Council Member Humphrey seconded this motion. Motion carried.

Utility Board Report:

Council Member Humphrey reported that an update is required for our SCADA System. It was motioned to purchase the updates at a cost of 1460.00. There was discussion on well A-3, would like to get it back on line. Would like to redrill and then connect to our transmission system.

Maintenance Report:

The maintenance report was reviewed.

Clerks Report:

Town Clerk Toni McNamar reported that we had collected the last of the 2012 6th Penny money

We will start taking nomination or March 10th for one Mayors position which is a 2 year term and two four year council positions.

We need to get insurance on our new maintenance shop. Also we should being doing insurance repairs to the damage we had from storm this summer. Council Member Humphrey reported that he is waiting to hear back from contractors regarding roofs.

Toni inquired if we went out for applications for summer help because she thought that Steve Ruybal was an ongoing employee for the summer. Council Member Humphrey reported the last he had heard that Steve was going to do it. Council Member Bastian reported if he is willing to do it no need to put out for bid. Darius reported he is very good with equipment.

Mayors Report:

Mayor Bartels reported that Jessica Loyd had inquired about the lot on First and Main Street again. Mayor Bartels reported that he went and got the value of the property from the assessor office and if she is interested in it we can then put it out for bids with the value of the property being the minimum bid.

Mayor Bartels asked for approval of a lease for Room 104 in the north building to Brenda Long and Kolleen Miller. Council Member Humphrey moved to approve the lease for room 104 in the north building. Council Member Bastian seconded this motion. Motion carried.

Mayor Bartels asked for Council approval for lease of room 114 in the south building to Kim Porter for an antique shop. Council Member Humphrey moved to approve the lease of room 114 in the south building. Council Member Stoner seconded this motion. Motion carried.

Mayor Bartels had a request for approval of final payment to Construction Specialists Inc for the maintenance shop completion. Council Member Bastian moved to make final payment to Construction Specialists Inc. Council Member Stoner seconded this motion. Motion carried.

Mayor Bartels reported that the heating system in the south gym has such a high start up force that it is ruining the heaters. Darius had got a quote of \$3600 per heating unit to put a slow start system on these heaters plus an additional \$ 3500 to fix the one that has blown apart. Council Member Humphrey reported

that we can use 2012 6th penny money to fix these heaters. Council Member Bastian moved to go ahead and get them fixed. Council Member Nussbaum seconded this motion. Motion carried.

Council Reports:

Council Member Humphrey had nothing to report

Council Member Nussbaum had nothing to report.

Council Member Bastian had nothing to report.

Council Member Stoner reported that we need to figure out some type of parking system for parking lot on east side of Burns Plex, during basketball everyone just parks everywhere and all different directions, they drive down the sidewalk to get out.

Council Member Stoner also reported that we need to get a handicapped accessible door on the café. Toni will get in contact with the Lock Shop regarding this.

New Business:

Mayor Bartels asked for a motion to designate Wyoming Bank and Trust as the depository for the Town of Burns. Council Member Bastian moved to designate Wyoming Bank and Trust as the depository for the Town of Burns. Council Member Humphrey seconded this motion. Motion carried.

Mayor Bartels asked for a motion to designate WYO STAR as the depository for the Town of Burns reserve funds. Council Member Bastian moved to designate WYO- STAR as the deposit for the Town of Burns reserve funds. Council Member Humphrey seconded this motion. Motion carried.

Mayor Bartels reported that we had two cleaning bids for the cleaning of town buildings. The bids were as follows:

- Jodie Saukerson for \$800 a month and clean the buildings three times a week.
- Quality Commercial Cleaning Inc for \$860 a month. On a quarterly basis wash windows on Community Center for an additional \$50

Council Member Humphrey moved to accept the bid of Jodie Saukerson of \$800 a month. Council Member Stoner seconded this motion. Motion carried.

The Council was presented with First Reading of Ordinance 16A.01 (a) An Ordinance to Repeal Ordinance 16A.01 entitled Fire District. Council Member Humphrey moved to approve First Reading of Ordinance 16A.01 (a) by title only. Council Member Bastian seconded this motion. Motion carried.

The Council was presented with Resolution 02-13-17 A Resolution to put the 6th Penny projects on the May ballot. Mayor Bartels reported that we had approved one in December but there have been changes to the resolution by the City of Cheyenne. Council Member Bastian moved to approve Resolution 02-13-17. Council Member Humphrey seconded this motion. Motion carried.

Announcements

Utility rate increase: On the February 20th billing water rates will increase to \$25, Sewer Rates to \$22, and Garbage rates to \$21.

February 20th – 24th Town Hall will be closed

