

Burns Town Council Meeting
April 10, 2017

The Burns Town Council met in regular session on April 10, 2017. Members present were Mayor Ralph Bartels, Council Members Harvey Humphrey, Betty Nussbaum, Rocky Stoner, and Dennis Bastian. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, John Thompson with Black Hills Energy, Jeff Bartels with Burns EMS, Scott McPherson with Laramie County Sheriffs Dept, Mark Anderson with Burns Insurance Agency, Kari Clark, and several representatives from the Laramie County Fair Board.

At 7:00 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was performed. Mayor Bartels announced the meeting was being recorded.

Approval of Consent Agenda:

March 13, 2017 Council Meeting Minutes
Town Vouchers
Town Treasurers Report
Utility Vouchers

Council Member Humphrey moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

Public Comment:

John Thompson with Black Hills Energy reported that Sharon Fain is no longer with the company.

Kari Clark was present to speak on behalf of Kris Riedel, the cook at the Community Center. Kris asks that she is informed of when the center will be rented out so that she can put all the dishes up as things are coming up missing. Council Member Humphrey reported that she needs to inform us when things are happening so we can address it.

Agenda Request:

Mark Anderson with Burns Insurance was present to present the Council with the 2017/2018 property insurance policy. There was an increase due to the claims from last year storm and the addition of the new maintenance building. The premium for this year will be \$13,256. Council Member Bastian moved to accept the property insurance renewal from Burns Insurance Agency. Board Member Stoner seconded this motion. Motion carried.

Representative from the Laramie County Fair Board were present to discuss the Archer 6th Penny Projects that are on the May 2nd ballot. More information on this project can be found on their website at ArcherExpo.com, or on the Citizens for growth facebook page. This is proposition #4 on the ballot.

Burns Youth League Report:

The Burns Youth League report prepared by Brenda Long was reviewed. Currently spring soccer is in progress.

Sheriff's Department Report:

The Sheriff's Dept has received complaints about speeding around the schools and will be addressing this.

Ambulance Report:

Jeff Bartels reported that there were a total of 16 calls: 6 of them were responded to, 5 POV and 1 with the ambulance, but was transported by AMR.

Jeff presented the council with quotes for jackets for Burns EMS this was something that Brian Everleth had inquired about several months ago but had not brought in the quotes. The costs of the jackets are \$100 each plus the embroidery that will need to be done on them. Jeff will contact Kim Kranz for this. Jeff reported that they would need six jackets. Council Member Stoner moved to purchase 6 jackets at a cost of \$100 each from First Tactical and then get the embroidery done on them once they have been received. Council Member Nussbaum seconded this motion. Motion carried. Jeff and Toni will get the jackets ordered.

Jeff reported that he had Toni order License plate frames that say Emergency Responder on them.

Jeff Bartels reported that Mays training will be a combine training with Burns EMS, Fire District 4 & 6 and Air Link will be here.

Toni has purchased the new map books for the ambulance.

Jeff reported that he had a couple of changes to be made to the SOP's. He would like it to state "to be a member you need to attend 10% of all calls, 50% of in house training, and 48 hours of scheduled volunteer time (for those not living in the area, but want to be on the service)". Jeff reported that they would like to continue with the living facility in the ambulance building but we should get an engineer involved to do this. The other change Jeff would like to see is running emergency lights of POVs. In order for someone to do this they would have to be approved to do so by their insurance company, the council, and purchase the lights on their own. Council Member Humphrey suggested that we send these changes back to the town attorney to see what his thought on this are.

Toni thanked Jeff for getting all the paperwork to her that she has been asking for. Toni reported that she believes that Jeff and she have everything in order now.

Maintenance Report:

The maintenance report was reviewed. .

Utility Board Report:

Council Member Humphrey reported the town will be moving forward with getting funding to redrill well A-3. There was also discussion on business and grease traps.

Clerks Report:

Town Clerk Toni McNamar reported that with the upcoming election we are taking nominations for Mayor, a two year term; and two Council positions, both 4 year terms until April 19th at 4pm. The town election will be held on May 9th from 7 am – 7pm at the town hall office. Toni reported that she is still looking for one more election judge.

Mayors Report:

Mayor Bartels thanked Rocky for walking the 6th Penny fliers around town.

Mayor Bartels reported the Jessica Loyd is interested in purchasing the property at First Street and Main Street (empty lots). Mayor Bartels asked the council if this is something that they would be interested in doing. The property would have to go out for bid and be advertised for two weeks.

Sealed bids will be accepted at the town hall and the bids will be opened at the May 8th meeting. Mayor Bartels reported that the minimum bid would have to be \$6,888 as that is the assessed value of the lots. The board had no issues with putting the property out for bids. Council Member Humphrey moved to advertise and sell the property at First and Main Street to the highest bidder, with minimum bid being \$6,888. Council Member Bastian seconded this motion. Motion carried.

Council Member Humphrey expressed concern as to when the modular was going to be moved out. Mayor Bartels would like the council to set a deadline to have the modular moved by. Council Member Bastian moved that the modular needs to be moved by May 10th or the owner will be charged \$1,000 a month. Council Member Humphrey seconded this motion. Motion carried.

Mayor Bartels shared some information with the Council regarding a company called Mobilite that feels they can put up towers anywhere that they want and have been to some municipalities already. Mayor Bartels reported that they do not have the right to do this.

Council Reports:

Council Member Humphrey reported that we need to put signage down at the burn pile letting people know that it is only for the residents of Burns and also signage directing people where to dump grass clippings. Darius reported that after he burns the pile the next time he wants to stop taking trees and branches, we will still take the grass clipping but will no longer take branches after the next burn. .

Council Member Nussbaum would like to have the businesses get the planters on Main Street planted by the end of April. Betty requested \$450 for purchasing plants. Council Member Humphrey moved to give Betty Nussbaum \$450 for plants for the Mains Street planters. Council Member Bastian seconded this motion. Motion carried.

Council Member Bastian had nothing to report.

Council Member Stoner had nothing to report.

Old Business:

The Council was presented with third and final reading of Ordinance 16A.01 (a); an ordinance repealing ordinance 16A.01, entitled "Fire District". Council Member Bastian moved to approve third and final reading of Ordinance 16A.01 (a). Council Member Humphrey seconded this motion. A roll call vote was done: Stoner –aye, Bastian –aye, Bartels – aye, Nussbaum –aye, and Humphrey – aye. Motion carried.

New Business:

Mayor Bartels reported that we need to consider a liquor ordinance because as of the first of July all regulatory authority will go to the municipalities. Mayor Bartels reported that we have Ordinance 13A.01 entitled "Alcoholic Beverages" that we may be able to use. We will need to be able to regulate our own hours and age group of those allowed in area. The council was in agreement to take home this ordinance and review it and discuss this further at the next meeting.

The council was present with first reading of Ordinance 18A.41 Fiscal Year Budget 2017/2018 Annual Appropriations. A work session had been held previously to go over budget figures. Council Member Humphrey moved to approve first reading of Ordinance 18A.41 by title only. Council Member Bastian seconded this motion. Motion carried.

Town Clerk Toni McNamar reported that she had been approached by someone that was interest in building a sign that could be out front that had all of the businesses listed on it and not

have all the small signs. You would be able to change business names as needed. The council inquired as to if we could get the sign on the building and if we could have it lit. Toni will get quotes for all the options for the next meeting.

Toni reported that she had spoke with The Lock Shop and they can put handicap access on the interior café door, the cost would be \$4984, the same as the exterior door. The council was in agreement to go ahead and do this.

Announcements

April 17th 2 pm Public Hearing for Burns Café Liquor License
April 19th 4 pm Stop taking nominations for Mayor and Council Position
April 30th Absentee Ballots available
May 2nd 7am -7 pm Sixth Penny election
May 8th 6 pm Utility Board meeting
7 pm Council Meeting
May 9th 7am – 7pm Town of Burns election

Please remember to vote at both the Sixth Penny election and the Town of Burns election. In order to vote at the Town of Burns election you must register at the county clerk’s office 14 days prior to the Town of Burns election, if you are not already a registered voter.

At 8:42 pm Council Member Humphrey moved to adjourn. The next meeting of the Burns Town Council is scheduled for May 8, 2017 at 7 pm.

Mayor Ralph Bartels

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

Ralph Bartels	Mayor	307-631-5077 reigbartels@yahoo.com
Harvey Humphrey	Mayor Pro tem, Parks and Recreation Safety, Utility Board Representative.	307-547-3545 july2011@rtconnect.net
Betty Nussbaum	Senior Liaison Town Horticulturist	307-547-2605
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 dennis.bastian@draircraft.com
Rocky Stoner	Streets and Alleys Emergency Management Contact	307-421-9756
John Narva	Fire Marshall	
Phil Oakes		
Brenda Long	Youth League Coordinator	307-547-3865

Utility Board Members

Matt Fields	President	307-630-2558
Steve Newton	Board Member	307-630-6392
Harvey Humphrey	Board Member	307-547-3545
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305

Town Employees

Toni McNamar	Town Clerk/Treasurer	307-547-2206 307-630-5557 burnswy@hotmail.com
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours Mon – Thurs 7:30 am – 4pm
Fridays 7:30am – 12:30 pm