

Burns Town Council Meeting  
October 9, 2017

The Burns Town Council met in regular session on October 9,, 2017. Members present were Mayor Ralph Bartels, Council Members Judy Johnstone, Betty Nussbaum, Dennis Bastian, and Rocky Stoner. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel, Jeff Bartels with Burns EMS, John Bartels, Harvey Humphrey, and Deputy Sto-Jak with Laramie County sheriff's Department.

At 7:00 pm Mayor Ralph Bartels called the meeting to order and the Pledge of Allegiance was performed. Mayor Bartels announced the meeting was being recorded.

**Approval of Consent Agenda:**

September 11, 2017 Council Meeting Minutes

Town Vouchers

Town Treasurers Report

Utility Vouchers

Council Member Johnstone moved to approve the consent agenda. Council Member Bastian seconded this motion. Motion carried.

**Public Comment:**

John Bartels with Troop 101 was present to thank the council for the use of the gym and the donation for his Eagle Scout Project. It was a very good event. Council Member Stoner thanked John Bartels for putting this event on.

**Agenda Request:**

Harvey Humphrey was present to discuss plans for Liberty Park. The project is ready to put out for bids. The plan is to advertise starting in October for three weeks and have the bid opening on November 30<sup>th</sup>. Hope to have the Liberty Park 100% complete by September 1, 2018. Harvey reported that Toni will have a copy of the bid documents at the office and that they all had a set of the plans. Harvey reported that the water feature is not shown on these documents but Sawyer Landscaping will be doing this part of the project. The park will include walk ways, benches and picnic tables with easy access for mowing. There will be parking where the old modular was with handicapped parking on each side.

Council Member Bastian moved to put the project out for bids in the next few weeks with a planned bid opening on November 30<sup>th</sup>. Council Member Johnstone seconded this motion. Motion carried. Harvey Humphrey will be in contact with David Ohde.

**Building Permit:**

The Council was presented with a building permit for 424 E Second Street for a 12ft x 24ft metal shed. Darius reported that he had reviewed the permit and sees no issues. Council Member Johnstone moved to approve the building permit for 424 E Second Street. Council Member Stoner seconded this motion. Motion carried.

**Burns Youth League Report:**

Council Member Johnstone thanked Brenda for the good job she is doing.

**Ambulance Report:**

Jeff Bartels reported there was a total of 12 calls: 5 responded to 1 transported, Jeff reported that he is waiting on an application from a new EMT.

Jeff reported that he is trying to schedule a CPR/ First Aid Class. The cost for this class will be \$100 per person and will be open to the public. AMR will be providing free flu shots to the EMTs on Burns Ambulance.

**Maintenance Report:**

The maintenance report was reviewed. Darius reported that Toni and himself had met with the Fire Marshall and have several firelights to repair. The batteries for these are currently on order. Darius reported that he is having trouble with the heaters working from the computer; they all can be controlled in the individual rooms and are working fine that way.

The blade needs a new starter. Darius requested permission to take the small John Deere in to have it serviced. Council Member Johnstone moved to allow Darius to take small John Deere in to have it serviced. Council Member Bastian seconded this motion. Motion carried.

**Utility Board Report:**

Council Member Johnstone reported that at the utility board meeting they met with Marty Jones regarding the progress of well A-3. There was discussion on allowing people to pay utility bills on line; we will be having someone provide a presentation about this at our next meeting.

**Mayors Report:**

Mayor Bartels reported the elected Officials Dinner will be on Thursday in Cheyenne; Judy, Betty, Rocky, and himself will be attending.

**Council Reports:**

Council Member Johnstone requested an executive session at the end of the meeting.

Council Member Johnstone reported that we need to establish a policy for donations. Council Member Johnstone suggested that we have a set amount of \$250 the recipient must prove what they spent the money on and come to the next meeting to give a report to the council. Council Member Stoner moved to adopt this donation policy. Council Member Bastian seconded this motion. Motion carried. .

Council Member Nussbaum reported she is done weeding for the year...

Council Member Bastian had nothing to report.

Council Member Stoner had nothing to report.

**Old Business:**

The council was presented with third and final Reading of Ordinance 13A.01 (a) titled: Alcoholic Beverages. This ordinance is to establish times in which alcoholic beverages can be sold in the café. Council Member Bastian moved to approve third and final reading of Ordinance 13A.01 (a). Council Member Stoner seconded this motion. A roll call vote was done: Johnstone – aye, Nussbaum – aye, Bartels – aye, Bastian – aye, and Stoner – aye. Motion carried

At 7:38 pm Council Member Stone moved to recess into executive session to discuss town issues. Council Member Bastian seconded this motion. Motion carried.

At 7:55 pm Council Member Johnstone moved to come out of executive session. Council Member Bastian seconded this motion. Motion carried.

No decisions were made in executive session.

## Announcements

October 18<sup>th</sup> 10:30 – 12:30 Flu shots at burns Plex  
November 6<sup>th</sup> & 7<sup>th</sup> town Hall will be closed  
November 10<sup>th</sup> Town Office Closed  
November 13<sup>th</sup> 6pm Utility Board Meeting  
7 pm Council Meeting

At 7:56 pm Council Member Stoner moved to adjourn. The next meeting of the Burns Town Council is scheduled for November 13<sup>th</sup> at 7 pm.

---

Mayor Ralph Bartels

Attest:

---

Town Clerk Toni McNamar

## Town Mayor and Council

Ralph Bartels	Mayor	307-631-5077 <a href="mailto:reiqbartels@yahoo.com">reiqbartels@yahoo.com</a>
Judy Johnstone	Mayor Pro tem, Utility Board Representative.	307-547-3637
Betty Nussbaum	Senior Liaison Town Horticulturist	307-547-2605
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 <a href="mailto:dennis.bastian@draircraft.com">dennis.bastian@draircraft.com</a>
Rocky Stoner	Streets and Alleys Emergency Management Contact	307-421-9756
Harvey Humphrey	Fire Marshall	307-547-3545
Brenda Long	Youth League Coordinator	307-547-3865

## Utility Board Members

Matt Fields	President	307-630-2558
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305
Dennis Bastian	Board Member	307-547-3848
Jim Clark	Board Member	307-630-6305

## Town Employees

Toni McNamar	Town Clerk/Treasurer	307-547-2206 307-630-5557 <a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a>
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours Mon – Thurs 7:30 am – 4pm  
Fridays 7:30am – 12:30 pm