

Burns Utility Board
September 11, 2017
Minutes

The Burns Utility Board met in regular session on September 11, 2017. Members present were Board Members Ralph Bartels, Dennis Bastian, Jim Clark, and Judy Johnstone. Board President Matt Fields was absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, and Kari Clark

At 6:00 pm Board Member Bartels called the meeting to order and the Pledge of Allegiance was performed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the August 14, 2017 utility Board meeting. Board Member Bastian seconded this motion. Motion carried.

Treasurer's Report:

Board Member Johnstone moved to approve the Treasurers Report as presented. Board Member Clark seconded this motion. Motion carried.

Agenda Request:

Marty Jones with Wenck Associates had sent a letter with updates regarding the A-3 well. Wenck Associates had not provided the Board of Control all the information that they had requested so the petition to move the A-3 well was not brought to the Board of Control meeting on August 14th, therefore it will have to wait until their November meeting. Ted Kellner is not happy with this there is concern that this project seems to be getting drug out. This puts the project 3 months behind schedule. The Utility board is not happy with this and we will contact the Board of Control and Marty Jones prior to the November meeting to confirm that Wenck has provided them everything that they need.

Maintenance Report:

The Maintenance report was reviewed. Ted reported that everything is running well now. The A-6 water tower level meter to measure the water in the tank needs fixed the cost to do this will be \$850.71 not including shipping if the isolator does not correct the problem and we need a new meter it will be an additional \$1526.54 bring the total to \$2385.25 not including shipping. Board Member Johnstone moved to have Ted purchase the necessary materials to fix this. Board Member Bastian seconded this motion. Motion carried.

Ted reported that the lift station pump in Windy-Hills subdivision went down and we had to purchase a new pump. Ted would like to have an extra pump on hand in case this would happen again. Darius reported that water works will work on the old pump and see if they can fix it. Then that can be our spare pump, if it is not able to be fixed then they will purchase a new pump. Board Member Clark moved to have spare pump on hand and if the one cannot be repaired to purchase a new one. Board Member Johnstone seconded this motion. Motion carried.

All Lift station pumps can now be serviced by Waterworks on a yearly base.

Clerks Report:

Town Clerk Toni McNamar had nothing to report.

Board President Report:

Board President Matt Fields was absent from this meeting.

Board Member Reports:

Board Member Johnstone had nothing to report.

Board Member Bartels had nothing to report.

Board Member Bastian had nothing to report.

Board Member Clark had nothing to report.

Approval of Vouchers:

Board Member Johnstone moved to approve the vouchers. Board Member Clark seconded this motion. Motion carried.

At 6:21 pm Board Member Clark moved to adjourn. The next meeting of the Burns Utility Board is scheduled October 9th at 6 pm.

Board member Ralph Bartels

Attest:

Utility Board Secretary

Bills must be paid by the 19th of each month. Any amount not paid by the 19th of the month will receive a \$5.00 late fee. After 10 days of the second billing you will receive a water shut off notice and your water will be shut off if the past due balance is not paid by deadline stated on shut off notice. To have your water turned back on after it has been shut off it will cost the entire amount of the bill plus an additional \$35.00.