

Burns Utility Board Meeting  
March 12, 2018  
Minutes

The Burns Utility Board met in regular session on March 12, 2018. Members present were Board President Jim Clark, Board Members Ralph Bartels, Judy Johnstone, Jeff Appleman, and Dennis Bastian. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel.

At 6:04 pm Board President Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

**Approval of Minutes**

Board Member Johnstone moved to approve the minutes of the February 12, 2018 board meeting. Board Member Bastian seconded this motion. Motion carried.

**Approval of Treasurer Report**

Board Member Johnstone moved to approve the Treasurer's report as presented. Board Member Bartels seconded this motion. Motion carried.

**Agenda Request:**

Ted Kellner presented the board with a letter and drawing from Ted Bastian giving the town of Burns permission to relocate the sewer line which runs across his property. Ted Bastian wants current easement released. The new sewer line will run from the lift station on Wyoming and Fourth Street south on to Ted Bastian's property, it will then run west along the back side of his buildings and then south along the west side of his property and connect with the existing sewer line that runs under the highway and to the lagoon. The current sewer line that runs diagonal across Bastian's property is clay pipe and will not be used once the new line is in. The man holes will be removed from the old sewer line. All of the residents on the south side of Fourth Street will be connected into the new line.

There is a short section of clay pipe on Rich Bastian's property Ted suggested that we do this later. Board Member Appleman suggested that we bid it as an alternate bid and then if there is enough funding we can replace that at the same time.

Board Member Johnstone moved to have Board President Clark contact Scott Cowley with these plans and ask that he attend our next meeting. Board member Bastian seconded this motion. Motion carried.

The Board was in agreement to keep Ted Kellner as the contact for Ted Bastian.

## **Maintenance Report**

The Maintenance report was reviewed. Ted reported that we have been having problems with the pump at the west lift station; company suggested that set up was wrong. We got a new pump as recommended by the company and it burnt up. The heat sensor appears to not be opening up and it is not tripping the breaker. The pump will go to waterworks for repairs.

Ted also reported that the chlorine pumps in the chlorine building went down, these are under warranty and new pumps are on the way. We will have a back up pump for future use.

## **Clerks Report:**

Town clerk Toni McNamar reminded everyone that on the week of April 16<sup>th</sup> garbage pickup will be on Monday instead of Tuesday.

Town Clerk Toni McNamar reported that she will be working n budget for next meeting so if anyone has any concerns or suggestions please let her know.

## **Board Member Reports:**

Board Member Bartels had nothing to report.

Board Member Johnstone had nothing to report.

Board Member Bastian had nothing to report

Board Member Appleman had nothing to report.

## **New Business:**

Board Member Johnstone reported that on March 24, 2005 the Burns Town council made a decision to transfer their received Franchise fees to the burns Utility Board water account. At the April 5, 2005 utility board meeting the utility board was notified they would be receiving these franchise fees. That transfer has continued to this date. While the Utility Board has appreciated the support from the town the board no longer needs that support and requests to discontinue the use of those funds. Town Clerk Toni McNamar reported that the utility board is very self supporting now and will not be affected by the return of these funds to the town.

Board Member Johnstone moved to return the franchise fees to the Town. Board Member Bastian seconded this motion. A roll call vote was done: Johnstone – aye, Bartels – aye, Clark – aye, Bastian – aye, Appleman – aye. Motion carried.

Ted reported that Triple J Pumping may be interested in purchasing potable water from the town for man camps. Ted has spoken with the state and the state is okay with this. Ted

suggested that we do need to increase our rates for potable water. Ted suggested selling our water for \$25 per thousand gallons.

Board Member Johnstone moved that starting May 1, 2018 potable water will be sold for \$25 per thousand gallons. Board Member Appleman seconded motion. Motion carried.

**Approval of Vouchers**

Board Member Johnstone move to approve the voucher. Board Member Bartels seconded this motion. Motion carried.

At 6:44 pm Board Member Johnstone moved to go into executive session to discuss personnel. Board Member Bastian seconded this motion. Motion carried.

At 6:52 pm Board Member Johnstone moved to come out of executive session. Board Member Bastian seconded this motion. Motion carried.

Board Member Bastian moved in lue of a raise to give Ted Kellner paid holidays; he will not be eligible for another increase for two years. Board Member Bartels seconded this motion. Motion carried.

At 6:53 pm Board Member Bastian moved to adjourn. The next meeting of the Burns Utility Board will be at 6 pm on April 9, 2018.

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Utility Board President

Attest:

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Town Clerk Toni McNamar