

Burns Town Council Meeting  
May 14, 2018

The Burns Town Council met in regular session on May 14, 2018. Members present were Mayor Pro-Tem Judy Johnstone, Council Members Rocky Stoner, Dennis Bastian, and Betty Nussbaum. Mayor Ralph Bartels was absent from this meeting. Also present were Town Clerk Toni McNamar, Town Maintenance Darius Mandel and Ted Kellner, Jeff Bartels, Mac McPherson and Jeff Hayes from Laramie county Sheriff's Department.

At 7:00 pm Mayor Pro-Tem Judy Johnstone called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

**Approval of Consent Agenda:**

Council Member Bastian moved to approve the consent agenda, consisting of the April 9, 2018 Council Meeting Minutes, April 23, 2018 Council Meeting Minutes, Town Treasurer's Report, town vouchers, and utility board vouchers. Council Member Stoner seconded this motion. Motion carried.

**Public Comment:**

Kari Clark was present to report that the sewer smell in the community center seems to be getting worse; she believes that it has gotten worse since the grease trap was installed. Darius reported that he believes it is from the pee traps and to get to them to put the plugs like we put in the Burns-Plex it would require chipping out of some of the tile. The grease trap is separate from the sewer and should not have any effect on the smell. Council Member Bastian will meet with Darius to look at it and see if they can come up with an idea, they will also check the roof vents.

Jim Clark reported that the dishwasher at the community center has not worked for a long time. All they need to get is an NSF approved one which will only cost around \$300. The housing authority will pay part on this if the town will pay part. Council Member Bastian moved to have the town pay \$125.00 towards the purchase of a new NSF approved dishwasher. Council Member Stoner seconded this motion. Motion carried.

Ted Kellner was present to express his concern regarding the play ground inspection that Mayor Bartels had done. He is concerned that the council will want to shut down the play ground as they feel it is not safe. Ted Kellner reported that he has no issue with his grandkids playing on the playground; he feels that if the maintenance guys see something that is unsafe to fix it or take it away but don't close the play ground. The equipment on that playground is not that old. Ted feels that the council should be more concerned about the safety of Liberty Park, with all of the sidewalks kids will be riding their bikes through it and they are many concrete barriers and corners for them to hit on.

Council Member Bastian reported that he completely agrees with Ted Kellner and see no reason why it should be shut down. Ted Kellner reported that if there is money left from Liberty Park we could possibly install the rubber matt on the play ground. Council Member Stoner feels that if there is any money left over we should use it towards improvements on the playground.

**Building Permit:**

The Council was presented with a building permit to install a fence at 104 S Wyoming Ave. Darius reported that he had looked at it and has no issues. Council Member Bastian moved to approve the building permit for a fence at 104 S Wyoming Ave. Council Member Stoner seconded this motion. Motion carried.

**Sheriff's Dept Report:**

Mac introduced Jeff Hayes who will be one of the east deputies.

**Youth League Report:**

Toni reported that baseball registration is open.

**Ambulance Report**

Jeff Bartels reported that he has passed his Advance EMT. Mika Thomas will soon have his EMT certification. There were a total of 10 calls, 4 responses, 1 transport, and 1 cancellation. Jeff reported that since he is now an Advanced EMT our ambulance needs to have the proper drugs on it.

Town Clerk Toni McNamar inquired as to if the ambulance responded enough to have these drugs on board. Jeff reported that it is our responsibility to have these drugs on the ambulance since he and Jenny, if she responds are Advance EMT's, and when Jolene passes she will be an Advance EMT also. Toni expressed her concern about EMT's that are not advanced using the drugs. Council Member Stoner move to purchase needed drugs for ambulance. Council Member Bastian seconded this motion. Motion carried.

Council Member Nussbaum arrived at meeting.

**Maintenance Report**

The maintenance report was reviewed. Darius inquired about putting Town Hall sign on building rather than in grass. Dennis Bastian will work on designing a sign that can be hung on Town Hall.

Darius reported that he is getting a quote for a fence around the cemetery and wanted to know if anyone had any suggestions on the style. He will also be getting a quote for a fence around the compost piles.

### **Utility Board Report**

Utility Representative Johnstone reported that the utility board had accepted the bid from Sargent Drilling for the relocation of well A-3; the bid was for a total of \$271,017.00. Council Member Bastian moved to accept the bid of Sargent Drilling. Council Member Stoner seconded this motion. Motion carried.

Johnstone also reported that the utility board had approved for LCCCC to put new communication equipment on the water tower as long as MaGuire Iron was happy with the plans.

Toni will be getting a quote to put electronic locks on the well house doors, this quote will be brought to the next utility board meeting.

### **Clerk's Report:**

Town Clerk Toni McNamar reported that the second meeting of the month would be on Tuesday May 29<sup>th</sup> at 1pm, at this meeting we will approve the bills and also accept the bid for the Liberty Park Soccer Field.

Toni reported that Town Hall will be closed May 22<sup>nd</sup> – 28<sup>th</sup>.

### **Mayor's Report**

Mayor Pro-Tem Judy Johnstone reported that we were the next ones to hold the Elected Officials Dinner and needed to choose a date in July. The Council was in agreement to hold the dinner on July 11<sup>th</sup> at 6 pm; Toni will be finding someone to cater the dinner.

Mayor Pro-Tem Johnstone reported that the Burns Café will not be renewing their lease.

Mayor Pro-Tem Johnstone reported that she needed a motion to appoint Mayor Bartels as the voting delegate at the WAM conference in Pinedale. Council Member Bastian moved to appoint Mayor Bartels as the voting delegate for the Town of Burns at the WAM conference in Pinedale. Council Member Stoner seconded this motion. Motion carried.

### **Council Member Reports:**

Council Member Johnstone discussed the possible resolutions that would be going to WAM.

Council Member Nussbaum reported that the gazebo is being painted. She has been busy planting and weeding. Mayor Pro-Tem Johnstone asked if she had contacted the Master Gardeners, Betty reported that she did not need their help. Jim Clark reported that he had contacted them for next year.

Council Member Bastian inquired as to what can be done about a barking dog, he is not sure where the dog lives. It was suggested that he find out where the dog lives and we can send them a letter. ..

Council Member Stoner inquired as to how the alleys are coming along. Darius reported that he has been working on them. Council Member Stoner inquired about how the concrete was holding up. Darius reported that he will have to do some crack sealing later.

### **Old Business**

The Council was presented with second reading of Ordinance 18A.42 Fiscal Year Budget 2018/2019 Annual Appropriations. Council Member Bastian moved to approve second reading of Ordinance 18A.42 by Title Only. Council Member Stoner seconded this motion. Motion carried.

### **New Business:**

The council was presented with Pay Request #2 from Reiman Corp for Liberty Park in the amount of \$46,334.42. Council Member Bastian moved to approve payment of Pay Request #2 to Reiman Corp for work completed in Liberty Park. Council Member Stoner seconded this motion. Motion carried.

At 8:05 pm Council Member Nussbaum moved to adjourn the meeting of the Burns Town Council. The next meeting will be on May 29<sup>th</sup> at 1 pm for approval of vouchers and accept bid for Liberty Park soccer field. June 11<sup>th</sup> at 7 pm will be the next council meeting.

### **Announcements**

- May 22<sup>nd</sup> – 29<sup>th</sup> Town Hall will be closed
- May 29<sup>th</sup> 1 pm council meeting to approve vouchers  
And accept bid for Liberty Park Soccer Fields.
- June 11<sup>th</sup> 6 pm Utility Board meeting  
7 pm council meeting

**Town clean up will be the month of May. Put items in front of your house next to the street to be picked up on Mondays and Thursdays. We will NOT pick up paint, oil, pesticides, tires, batteries, air conditioners, refrigerators, or freezers.**

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Mayor Pro-Tem Judy Johnstone

Attest:

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Town Clerk Toni McNamar

### **Town Mayor and Council**

Ralph Bartels	Mayor	307-631-5077 <a href="mailto:reigbartels@yahoo.com">reigbartels@yahoo.com</a>
Judy Johnstone	Mayor Pro tem, Utility Board Representative.	307-547-3637
Betty Nussbaum	Senior Liaison Town Horticulturist	307-547-2605
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 <a href="mailto:dennis.bastian@draircraft.com">dennis.bastian@draircraft.com</a>
Rocky Stoner	Streets and Alleys Emergency Management Contact	307-421-9756
Harvey Humphrey	Fire Marshall	307-547-3545
Brenda Long	Youth League Coordinator	307-547-3865

### **Utility Board Members**

Jim Clark	Board President	307-630-6305
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305
Dennis Bastian	Board Member	307-547-3848
Jeff Appleman	Board Member	307-275-2772

### **Town Employees**

Toni McNamar	Town Clerk/Treasurer	307-547-2206 307-630-5557 <a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a>
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours	Mon – Thurs	7:30 am – 4pm
	Fridays	7:30am – 12:30 pm