

Burns Utility Board Meeting  
May 14, 2018 Minutes

The Burns Utility Board met in regular session on May 14, 2018. Members present were Board President Jim Clark, Board Members Judy Johnstone and Jeff Appleman. Board Members Ralph Bartels and Dennis Bastian were absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, and Glen Crumpton with LCCCC.

At 6:00 pm Board President Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

**Approval of Minutes**

Board Member Johnstone moved to approve the minutes of the April 9, 2018 board meeting. Board Member Appleman seconded this motion. Motion carried.

**Approval of Treasurer Report**

Board Member Johnstone moved to approve the Treasurer's report as presented. Board Member Appleman seconded this motion. Motion carried.

**Agenda Request:**

The board was presented with the bid from Sargent Drilling for the relocation of the A-3 well. Three companies submitted bids for this project. It was the recommendation of Wenck Associates to use Sargent Drilling for the A-3 well work. Board Member Johnstone moved to accept the bid from Sargent Drilling in the amount of \$271,017.00 for the relocation of the A-3 well. Board Member Appleman seconded this motion. Motion carried.

Glen Crumpton from LCCCC was present to provide the board with the information they had requested at the last meeting. Glen Crumpton showed the board how the new communication equipment would attach to the water tower and where it would attach. Board Member Johnstone moved to approve the design of the placement of the equipment as long as MaGuire Iron was okay with it. Board Member Appleman seconded this motion. Motion carried.

**Maintenance Report:**

The maintenance report was reviewed. Ted reported that the annual CCR report was complete and would be included in everyone's utility bill in May.

Ted would like to hire Nu Locating for an entire day to do locates by the north building to find the line that goes to the building so we can put a meter on it. This new system locates by finding the disturbed soil. He would also like to use their skills at the cemetery.

Ted reported that there is a leak at the front of the north building we will contact Town and Country Plumbing to fix it.

**Utility Board President Report:**

Board President Jim Clark reported that Steve Birt had sent a letter to the board requesting to use one of his prepaid taps to put water off of Third Street to Ted Kellner's house on Third Street.

Darius Mandel inquired as to if meters and meter pits were included in the tap fee. Meter and meter pits should set on town property. The board will discuss this further in the future.

Board Member Johnstone moved to allow Steve Birt to use one of his prepaid taps. Board Member Appleman seconded this motion. Motion carried.

**Board Member Reports:**

Board Member Bartels was absent from this meeting.

Board Member Johnstone had nothing to report.

Board Member Bastian was absent from this meeting.

Board Member Appleman had nothing to report.

**New Business:**

Toni requested permission to get a quoted from The Lock Shop to put key pad locks on all of the well house doors. She will bring the quote to the next meeting.

**Approval of Vouchers**

Board Member Johnstone move to approve the voucher. Board Member Appleman seconded this motion. Motion carried.

At 6:48 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board will be at 6 pm on June 11, 2018.

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Utility Board President

Attest:

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Town Clerk Toni McNamar