

Burns Utility Board Meeting
October 8, 2018

The Burns Utility Board met in regular session on October 8, 2018. Members present were Board President Jim Clark, Board Members Judy Johnstone, Jeff Appleman, and Ralph Bartels. Board Member Dennis Bastian was absent from this meeting. Also present was Town Clerk Toni McNamar, and Town Maintenance Ted Kellner.

At 6:00 pm Board President Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

Approval of Minutes

Board Member Johnstone moved to approve the minutes of the September 10, 2018 board meeting. Board Member Bartels seconded this motion. Motion carried.

Approval of Treasurer Report

Board Member Bartels moved to approve the Treasurer's report as presented. Board Member Johnstone seconded this motion. Motion carried.

Agenda Request:

Scott Cowley with AVI was present to show bid results from the bid opening for the Fourth Street Sewer Project. Scott reported that we had a total of 7 bids. Scott Cowley recommended we go with Aztec Construction that was low bid at \$217,380.00. Scott reported that the project completion date will be June 1, 2019 and that we need to remember to coordinate with Ted Bastian when going across his property. Board Member Johnstone moved to go with Aztec Construction for the Fourth Street Sewer Project. Council Member Bartels seconded this motion. Board Member Appleman abstained from the vote. Board President Clark vote – aye. Motion carried.

Maintenance Report:

The maintenance report was reviewed. Ted Kellner reported that we had our Sanitary Survey on Wed and that it went well. It will be a few months before we have the report from the EPA.

Ted reported that we had received a bill from Town and Country Plumbing which they had paid from Simpson Electric for repairs to a wire that was not located on the school property during the A-3 well project. Ted feels that it should be the schools responsibility to pay the bill but feels we should go ahead and pay it. Board Member Appleman feels that the school should pay the bill. Board Member Johnstone moved that we go ahead and reimburse Town and Country Plumbing and then the Town will bill the school district for the damages. Board Member Appleman seconded this motion. Motion carried.

Ted reported that we need a new gas meter and that he will try to purchase one locally that can be calibrated locally so we do not have to send it off. The board agreed for Ted to go ahead and purchase a new meter but be sure that it can be serviced locally.

Clerks Report:

Town Clerk Toni McNamar reported that November 12th will be a holiday for town employees and asked if we could have the next utility board meeting on Tuesday November 13th at 6 pm, the board was in agreement to do this.

Utility Board President Report:

Board President Clark had nothing to report.

Board Member Reports:

Board Member Johnstone had nothing to report.

Board Member Bartels had nothing to report.

Board Member Bastian was absent from this meeting.

Board Member Appleman had nothing to report.

Old Business:

Toni reported that the handheld will be a few more weeks getting repaired. Once it is repaired we will get assistance in getting it set back up.

Approval of Vouchers

Board Member Johnstone move to approve the voucher. Board Member Appleman seconded this motion. Motion carried.

At 6:42 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board will be at 6 pm on **Tuesday November 13, 2018.**

Utility Board President

Attest:

Town Clerk Toni McNamar