

Burns Town Council Meeting  
January 8, 2018

The Burns Town Council met in regular session on January 8, 2018. Members present were Mayor Ralph Bartels, Council Members Rocky Stoner, Dennis Bastian, Betty Nussbaum, and Judy Johnstone. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, Jim and Kari Clark, Jeff Bartels, and Deputy Stojak.

At 7:00 pm Mayor Bartels called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

**Approval of Consent Agenda:**

Council Member Bastian moved to approve the consent agenda, consisting of the December 11, 2017 Council Meeting Minutes, Town Treasurer's Report, town vouchers, and utility board vouchers. Council Member Johnstone seconded this motion. Motion carried.

**Agenda Requests**

The Council was presented with a written request from Laramie County School District #2 regarding the town allowing the school district to use the north gym as a location to reunite parents and children in the event of an emergency at either the high school or elementary school. Council Member Johnstone inquired about liability issues.

Council Member Johnstone moved to allow this and to get the school district a key for the facility as long as the Town of Burns is not held responsible for any incidents that may occur during this time. Council Member Bastian seconded this motion. Motion carried.

**Sheriff's Report**

Deputy Stojak reported that she had received word from Deputy Maddon regarding an incident at the daycare where a gentleman came in and after he left, he rifled through one of the employee's cars. Deputy Stojak asked if residents see anything unusual please contact the sheriff's department.

**Ambulance Report**

Jeff Bartels reported that Jolene and he are looking forward to starting the EMT class at LCCC. Jeff reported that they are getting the ambulance out on weekends so that it is more visible to the public.

Jeff reported that Thomas Micah has been cleared to drive the ambulance and that he will be starting class to become an EMT.

Jeff requested an executive session to discuss personnel. At 7:10 pm Council Member Bastian moved to go into executive session to discuss ambulance personnel. Council Member Johnstone seconded this motion. Motion carried.

At 7:15 pm Council Member Bastian moved to come out of executive session. Council Member Stoner seconded this motion. Motion carried.

Council Member Johnstone moved to immediately request the resignation of Tyler Hollenbech from the Burns Ambulance Service. Council Member Bastian seconded this motion. Motion carried. Jeff Bartels will handle this matter.

### **Maintenance Report**

The maintenance report was reviewed. Darius reported that he will be meeting with Ed from Town and Country Plumbing to resolve the issue with the Community Center bathrooms.

### **Utility Board Report**

Council Member Johnstone reported that Jim Clark is the new Utility Board President.

Board Member Clark reported that at the utility board meeting it was decided not to increase utility rates this year. Wench and Associates is in the process of getting the DEQ permit for the A-3 well. Toni renewed her wastewater license.

### **Clerks Report:**

Town Clerk Toni McNamar reported that we have started collecting the 2017 Specific Purpose Tax.

Town Clerk Toni McNamar reported that it was time to put the cleaning of the Town buildings out for bids once again, and asked the board for any changes they would like to make to the job description. Toni will get this posted and published in the paper and bids will be open at the next meeting.

Toni reported that she had spoke with one of the employees from Alphabet Academy and they inquired as to if the town could put lighting on the north side of our maintenance building as it is very dark where the employees for the day care park. Toni reported that there is money available to do this. Darius reported that he thought this was something that Ted and he could take care of.

Toni reported that the Burns Café is no longer open but the Jodee is planning to continue to rent the space and do catering of events from there. Council okay with this as long as she continues to pay her rent, they will revisit it when her lease is up in May.

Ralph will be contacting Brianna Brooks regarding the locks on the cabinets in the exercise room. Brianna no longer rents the space for exercise classes therefore the locks need to be removed.

**Mayors Report**

Mayor Bartels had nothing to report.

**Council Member Reports:**

Council Member Johnstone is currently working on a letter for Mayor Bartels to submit to the Joint Appropriation Committee regarding funding for small Towns.

Council Member Nussbaum reported that she has contacted High West Energy regarding street lights not working on North Main.

Council Member Bastian requested that the Wyoming flag in the Council Chambers be replaced.

Council Member Stoner had nothing to report.

**New Business**

Council Member Johnstone moved to designate Wyoming Bank and Trust as the depository for the Town of Burns. Council Member Bastian seconded this motion. Motion carried.

Council Member Johnstone moved to designate WYO-STAR as depository of reserve funds for the Town of Burns. Council Member Stoner seconded this motion. Motion carried.

At 7:37 pm Council Member Stoner moved to adjourn. The next meeting of the Burns Town Council will be on February 12, 2018 at 7 pm.

**Announcements**

January 15 <sup>th</sup>	Town Offices will be closed
February 12 <sup>th</sup>	6 pm Utility Board Meeting (Utility Board will meet at 5:15 to interview candidates for the utility board position)
	7 pm council Meeting

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Mayor Ralph Bartels

Attest:

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Town Clerk Toni McNamar

## Town Mayor and Council

Ralph Bartels	Mayor	307-631-5077 <a href="mailto:reigbartels@yahoo.com">reigbartels@yahoo.com</a>
Judy Johnstone	Mayor Pro tem, Utility Board Representative.	307-547-3637
Betty Nussbaum	Senior Liaison Town Horticulturist	307-547-2605
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 <a href="mailto:dennis.bastian@draircraft.com">dennis.bastian@draircraft.com</a>
Rocky Stoner	Streets and Alleys Emergency Management Contact	307-421-9756
Harvey Humphrey	Fire Marshall	307-547-3545
Brenda Long	Youth League Coordinator	307-547-3865

## Utility Board Members

Jim Clark	Board Member	307-630-6305 Utility Board President
Ralph Bartels	Board Member	307-631-5077
Judy Johnstone	Board Member	307-630-7305
Dennis Bastian	Board Member	307-547-3848

## Town Employees

Toni McNamar	Town Clerk/Treasurer	307-547-2206 307-630-5557 <a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a>
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours	Mon – Thurs	7:30 am – 4pm
	Fridays	7:30am – 12:30 pm