

Burns Utility Board Meeting
April 9, 2018 Minutes

The Burns Utility Board met in regular session on April 9, 2018. Members present were Board President Jim Clark, Board Members Ralph Bartels, Judy Johnstone, and Dennis Bastian. Board Member Jeff Appleman was absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, and Scott Cowley with AVI.

At 6:00 pm Board President Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

Approval of Minutes

Board Member Johnstone moved to approve the minutes of the March 12, 2018 board meeting. Board Member Bastian seconded this motion. Motion carried.

Approval of Treasurer Report

Board Member Johnstone moved to approve the Treasurer's report as presented. Board Member Bastian seconded this motion. Motion carried.

Agenda Request:

Scott Cowley with AVI was present to discuss the Fourth Street Sewer Project. Scott Cowley presented the board with a fee schedule for the engineering of this project. The total engineering cost for this project was estimated to be \$27,600.00. Scott reported that he needs to study the sewer connections more. Ted and Darius will be cameraing that sewer line to see where the residents connect into the current sewer line. Scott will be getting the necessary paperwork in order for the easements, the permanent which will be a 20 foot easement and the construction easement which will be 40 foot. Board Member Johnston reminded everyone that Ted Kellner will be the one communicating with the landowners during this project.

Ted Kellner requested that we mark the area with paint or flags so that the property owners can see where the line will run and if there are any issues they can be resolved prior to the start of construction.

Board Member Johnstone moved to have Scott Cowley with AVI to proceed with the engineering of the Fourth Street Sewer project and to accept the estimated engineering cost of \$27,600.00. Board Member Bartels seconded this motion. Motion carried.

Maintenance Report:

The maintenance report was reviewed. Ted Kellner reported that the cost to repair the pump for the Windy Hills lift station will be approximately \$2400. We can purchase a new pump with warranty for between \$2400 and \$2600.

Ted Kellner also requested permission to purchase two chlorine pumps at a cost of \$1754.00. Ted Kellner reported that we needed some parts for the sewer jetting machine...

Board Member Johnstone moved to allow Ted to purchase the above requested supplies. Board Member Bastian seconded this motion. Motion carried.

Ted Kellner reported that Town Clean up will be the month of May. Residents can put items in front of their house next to the street to be picked up on Mondays and Thursdays. We will not take tires, paint, oil, pesticides, batteries, air conditioners, refrigerators or freezers. If any of these items are left put out they will not be picked up.

Clerks Report:

Town clerk Toni McNamar presented the board with the proposed budget for the 2018/2019 fiscal year. Toni reported that there were not a lot of changes to the budget.

Board Member Johnstone moved to accept the 2018/2019 Fiscal Year Budget for the Burns Utility Board. Board Member Bartels seconded this motion. A roll call vote was done: Johnstone – aye, Bartels – aye, Clark – aye, and Bastian – aye. Motion carried.

Board Member Reports:

Board Member Bartels reported that he had received an email from Marty Jones regarding the schedule for the A-3 well project.

Board Member Johnstone had nothing to report.

Board Member Bastian had nothing to report

Board Member Appleman was absent from this meeting.

Approval of Vouchers

Board Member Johnstone move to approve the voucher. Board Member Bastian seconded this motion. Motion carried.

At 6:51 pm Board Member Bastian moved to adjourn. The next meeting of the Burns Utility Board will be at 6 pm on May 14, 2018.

Utility Board President

Attest:

Town Clerk Toni McNamar

