

Burns Utility Board Meeting
Minutes
February 12, 2018

The Burns Utility Board met in regular session on February 12, 2018. Members present were Board President Jim Clark, Board Members Ralph Bartels, Judy Johnstone, and Dennis Bastian. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Kari Clark, Jeff Appleman, and Vernon Testerman Sr.

At 6:00 pm Board President Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

Approval of Minutes

Board Member Bastian moved to approve the minutes of the January 8, 2018 board meeting. Board Member Bartels seconded this motion. Motion carried.

Approval of Treasurer Report

Board Member Johnstone moved to approve the Treasurer's report as presented. Board Member Bartels seconded this motion. Motion carried.

Prior to the meeting the board had interviewed candidates for the vacant board position. Candidates were Vernon Testerman Sr. and Jeff Appleman.

Board Member Johnstone moved to appoint Jeff Appleman to the Burns Utility Board. Board Member Bastian seconded this motion. Motion carried. Board President Clark swore Jeff Appleman in as the new member to the Burns Utility board.

Maintenance Report

The Maintenance report was reviewed. Ted Kellner reported that we had completed the CCR questioner. Ted reported that we had received a letter from the Board of Control informing us that our allocated water appropriations for the A-7 well were 250 gpm.

Clerks Report:

Town clerk Toni McNamar reported that on the week of April 16th we will need to change trash pick up to Monday as everyone will be attending water school.

Board Member Reports:

Board Member Bartels reported that Marty Jones had informed him that the A-3 permit is currently with DEQ

Board Member Johnstone had nothing to report.

Board Member Bastian had nothing to report

Board Member Appleman had nothing to report.

Old Business:

Town Clerk Toni McNamar reported that the original proposal to do electronic bill pay will not work for us and had an option for accepting credit cards. The cost for doing credit cards will be \$67 a month with a 2% fee for all transactions. Board Member Bastian moved to leave the payment system as is. There are options of cash, check, money order, or cashier checks and there is a drop box on the front of the building. Board Member Johnstone seconded this motion. Motion carried.

Approval of Vouchers

Board Member Johnstone move to approve the voucher. Board Member Bartels seconded this motion. Motion carried.

At 6:31 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board will be at 6 pm on March 12, 2018.

Utility Board President

Attest:

Town Clerk Toni McNamar