

Burns Utility Board
October 9, 2017
Minutes

The Burns Utility Board met in regular session on October 9, 2017. Members present were Board President Matt Fields, Board Members Ralph Bartels, Dennis Bastian, Jim Clark, and Judy Johnstone. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, and Marty Jones with Wenck Associates

At 6:00 pm Board President Fields called the meeting to order and the Pledge of Allegiance was performed.

Approval of Minutes:

Board Member Johnstone moved to approve the minutes of the September 11, 2017 Utility Board meeting. Board Member Clark seconded this motion. Motion carried.

Treasurer's Report:

Board Member Johnstone moved to approve the Treasurers Report as presented. Board Member Bartels seconded this motion. Motion carried.

Agenda Request:

Marty Jones with Wenck Associates was present to discuss the plans for the A-3 well. The project includes moving the existing A-3 well site to the west ten feet, run lines up Third Street and north down Washington to tie in with existing system. The well is permitted to pump 150 GPM. Ted Kellner reminded Marty Jones that we need a raw water sampling point in the pit. There was discussion on putting an above ground hydrant, concern regarding people using it. Once this part of project is underway we will start working on electrical plans and SCADA for this well. Darius Mandel reminded Marty that this project is to also include tying A-6 well into the transmission line. Marty will review this.

Marty Jones reported that this needs to go before the Advisory Board before it can go before the Board of Control. Board Member Johnstone inquired as to why we missed the first meeting. Marty reported that he thought it was because the state did not get it on the agenda quick enough.

Maintenance Report:

The Maintenance report was reviewed. Darius reported that the lift station is working. The water fill station was worked on but is still having issues. Ted reported that we passed all of our lead and copper tests. The residents that participated in this got a letter and the results of their lead and copper findings. .

Board President Report:

Board President Matt Fields had nothing to report.

Board Member Reports:

Board Member Johnstone had nothing to report.

Board Member Bartels had nothing to report.

Board Member Bastian had nothing to report.

Board Member Clark inquired as to if Gary Steege put a mobile home north of his house would he be able to connect into the man hole on Antelope Ave. Darius informed Jim that it is the property owner's responsibility to hire someone to run line and put tap in, the Town only inspects the line; they do not put the line in. The cost is \$1,000 for a sewer tap.

Old Business:

There was discussion on options for residents to pay their utility bills on line or by credit card. Matt Fields feels that Harland will be the best option as they have a more one on one service. The Board requested that Toni contact them and see if they could do a presentation to the board at the next meeting.

Approval of Vouchers:

Board Member Johnstone moved to approve the vouchers. Board Member Bastian seconded this motion. Motion carried.

At 6:48 pm Board Member Clark moved to adjourn. The next meeting of the Burns Utility Board is scheduled November 13th at 6 pm.

Board President Matt Fields

Attest:

Utility Board Secretary

Bills must be paid by the 19th of each month. Any amount not paid by the 19th of the month will receive a \$5.00 late fee. After 10 days of the second billing you will receive a water shut off notice and your water will be shut off if the past due balance is not paid by deadline stated on shut off notice. To have your water turned back on after it has been shut off it will cost the entire amount of the bill plus an additional \$35.00.