

Burns Utility Board  
February 11, 2019 Minutes

The Burns Utility Board met in regular session on February 11, 2019. Members present were Board Members Jeff Appleman, Dennis Bastian, Ralph Bartels, and Judy Johnstone. Board President Jim Clark was absent from this meeting. Also present was Town Clerk Toni McNamar and Town Maintenance Ted Kellner.

At 6:00 pm Board Member Ralph Bartels called the meeting to order and the Pledge of Allegiance was preformed.

**Approval of Minutes**

Board Member Johnstone move to approve the minutes of the January 14, 2019 meeting. Board Member Bastian seconded this motion. Motion carried.

**Treasurer's Report**

Board Member Johnstone moved to approve the Treasurer's report. Board Member Bastian seconded this motion. Motion carried.

**Maintenance Report:**

The maintenance report was reviewed. Ted Kellner reported that we seem to be having an issue with residents not wanting to pay their utility bills. Ted Kellner inquired as to how we can address this issue. Ted reported that A-3 is close to being up and running; there is some equipment that needs to be replaced and a walk through done before we pay anyone final payments.

Ted reported that we need to install a meter in the chlorine shack; we also need a way to isolate the meter for when repairs are required. Possible install shut off valves on both sides of the building. Ted Kellner will get prices for this and Board Member Johnstone will prepare a request for funding from SLIB. Ted and Jeff will meet to be sure this project will be possible.

SCADA upgrades were approved from SLIB last week and we should have the funding in four weeks. Ted will get in contact with Timberline to order what is needed.

Ted would like to purchase a new meter for the A-2 tower, the cost will be between \$1200 and \$1500. The board was in agreement to go ahead and purchase the meter as it is part of system maintenance.

**Board Member Reports:**

Board Member Johnstone had nothing to report.

Board Member Bartels had nothing to report.

Board Member Bastian had nothing to report.

Board Member Appleman had nothing to report.

**Approval of Vouchers**

Board Member Johnstone moved to approve the vouchers. Board Member Bastian seconded this motion. Motion carried.

**Adjourn:**

At 6:39 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board is scheduled for March 11<sup>th</sup> at 6 pm.

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Board Member Ralph Bartels

Attest:

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Town Clerk Toni McNamar