

Burns Town Council  
July 8, 2019 Minutes

The Burns Town council met in regular session on July 8, 2019. Members present were Mayor Jim Clark, Council Members Judy Johnstone, Craig McPhie, and Dennis Bastian. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, Kari Clark, Vernon Testerman, Scott Cowley with AVI, Ralph Bartels, Jeff Bartels with Burns EMS, And Victoria Smithey with the Pine Bluffs Post.

At 7 pm Mayor Clark called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

Council Member Bastian moved to appoint Ralph Bartels to fill the vacant council seat. Council Member Johnstone seconded this motion. Mayor Clark and Council Member McPhie opposed. Motion failed.

Council Member Johnstone told Mayor Clark that according to Roberts Rules he could not vote. Mayor Clark asked her to read the next page. According to the town attorney the chair of the meeting can vote.

Council Member McPhie moved to appoint Scott Sanford to fill the vacant council seat. Mayor Clark seconded this motion. Council Member Johnstone and Bastian opposed. Motion failed.

Council Member Johnstone feels we need to schedule a special election. Mayor Clark reported we will continue with our meeting and deal with this matter at the next meeting.

**Approval of Consent Agenda:**

Council Member Johnstone moved to approve the consent agenda consisting of: June 10<sup>th</sup> meeting minutes, June 24<sup>th</sup> meeting minutes, Treasurers Report, Town Vouchers, and utility Vouchers. Council Member Bastian seconded this motion. Motion carried.

**Agenda Requests:**

The Council had asked that Scott Cowley with AVI attend the meeting to discuss the elevation study that had been done. They asked Scott to review this information and Jim Clark will be meeting with him so they can discuss what needs to be done to the streets prior to putting road base on them.

**Building Permit:**

The council was presented with a building permit for 206 Bighorn Ave for a 28ft x 52 ft manufactured home. Fire Marshall Humphrey had approved the building permit. Council Member Bastian moved to approve the building permit. Council Member McPhie seconded this motion. Motion carried.

**Sheriff's Report:**

The Sheriff's Dept had nothing to report

**Maintenance Report:**

The Manteca Report was reviewed.

**Utility Board Report**

Council Member Johnstone reported that the utility board had appointed Jeff Appleman and Vernon Testerman as new members on the Burns Utility board.

### **Clerks Report:**

Town Clerk Toni McNamar reported that the Audit Dept will be out On July 15<sup>th</sup> at 10 am for the exit interview and asked the council to attend this.

### **Ambulance Report**

Jeff Bartels reported there was a total of 20 calls in June and that Burns EMS had responded to 5 of the calls. Jeff reported that most of the calls are early in the morning and there is no one to respond. They held an open house of June 29<sup>th</sup> but only had a couple of people attend. Jeff reported that they had to have a tire on the ambulance replaced that was damaged.

### **Mayors Report:**

Mayor Clark reported that after the last meeting he had a concern regarding the ambulance billing as we have been billing for two years and have not received any income. He reported that he asked Toni to check into this with the billing company. Jim reported that he found out since Jan 1, of 2017 there has only been 4 calls that have been able to be billed. The billing company reported that they cannot bill as the information they are receiving is incomplete. Jeff Bartels reported that he would have to call the billing company as he does not know what he could be doing incorrectly that they are not able to bill.

Mayor Clark also had an opinion form Mark Pring with LGLP regarding EMTs responding POV. Does not feel it is a good idea for this to be happening, they are putting the town and themselves at risk. Council Member Bastian reported that maybe the best way to handle this is to come and get the ambulance prior to going on a call. Council Member Bastian thanked Jeff for what he had been doing.

Mayor Clark also inquired about why EMTs are running flashing lights on their POVs. In the Feb 12, 2018 Minutes it was motioned by Council Member Bastian that they would not run red and blue lights on a call and that they could get a bubble light to put on their vehicles once on scene. Mayor Clark does not want this liability on the town or the ambulance personnel. Feels best to go get ambulance and go to scene. Council Member McPhie suggested that the town check into liability insurance for the individual EMTs. Town Clerk Toni McNamar reported that is not a good idea.

Council Member Bastian thought that we had addressed this issue and does not think we would have said they could run lights without checking into it first. It was Cassie Cravins opinion to not run lights on POV going to calls.

Council Member Bastian moved to table this matter until next month. Council Member Johnstone seconded this motion. Motion carried. Council Member Johnstone asked Mayor Clark to contact Town Attorney regarding this matter and get his opinion.

Mayor Clark reported that he has been approached about the dust and the speeding on Second and Third Street; He has had individuals suggest turning the stop signs the other way to make them have to stop on Second and Third Street or making four way stops. Jim Clark would like to put something in the utility bills getting people's opinion on what they would like to see done. The Council was in agreement to do this.

### **Council Member Reports:**

Council Member Johnstone reported that Ralph Bartels, Jim Clark and herself would be visiting the legislator regarding municipal financing...

Council Member McPhie reported that he would like to see us start working on alleys.

Council Member Bastian had nothing to report.

**Old Business:**

The new heating/ AC units have been installed at the Community Center; this was done with SLIB funding.

**New Business:**

The Council was presented with Resolution 07-08-19 A Resolution Amending Fiscal Year Budget 2018/2019. Council Member Johnstone moved to approve Resolution 07-08-19. Council Member Bastian seconded this motion. Motion carried.

At 8:01 pm Council Member Bastian moved to adjourn. The next meeting of the Burns Town Council is scheduled for July 22, 2019 at 1 pm.

**Announcements**

July 15<sup>th</sup> 10am Audit Dept doing exit interviews  
July 22<sup>nd</sup> 1 pm council Meeting  
August 12<sup>th</sup> 6 pm Utility board Meeting  
7 pm Council Meeting

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Mayor James Clark

Attest:

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Town Clerk Toni McNamar

**Town Mayor and Council**

James F Clark Mayor 307-630-6305  
Judy Johnstone Mayor Pro tem, 307-547-3637  
Utility Board Representative.  
Craig McPhie Streets and Alleys 307-214-4419  
Dennis Bastian Cemetery Board 307-547-3848  
Ambulance Liaison [dennis.bastian@daircraft.com](mailto:dennis.bastian@daircraft.com)  
Harvey Humphrey Fire Marshall 307-547-3545  
Heaven Appleman Youth Coordinator 307-421-1159

**Utility Board Members**

Judy Johnstone Board President 307-547-3637  
Ralph Bartels Board Member 307-631-5077  
Dennis Bastian Board Member 307-547-3848  
Jeff Appleman Board Member 307-275-2772

**Town Employees**

Toni McNamar Town Clerk/Treasurer 307-547-2206  
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