

Burns Utility Board
June 10, 2019 Meeting

The Burns Utility Board met in regular session on June 10, 2019. Members present were Board President Jim Clark, Board Members Dennis Bastian, Ralph Bartels, Judy Johnstone, and Jeff Appleman. Also present was Town clerk Toni McNamar, Town Maintenance Darius Mandel and Ted Kellner, Kari Clark and Vernon Testerman.

At 6:00 pm Board President Jim Clark called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

Board President Jim Clark announced his resignation from the Burns Utility Board.

Board Member Bastian moved to nominate Board Member Johnstone as the new utility board president. Board Member Appleman seconded this motion. Motion carried. Board Member Johnstone took her position as Utility Board President.

Approval of Minutes

Board Member Bastian move to approve the minutes of the May 13, 2019 meeting. Board Member Bartels seconded this motion. Motion carried.

Treasurers Report

Board Member Bastian moved to approve the Treasurers report as presented. Board Member Appleman seconded this motion. Motion carried.

Maintenance Report

The maintenance report was reviewed. Darius Mandel reported that he has ordered chlorine bottles for the year. Ted Kellner reported that they will be putting in steal posts to mark the meter pits. Darius Mandel inquired about purchasing work boots. The board was in agreement to purchase work boots for Darius. Ted Kellner reported that he will be ordering bottles for testing of lead and copper.

Clerks Report - None

Utility Board President Report – None.

Toni McNamar reported that we need to advertise to fill two board positions on the utility board. Jeff Appleman's term is up and Jim Clark has resigned. Jeff Appleman is willing to serve another term and will be required to submit his letter of intent as will anyone else that is interested in serving on the board.

Anyone interested in serving on the Burns Utility Board must submit a letter of intent to the Burns Town Hall by June 27th. Candidates will be interviewed for the position on July 8th at 5:30 pm, prior to the next utility board meeting. In order to serve on the utility board you must

be at least 30 years of age, have business experience, and have lived in the Town of Burns for at least 5 years.

Members Reports

Board Member Bartels had nothing to report.

Board Member Bastian had nothing to report

Board Member Appleman had nothing to report.

Old Business:

Board Member Appleman asked if Bastian's easements have been taken care of. Ted Kellner reported that he believes so. Board President Johnstone reported that once we get the documentation back she will take it to the county and get it recorded if needed.

New Business

Utility Board President Johnstone reported that the Council had ordered three new computers for the town and has asked the utility board to pay half of the cost for the new computers as utility work is done on these computers also. The cost of the computers was \$999 each. Board Member Bastian moved to have utility board pay half of the cost. Board Member Appleman seconded this motion. Motion carried. Toni reported that the computers should be here in a week or two.

Board President Johnstone read a letter from Steve Birt which included a copy of the sign off sheet that showed Steve Birt had purchased 22 water or sewer taps in Sept of 2005. He has used one of these taps at 602 E Third Street and asked that the board sign this form to acknowledge this and send him a copy of the signed document. Board Member Appleman moved to sign acknowledgement of use of 1 of 22 taps. Board Member Bastian seconded this motion. Motion carried.

Approval of Vouchers

Board Member Bastian moved to approve the vouchers. Board Member Appleman seconded this motion. Motion carried.

Adjourn

At 6:27 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board is scheduled for July 8, 2019 at 6 pm. At 5:30 pm the board will meet to interview candidates for the two board positions.

Utility Board President Judith Johnstone

Attest:

Town Clerk Toni McNamar

