

Burns Utility Board  
May 13, 2019 Meeting

The Burns Utility Board met in regular session on May 13, 2019. Members present were Board President Jim Clark, Board Members Dennis Bastian, Ralph Bartels, Judy Johnstone, and Jeff Appleman. Also present was Town clerk Toni McNamar, Town Maintenance Darius Mandel and Ted Kellner.

At 6:00 pm Board President Jim Clark called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

**Approval of Minutes**

Board Member Johnstone move to approve the minutes of the April 8, 2019 meeting. Board Member Bartels seconded this motion. Motion carried.

**Treasurers Report**

Board Member Johnstone moved to approve the Treasurers report as presented. Board Member Bastian seconded this motion. Motion carried.

**Maintenance Report**

The maintenance report was reviewed. Ted Kellner reported that Fourth Street is complete and seeding has been done.

**Clerks Report - None**

**Utility Board President Report – None.**

**Members Reports**

Board Member Johnstone provided a proposed utility signup sheet for new customers. There was discussion on this sheet there will also be a page of utility rules that will be provided to new customers when they sign up. Board Member Bastian moved to accept the new form and allow Toni to decide how to provide the page of rules for the residents. Board Member Appleman seconded this motion. Motion carried.

There was discussion on the rates on the form. Board Member Appleman feels that it should state the water is \$25 for the first 20,000 gallons and the n 0.50 per 1000 gallons after that. It was also discussed to note on this signup sheet that rates are visited each year and possible increases may apply.

Board Member Bastian moved to amend previous motion to include the above information. Board Member Bartels seconded this motion. Motion carried. Board Member Johnstone will make these changes and send new form, this will be the new sign up form.

Board Member Bartels had nothing to report.

Board Member Bastian had nothing to report

Board Member Appleman had nothing to report.

### **New Business**

Town Clerk Toni McNamar presented the board with the proposed budget numbers for the 2019/2020 Fiscal year. She reported that she had provided the numbers last month and has not heard from anyone. Board Member Johnstone moved to approve the 2019-2020 fiscal year Budget for the Burns Utility Board. Board Member Bastian seconded this motion. Motion carried.

Darius reported that he needs to take the trash truck in to get the hydraulic line fixed after town clean up.

### **Approval of Vouchers**

Board Member Johnstone moved to approve the vouchers of the May 13, 2019 meeting. Board Member Bastian seconded this motion. Motion carried.

### **Adjourn**

At 6:23 pm Board Member Appleman moved to adjourn. The next meeting of the Burns Utility Board is scheduled for June 10, 2019 at 6 pm

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Utility Board President Jim Clark

Attest:

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Town Clerk Toni McNamar