

Burns Utility board
October 14, 2019 Minutes

The Burns Utility board met in regular session on October 14, 2019. Members present were Utility Board President Judy Johnstone, Utility Board Members Ralph Bartels, Harvey Humphrey, and Jeff Appleman. Board Member Testerman was absent from this meeting. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, and Scott Cowley with AVI.

At 6:03 pm Utility Board President Judy Johnstone called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

Approval of Minutes:

Board Member Bartels moved to approve the minutes of the September 9, 2019 utility board meeting. Board Member Humphrey seconded this motion. Motion carried.

Approval of Treasurer's Report:

Board Member Humphrey moved to approve the Treasurer's Report. Board Member Bartels seconded this motion. Motion carried.

Maintenance Report:

The maintenance report was reviewed. Ted Kellner presented the board with a bid from Timberline Electric and Control to replace the SCADA system computer. The cost for the complete computer system and all updates and service was \$16,155.00. The computer is out of date and will not accept some of the required updates. It was determined that the computer that is currently there is approximately 15 years old. Toni McNamar reported that we could get the funding from the 2017 SPT account which is for water and sewer improvements. Board Member Appleman moved to accept the bid from Timberline Electric and Control. Board Member Humphrey seconded this motion. Motion carried.

Ted Kellner presented the board with a dump trailer that he would like to purchase. It would benefit both the town and the utility board for special pickups, town clean up and moving equipment. Ted would like the Town and utility board to split the cost on this trailer but does not yet have a cost. Board Member Humphrey moved to split the cost with the Town. Board Member Appleman would like to know the amount before a motion is made. Board Member Humphrey withdrew his motion. Ted reported that Toni can email the bid to the board members once he gets it, he hope to have it by the bill paying meeting on the 28th of October. The dump trailer was tabled until we have a quote.

lerks Report:

Town Clerk Toni McNamar reported that the next utility board meeting would be on November 12th at 6 pm, since Monday is a holiday.

Town Clerk Toni McNamar reported that Judy and she had completed the audit report and it went well.

Town Clerk Toni McNamar reported that the town Christmas party will be on December 13th at 6 pm at Sanford's.

Utility board President: - Nothing.

Board member Reports:

Board member Testerman – Absent

Board member Bartels – Nothing to report

Board member Humphrey – nothing to report

Board Member Appleman – Nothing to report.

Old Business:

Ted reported that we have about a dozen lids to use to replace garbage can lids. He suggested that when we order additional lids that there are better quality lids that we should order. Ted reported that it is our job to maintain the garbage can kids. Ted will be getting a price for the lids.

Scott Cowley with AVI was present to discuss the development Standards for the town of Burns. The utility board would like to recommend to the Council that they hire AVI to start this process. Scott Cowley would like to have a meeting outside of the utility board and council meeting prior to starting this process. The Board will recommend a budget of \$30,000 to start this process. Ted Kellner inquired as to if the standards would include different tap sizes for different types of building.

Board Member Appleman moved to recommend to the Council to hire AVI to start the Development Standards with a budget of \$30,000. Board Member Bartels moved to seconded this motion. Motion carried.

Approval of Vouchers:

Board Member Humphrey moved to approve the vouchers of the October 14th meeting. Board Member Appleman seconded this motion. Motion carried.

At 6:44 pm Board Member Appleman moved to adjourn. The next meeting of the Burns utility board is scheduled for **Tuesday November 12th at 6 pm.**

Board President Judy Johnstone

Attest:

Town Clerk Toni McNamar