

Burns Town Council  
October 28, 2019

The Burns Town Council met in regular session on October 28, 2019. Members present were Mayor James Clark, Council Members Jeff Appleman, and Judy Johnstone. Council Members Dennis Bastian and Craig McPhie were absent from this meeting. Also present was Town Clerk Toni McNamar Town Maintenance Ted Kellner, Jeanine West LCEMA, Derek Walls with Pine bluffs EMS, Jeff Bartels with burns EMS, Kassi Maloney with AMR, Cody Schilling with AMR, and Carrie Deselms with Albin Rescue.

At 5:32 pm Mayor Clark called the meeting to order and the Pledge of Allegiance was performed.

**Approval of Vouchers:**

Council Member Johnstone moved to approve the Vouchers. Council Member Appleman seconded this motion. Motion carried.

**Mayors Report:**

Mayor Clark reported that he would like to purchase a water softener for the dishwasher at the Community Center, the hard water is very hard on the dishwasher. Town Clerk Toni McNamar reported that we had some remaining SLIB funding for the Community Center. Ted Kellner asked Jim to be sure that there is room to put a water softener in there. Council Member Johnstone moved to approve the purchase of the water softener using SLIB funding to purchase it. Council Member Appleman seconded this motion. Motion carried.

**Old business:**

Town Clerk Toni McNamar reported that the Elected Officials Dinner will be on the 13<sup>th</sup> of November at 6 pm. She had received an email from Valerie Miller regarding most of the Cheyenne council having another engagement to attend that night and inquired about us changing the date. Council Member Johnstone requested that Toni contact the Commissioners and see if it is a conflict for them, if not then leave it on the 13<sup>th</sup>. Council Member Appleman feels that we should leave it as is. Toni will contact the Commissioners Office tomorrow.

Town Clerk Toni McNamar reported that the town Christmas party had been moved to December 6<sup>th</sup> at 6 pm.

The council had the quote for the purchase of the dump trailer, there was discussion on the dump trailer. All options have been included. The total cost of the dump trailer was

\$9,526.32. At the last utility board meeting the board had agreed to pay half of the cost of the dump trailer. Council Member Johnstone moved to purchase the dump trailer. Council Member Appleman seconded this motion. Motion carried.

**New Business:**

Toni reported that Bill Miller with LGLP had been out and requested that we inspect and monitor our playground equipment on a monthly basis. He suggested that we make a spread sheet to show that we do this and to be sure that we inspect each piece. If something needs repaired, repair it immediately or remove it from the property. Once we get this in place, we need to send LGLP what we plan to do. Bill Miller reported that several of their recent issues have been do to faulty playground equipment. Toni will make a spread sheet for the maintenance department to use to do their inspections.

Mayor Clark reported that he had an estimate of the cost to redo the roof on the east end of the north building. This is a project that will need to go out for bids. Council Member Johnstone suggested that we phase the project out so we do not have to go out of bids. Town Clerk Toni McNamar feels that it is too small of a project to do this, it needs to be bid out. Council Member Appleman agreed with this. Council Member Appleman suggested that we may be able to do this as a spring project. Town Clerk Toni McNamar reported the longer it is put off the more the roof will leak. Council Member Appleman moved to bid the project out. Council Member Johnstone seconded this motion. Motion carried.

In the future Council Member Johnstone would like to see the Town of Burns host a Trick or Trunk at the Burns Plex. This could possibly be something that the youth coordinator could organize.

Jeff Bartels and several other EMS personnel were present to ask the Town of Burns to support them in trying to find ways to improve ambulance service in the rural areas. Every ambulance service in the rural area has some issues with getting personnel. This committee was designed to help solve some of the issues with the ambulance services.

Carrie Deselms with Albin reported that their ambulance services adopted their fire departments SOP's and their ambulance and fire department work closely together. Albin is looking at going to a fire rescue rather than an ambulance services, they feel that they are putting the town of Albin at a liability risk each time there is a call and the ambulance is unable to go. By having a fire rescue, they are separating themselves from the town.

AMR will help in anyway that they can. There was suggestions to provide basic

training to residents of the county at no cost. Maybe CPR and Stop the Bleed programs could be offered. Mayor Clark reported that the Town of Burns supports them and will help in anyway we can. Council Member Johnstone offered facilities for training.

Mayor Clark reported that he had a quoted for Simpson Electric for the labor to install the fire lights/exit lights that we had approved purchasing last month. The quote for labor was \$4,200.00. the council feels that this is very high and decided that town maintenance will get these installed. Council Member Appleman moved to get the equipment and have town maintenance install. Council Member Johnstone seconded this motion. Motion carried.

**Adjourn:**

At 6:28 pm Council Member Appleman moved to adjourn. The next meeting will be November 12<sup>th</sup> at 7 pm.

**Announcements:**

- November 9<sup>th</sup> 9 am – 2 pm Craft show at south gym of Burns Plex  
Starting at 11 am Blessed Hope community thanksgiving Dinner
- November 11<sup>th</sup> Town Offices closed
- November 12<sup>th</sup> 6 pm Utility Board meeting  
7 pm council meeting
- November 13<sup>th</sup> 6 pm elected Officials Dinner

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Mayor James Clark

Attest:

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Town Clerk Toni McNamar

**Town Mayor and Council**

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|-----------------|--|--|
| James F Clark   | Mayor  | 307-630-6305   |
|                 | <a href="mailto:jclarkburns@outlook.com">jclarkburns@outlook.com</a> |  |
| Judy Johnstone  | Mayor Pro tem,<br>Utility Board Representative                       | 307-547-3637   |
| Craig McPhie    | Parks and Rec  | 307-214-4419   |
| Dennis Bastian  | Cemetery Board<br>Ambulance Liaison                                  | 307-547-3848<br><a href="mailto:dennis.bastian@draircraft.com">dennis.bastian@draircraft.com</a> |
| Jeff Appleman   | Streets and Alleys   | 307-275-2772   |
| Harvey Humphrey | Fire Marshall  | 307-547-3545   |
| Heaven Appleman | Youth Coordinator  | 307-421-1159   |

**Utility Board Members**

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|----------------|-----------------|--------------|
| Judy Johnstone | Board President | 307-547-3637 |
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|-----------------------|-----------------|--|------------------|
| Ralph Bartels         | Board Member    | 307-631-5077   |                  |
| Harvey Humphrey       | Board Member    | 307-547-3545   |                  |
| Jeff Appleman         | Board Member    | 307-275-2772   |                  |
| Vernon Testerman      | Board Member    | 307-701-2331   |                  |
| <b>Town Employees</b> |                 |  |                  |
| Toni McNamar          | Clerk/Treasurer | 307-547-2206   |                  |
|                       |                 | 307-630-5557   |                  |
|                       |                 | <a href="mailto:burnswy@hotmail.com">burnswy@hotmail.com</a> |                  |
| Darius Mandel         | Maintenance     | 307-287-0537   |                  |
| Ted Kellner           | Maintenance     | 307-286-2771   |                  |
| Office Hours          | Mon – Thurs     | 7:00 am – 4pm  | Fridays - Closed |