

Burns Town Council
September 23, 2019

The Burns Town Council met in regular session on September 23, 2019. Members present were Mayor James Clark, Council Members Dennis Bastian, and Judy Johnstone. Council Members Jeff Appleman and Craig McPhie were absent from this meeting. Also present was Town Clerk Toni McNamar and Harvey Humphrey.

At 1:03 pm Mayor Clark called the meeting to order and the Pledge of Allegiance was performed.

Council Member Johnstone moved to approve the Vouchers of the August 26th meeting. Council Member Bastian seconded this motion. Motion carried.

| TOWN OF BURNS LIST OF VOUCHERS | | Aug-19 | |
|--------------------------------|---------------------------------|-----------------|-----------------------------|
| CHECKS | | | |
| JE08 | EFTPS | 1,605.40 | payroll taxes |
| | 21129 High west energy | 3,677.52 | electric usage |
| | 21130 black Hills Energy | 224.29 | natural gas usage |
| | 21131 Laramie Fire Protection | 480.00 | 1 yr monitoring |
| | 21132 Jub Jub Inc | 30.00 | Website upkeep |
| | 21146 connecting Point | 84.00 | copier service agreement |
| | 21152 Orchard Trust | 250.00 | Employee 457 contributions |
| | 21153 Wyoming Retirement system | 1,146.36 | August Retirement system |
| TOTAL CHECKS | | 7,497.57 | |
| | 21133 Jodie Saukerson | 950.00 | Aug cleaning wage |
| | 21134 heaven Appleman | 92.35 | Aug youth coordinator |
| | 21135 Ted kellner | 177.79 | aug back up operator |
| | 21136 Jeff Appleman | 18.47 | Aug ub wage |
| | 21137 Judith Johnstone | 18.47 | Aug ub wage |
| | 21138 Vernon Testerman | 36.94 | July and aug ub wage |
| | 21139 Jeff Appleman | 18.47 | Aug council wage |
| | 21140 Dennis Bastian | 36.94 | julynd mtg/aug council wage |
| | 21141 James Clark | 277.05 | Aug Mayors wage |
| | 21142 \Frank McPhie | 18.47 | july 2nd council mtg |
| | 21143 Judith Johnstone | 36.94 | july 2nd /aug council mtz |
| | 21144 Harvey Humphrey | 18.47 | aug ub wage |
| | 21147 Toni McNamar | 1,444.32 | wages 08/11-08/24/2019 |
| | 21148 Darius Mandel | 465.58 | wages 08/11-08/24/2019 |
| | 21149 heaven Appleman | 57.71 | wages 08/11-08/24/2019 |
| | 21150 Gary Ruybal | 212.36 | wages 08/11-08/24/2019 |
| | 21151 Ted kellner | 592.85 | wages 08/11-08/24/2019 |
| TOTAL WAGES | | 4,473.18 | |
| BURNS YOUTH LEAGUE | | | |
| | 1226 Burns Football League | 500.00 | foot ball helmets |

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|-------------------------------------|------------------|--------------------------------|
| TOTAL BURNS YOUTH LEAGUE EXP | 500.00 | |
| 2012 SPT EXPNESE | | |
| 1381 AVI PC | 2149.5 | streets and alleys engineering |
| 1382 Simpson electric | 131.57 | electrical work s bldg |
| TOTAL 2017 SPT EXPENSES | 2,281.07 | |
| TOTAL EXPENSES | 14,751.82 | |
| UTILITY EXPENSES | | |
| 7914 High west energy | \$2,347.78 | electric usage |
| 7915 Black Hills Energy | \$29.58 | natural gas uage |
| 7916 AT & T | \$55.16 | fax line service |
| 7917 First Bank Card | \$97.29 | ink for SCADA computer |

The council was presented with a building permit from Laramie County School Dist 2 for an addition to the high school. Humphrey reported that he had met with them and they have provided all the information he had asked for. They will provide the town a set of as-builts once the project is complete. Council Member Bastian moved to approve the building permit. Council Member Johnstone seconded this motion. Motion carried.

Mayor Clark reported that he would like to appoint Jeff Appleman to Streets and Alleys and Craig McPhie to Parks and Recs. The Council was in agreement with this.

Mayor Clark reported that he has spoke with Keith from Western Frontier Builders regarding adjusting doors, so no more snakes get in and putting new sweeps and stripping on all the exterior doors and adjusting all the interior doors so that they property close. Mayor Clark reported that he had received a very rough estimate of \$2,000.00 and asked the council if they wanted him to put this out for bid or use Western Frontier Builders. The council was in agreement to use Western Frontier Builders and to use funding in the 2012 SPT account.

Mayor Clark also reported that he had been made aware of several roof leaks in the north building that need attention and a couple in the south building. Toni will contact Weather craft Roofing regarding this.

Mayor Clark would like to change the time of the second meeting of the month to 5:30 pm so that Jeff Appleman can attend these meetings. Council Member Johnstone moved to change the meeting time of the second meeting to 5:30 pm on the fourth Monday of each month. Council Member Bastian seconded this motion. Motion carried.

Mayor Clark reported that there is a large section of broken concrete in front of the hair Affair that needs repaired immediately. He will contact Jeff Appleman and see if he has someone that can get on it immediately.

Council Member Johntone reported that she has had a meeting with Visit Cheyenne regarding the Grant money they give to each town each year. The Town of Burns did not apply theirs towards Burns Day as we have not had one for several years but put it in our advertising account. Visit Cheyenne will continue to give the grant out but request that the town prove that they spent the money on advertising.

Toni reported that the next elected official's dinner will be in November and it is the Town of Burns turn to host it. The Council was in agreement to do it on the 2nd Wed and to have Uncle Fred's catered it.

Council Member Johnstone had the new lease agreements for the school district for the rental of the gym and wrestling area. She reported that the only changes made were a 3% increase and changed the dates to 2019/2020. Council Member Bastian moved to approve the lease agreement and to forward it to the school district. Council Member Johnstone seconded this motion. Motion carried.

Mayor Clark inquired about hiring a part time person. There was discussion on this matter.

At 1:35 pm Council Member Bastian moved to adjourn. The next meeting is scheduled for Sept 9th at 7 pm.

Mayor James Clark

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

| | | |
|-----------------|--|--|
| James F Clark | Mayor | 307-630-6305 |
| | jclarkburns@outlook.com | |
| Judy Johnstone | Mayor Pro tem, Utility Board Representative | 307-547-3637 |
| Craig McPhie | Parks and Rec | 307-214-4419 |
| Dennis Bastian | Cemetery Board Ambulance Liaison | 307-547-3848 dennis.bastian@draircraft.com |
| Jeff Appleman | Streets and Alleys | 307-275-2772 |
| Harvey Humphrey | Fire Marshall | 307-547-3545 |
| Heaven Appleman | Youth Coordinator | 307-421-1159 |

Utility Board Members

| | | |
|-----------------|-----------------|--------------|
| Judy Johnstone | Board President | 307-547-3637 |
| Ralph Bartels | Board Member | 307-631-5077 |
| Harvey Humphrey | Board Member | 307-547-3545 |

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|------------------|--------------|--------------|
| Jeff Appleman | Board Member | 307-275-2772 |
| Vernon Testerman | Board Member | 307-701-2331 |

Town Employees

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|---------------|-----------------|--|
| Toni McNamar | Clerk/Treasurer | 307-547-2206 307-630-5557 burnswy@hotmail.com |
| Darius Mandel | Maintenance | 307-287-0537 |
| Ted Kellner | Maintenance | 307-286-2771 |

Office Hours Mon – Thurs 7:00 am – 4pm
Fridays - Closed