

Burns Utility board  
September 9, 2019 Minutes

The Burns Utility board met in regular session on September 9, 2019. Members present were Utility Board President Judy Johnstone, Utility Board Members Vernon Testerman, Ralph Bartels, Harvey Humphrey, and Jeff Appleman. Also present was Town Clerk Toni McNamar, Town Maintenance Ted Kellner and Darius Mandel, Kari and Jim Clark, and Scott Cowley with AVI.

At 6:00 pm Utility Board President Judy Johnstone called the meeting to order and the Pledge of Allegiance was preformed. Those present were informed the meeting was being recorded.

**Approval of Minutes:**

Board Member Humphrey moved to approve the minutes of the August 12, 2019 utility board meeting. Board Member Bartels seconded this motion. Motion carried.

**Approval of Treasurer's Report:**

Board Member Humphrey moved to approve the Treasurer's Report. Board Member Bartels seconded this motion. Motion carried.

**Maintenance Report:**

Ted Kellner reported that everything is going well. Ted reported that he had went and picked up chlorine in Colorado. Toni and he have done several water tests in the past couple of weeks; EPA has requested additional testing since well A-3 has come on line. Timberline should be here the first week in October to start the SCADA upgrades. Ted reported that we had a bid from Aztec to put the meter in the chlorine shack. Ted inquired as to if the quote included raising the meter. Jeff Appleman reported that it did not and the bid that was presented would not be a good bid. The bid was removed from discussion.

**Clerks Report:**

Town Clerk Toni McNamar reported that in the future we need to be thinking of a way to replace garbage can lids that get blown off of the garbage cans. Residents call wanting these replaced but the cost to replace the lids is \$35 each. Not sure how to pass the cost on, it is not the towns fault or the property owners fault that the lids come off. There was discussion on ways to secure the lids so they do not break off.

Jim Clark reported that since he has been doing trash with Ted he sees an issue with people that need more than one garbage can. The cost is an additional \$10 a month for another can and a few people request them. However some that really need the additional canister do not request one. Is there a way if it is a continuing problem that they be required

to get a second garbage can? Ted Kellner reported that the biggest issue is people not bagging their garbage. **YOU MUST BAG YOUR GARBAGE.**

**Utility board President:**

Board President Judy Johnstone requested the utility boards support for the council to seek bids to get Developmental Standards project underway. Jim and Judy will go and speak with the Business Council regarding possible grant opportunities. There was discussion as if we go out for bids if Scott with AVI can be a part of this process. Jeff Appleman has concerns that they will go over the top with developing these standards for us. Board President Johnstone asked the utility board to approve council to move forward with this. Board Member Testerman reported that he is not willing to support it if we are trying to be like Cheyenne. Board Member Humphrey moved to allow the Council to take this idea to the Business Council. Board Member Appleman seconded this motion. Board Member Testerman apposed. Motion carried.

Scott Cowley does not see this project as a bid request but a request for services. And AVI can help with proposal. Scott does not see that we need to go out for bids as several years ago through an RFP the town chose Scott Cowley with AVI as the town engineer. The town of Burns is requesting a professional Service to help develop Developmental Standards.

**Old Business:**

Board President Johnstone reported that she thought Les Heywood would be present to discuss his sewer drawing with the board but he was not there. The board was presented with a drawing from Les for this project. Ted Kellner feels that we should require a man hole and an 8 inch sewer line across there. The town does not have the means to clean a 4 inch sewer line. Board President Johnstone feels that Ted has a valid point. Board Member Testerman feels it is the developer's job to do this, when he put in his development he had to do this. Board Member Appleman has concern about if there is enough grade for the sewer line.

**Approval of Vouchers:**

Board Member Testerman moved to approve the vouchers of the September 9<sup>th</sup> meeting. Board Member Bartels seconded this motion. Motion carried.

At 6:59 Board Member Testerman moved to adjourn. The next meeting of the Burns utility board is scheduled for October 14, 2019 at 6 pm.

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Board President Judy Johnstone

Attest:

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Town Clerk Toni McNamar

