

Burns Town Council

August 26, 2019

The Burns Town Council met in regular session on August 26, 2019. Members present were Mayor James Clark, Council Members Dennis Bastian, and Judy Johnstone. Council Members Jeff Appleman and Craig McPhie were absent from this meeting. Also present was Town Clerk Toni McNamar and Harvey Humphrey.

At 1:03 pm Mayor Clark called the meeting to order and the Pledge of Allegiance was performed.

Council Member Johnstone moved to approve the Vouchers of the August 26th meeting. Council Member Bastian seconded this motion. Motion carried.

TOWN OF BURNS LIST OF VOUCHERS		Aug-19	
CHECKS			
JE08	EFTPS	1,605.40	payroll taxes
	21129 High west energy	3,677.52	electric usage
	21130 black Hills Energy	224.29	natural gas usage
	21131 Laramie Fire Protection	480.00	1 yr monitoring
	21132 Jub Jub Inc	30.00	Website upkeep
	21146 connecting Point	84.00	copier service agreement
	21152 Orchard Trust	250.00	Employee 457 contributions
	21153 Wyoming Retirement system	1,146.36	August Retirement system
TOTAL CHECKS		7,497.57	
	21133 Jodie Saukerson	950.00	Aug cleaning wage
	21134 heaven Appleman	92.35	Aug youth coordinator
	21135 Ted kellner	177.79	aug back up operator
	21136 Jeff Appleman	18.47	Aug ub wage
	21137 Judith Johnstone	18.47	Aug ub wage
	21138 Vernon Testerman	36.94	July and aug ub wage
	21139 Jeff Appleman	18.47	Aug council wage
	21140 Dennis Bastian	36.94	julynd mtg/aug council wage
	21141 James Clark	277.05	Aug Mayors wage
	21142 \Frank McPhie	18.47	july 2nd council mtg
	21143 Judith Johnstone	36.94	july 2nd /aug council mtz
	21144 Harvey Humphrey	18.47	aug ub wage
	21147 Toni McNamar	1,444.32	wages 08/11-08/24/2019
	21148 Darius Mandel	465.58	wages 08/11-08/24/2019
	21149 heaven Appleman	57.71	wages 08/11-08/24/2019
	21150 Gary Ruybal	212.36	wages 08/11-08/24/2019
	21151 Ted kellner	592.85	wages 08/11-08/24/2019
TOTAL WAGES		4,473.18	
BURNS YOUTH LEAGUE			
	1226 Burns Football League	500.00	foot ball helmets

TOTAL BURNS YOUTH LEAGUE EXP	500.00	
2012 SPT EXPENSE		
1381 AVI PC	2149.5	streets and alleys engineering
1382 Simpson electric	131.57	electrical work s bldg
TOTAL 2017 SPT EXPENSES	2,281.07	
TOTAL EXPENSES	14,751.82	
UTILITY EXPENSES		
7914 High west energy	\$2,347.78	electric usage
7915 Black Hills Energy	\$29.58	natural gas usage
7916 AT & T	\$55.16	fax line service
7917 First Bank Card	\$97.29	ink for SCADA computer

The council was presented with a building permit from Laramie County School Dist 2 for an addition to the high school. Humphrey reported that he had met with them and they have provided all the information he had asked for. They will provide the town a set of as-builts once the project is complete. Council Member Bastian moved to approve the building permit. Council Member Johnstone seconded this motion. Motion carried.

Mayor Clark reported that he would like to appoint Jeff Appleman to Streets and Alleys and Craig McPhie to Parks and Recs. The Council was in agreement with this.

Mayor Clark reported that he has spoke with Keith from Western Frontier Builders regarding adjusting doors, so no more snakes get in and putting new sweeps and stripping on all the exterior doors and adjusting all the interior doors so that they property close. Mayor Clark reported that he had received a very rough estimate of \$2,000.00 and asked the council if they wanted him to put this out for bid or use Western Frontier Builders. The council was in agreement to use Western Frontier Builders and to use funding in the 2012 SPT account.

Mayor Clark also reported that he had been made aware of several roof leaks in the north building that need attention and a couple in the south building. Toni will contact Weather craft Roofing regarding this.

Mayor Clark would like to change the time of the second meeting of the month to 5:30 pm so that Jeff Appleman can attend these meetings. Council Member Johnstone moved to change the meeting time of the second meeting to 5:30 pm on the fourth Monday of each month. Council Member Bastian seconded this motion. Motion carried.

Mayor Clark reported that there is a large section of broken concrete in front of the hair Affair that needs repaired immediately. He will contact Jeff Appleman and see if he has someone that can get on it immediately.

Council Member Johntone reported that she has had a meeting with Visit Cheyenne regarding the Grant money they give to each town each year. The Town of Burns did not apply theirs towards Burns Day as we have not had one for several years but put it in our advertising account. Visit Cheyenne will continue to give the grant out but request that the town prove that they spent the money on advertising.

Toni reported that the next elected official's dinner will be in November and it is the Town of Burns turn to host it. The Council was in agreement to do it on the 2nd Wed and to have Uncle Fred's catered it.

Council Member Johnstone had the new lease agreements for the school district for the rental of the gym and wrestling area. She reported that the only changes made were a 3% increase and changed the dates to 2019/2020. Council Member Bastian moved to approve the lease agreement and to forward it to the school district. Council Member Johnstone seconded this motion. Motion carried.

Mayor Clark inquired about hiring a part time person. There was discussion on this matter.

At 1:35 pm Council Member Bastian moved to adjourn. The next meeting is scheduled for Sept 9th at 7 pm.

Mayor James Clark

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

James F Clark	Mayor	307-630-6305
	jclarkburns@outlook.com	
Judy Johnstone	Mayor Pro tem, Utility Board Representative	307-547-3637
Craig McPhie	Parks and Rec	307-214-4419
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 dennis.bastian@draircraft.com
Jeff Appleman	Streets and Alleys	307-275-2772
Harvey Humphrey	Fire Marshall	307-547-3545
Heaven Appleman	Youth Coordinator	307-421-1159

Utility Board Members

Judy Johnstone	Board President	307-547-3637
Ralph Bartels	Board Member	307-631-5077
Harvey Humphrey	Board Member	307-547-3545

Jeff Appleman	Board Member	307-275-2772
Vernon Testerman	Board Member	307-701-2331

Town Employees

Toni McNamar	Clerk/Treasurer	307-547-2206 307-630-5557 burnswy@hotmail.com
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours Mon – Thurs 7:00 am – 4pm
Fridays - Closed