

Burns Town Council
January 13, 2020

The Burns Town Council met in regular session on January 9, 2020. Members present were Mayor James Clark, Council Members Jeff Appleman, Dennis Bastian, Craig McPhie, and Judy Johnstone. Also present was Town Clerk Toni McNamar, Town Maintenance Darius Mandel, Keith Shiery, Victoria Smithey with the Pine Bluffs Post, Jeff Bartels with Burns EMS, Jeanine West with Laramie County EMA, Robert Gaskin s and Jeffery Barnes with Laramie County sheriff's Department.

At 7 pm Mayor Clark called the meeting to order and the Pledge of Allegiance was performed. Those present were informed the meeting was being recorded.

Consent Agenda:

Council Member Johnstone moved to approve the consent agenda; consisting of the minutes from the December 9th meeting, the minutes of the December 23rd meeting, the Treasurers Report, and Vouchers. Council Member Bastian seconded this motion. Motion carried.

Building Permits:

The council was presented with a building permit for a house and pole barn at 205 Abilene Loop. Council Member Bastian moved to approve the building permit. Council Member McPhie seconded this motion. Motion carried.

The council was presented with a building permit for 203 Big Horn Ave for a 20ft x 20 ft garage and a 16ft x 20 ft deck. There was discussion on the setbacks of the garage from the property line. Council Member Bastian moved to approve the building permit if the 6-foot setbacks were met on the garage. Council Member Johnstone seconded this motion. Motion carried.

The council was presented with a building permit for 202 Big Horn Ave for a 16ft x 76 ft single wide mobile home. This permit was denied do to the fact the building permit stated that no sanitary facilities would be used. This permit will be sent back to clayton Homes for clarification.

The council was presented with a building permit for an 18.5 ft x 6 ft deck at 224 East Fourth Street. Council Member Bastian moved to approve this permit. Council Member McPhie seconded this motion. Motion carried.

The council was presented with a building permit for a 1350 sq. ft stick built single family home and garage at 138 S Luther Ave. Council Member Appleman moved to approve this permit. Council Member McPhie seconded this motion. Motion carried.

Ambulance Report:

Jeff Bartels reported that in 2019 there was a total of 181 calls, they did not respond to all these calls. In December there was a total of 17 calls, they had 4 responses, and 1 transport. So far in January there has been a total of 11 calls, and they have responded to 50% of these calls.

Jeff reported that Micah Thomas has resigned from the Burns Ambulance Service. Jeff reported that there are two new EMTs on Fire District 6.

There will be an assessment of Eastern Laramie County to see the need for paid emergency services, this assessment will be done with grant funding. Jeff reported that the ambulance license has been renewed and that he is currently getting everyone certifications turned into the state.

Jeff reported that the Joint Powers Board has funded upgrades to the cardiac monitors.

Mayor Clark reported that Brandon with the State has reviewed the SOPs and think they are good the Council will now review them at the meeting on the 27th of January.

Sheriff's Report:

Deputy Jeffery Barnes will be a new deputy in the Eastern Laramie County area. Mayor Clark reported that they would really like to see some nighttime coverage in Burns, Sheriff Gaskins will be looking into this.

Maintenance Report:

The maintenance report was reviewed. Darius reported that we have the dump trailer. Darius reported that he had the grease trap at the community Center cleaned out.

Utility Board Report:

Utility Board Representative Johnstone reported that the Utility Board moved to increase water rates by \$2. Johnstone also reported that the rental of the dump trailer will be the same as with any of our other equipment. It will be \$45 plus the dump fee. A town employee will drop off the trailer for you to use and pick it up.

Mayor's Report:

Mayor Clark reported that he had received a letter from Brenda Long and Colleen Miller terminating their lease on the room they have in the north building.

Council Reports:

Council Member Johnstone had nothing to report.

Council Member McPhie had nothing to report.

Council Member Bastian had nothing to report.

Council Member Appleman had nothing to report.

New Business:

Mayor Clark reported that it was time to put the cleaning of town buildings out for bid. Mayor Clark reported that he will try to contact some professional cleaning services to bid the job. The cleaning consists of the Burns Plex buildings, the Community Center and the park bathrooms when they are open.

Announcements:

January 20 th	Town Offices will be closed
January 27 th	5:30 pm council meeting
February 10 th	6 pm Utility Board meeting 7 pm council Meeting

Adjournment:

At 7:35 pm Council Member Appleman moved to adjourn. The next meeting of the Burns Town council will be January 27th at 5:30 pm.

Mayor James F Clark

Attest:

Town Clerk Toni McNamar

Town Mayor and Council

James F Clark	Mayor	307-630-6305
	jclarkburns@outlook.com	
Judy Johnstone	Mayor Pro tem, Utility Board Representative	307-547-3637
Craig McPhie	Streets and Alleys	307-214-4419
Dennis Bastian	Cemetery Board Ambulance Liaison	307-547-3848 dennis.bastian@draircraft.com
Jeff Appleman	Council Member	307-275-2772
Harvey Humphrey	Fire Marshall	307-547-3545
Heaven Appleman	Youth Coordinator	307-421-1159

Utility Board Members

Judy Johnstone	Board President	307-547-3637
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Ralph Bartels	Board Member	307-631-5077
Harvey Humphrey	Board Member	307-547-3545
Jeff Appleman	Board Member	307-275-2772
Vernon Testerman	Board Member	307-701-2331

Town Employees

Toni McNamar	Clerk/Treasurer	307-547-2206 307-630-5557 burnswy@hotmail.com
Darius Mandel	Maintenance	307-287-0537
Ted Kellner	Maintenance	307-286-2771

Office Hours Mon – Thurs 7:00 am – 4pm
Fridays - Closed